



Notice of Intention to Export Live Animals (other than Livestock)

Form approved under section 3.04 of the Export Control (Animals) Order 2004

Section A: General information

Purpose of this form To apply for permission to export live animals other than livestock.

Before applying See the [Companion animals](#) webpage on the department's website and the "Helpful information for completing this application" which is located in Section M of this application.

To complete this form **Electronically**

You will need the latest version of Adobe Acrobat Reader to save changes to your document.

Manually

Use black or blue pen

Print in BLOCK LETTERS

Mark boxes with a tick or a cross

Your application must include a completed and signed application form

Post, email or fax your application Please post, email or fax your application to the relevant regional office. For a list of offices and contact details please visit the [department's website](#).



Section B: Exporter details

1. Exporter

Given name _____ Family name _____

Company name _____

Work phone _____ Mobile phone _____

Email _____

Street address _____

Suburb/town/city _____ State/territory _____ Postcode _____

Section C: Importer details

2. Importer

Given name _____ Family name _____

Company name _____

Address line 1 _____

Address line 2 _____

Country _____ Discharge port _____

Section D: Description of Live Animals

3. Details of animal/s being exported.

Quantity	Species <i>(please include breed)</i>	Class <i>(companion, competition, breeder)</i>	Identification <i>(Microchip, name, colour etc.)</i>	Sex	Age

Please use the box provided below if your animal details cannot match the format above.



Section E: Transport details

4. Departure details

Departure port _____

Departure date _____

Estimated arrival date _____

5. Will the animals be traveling by air or sea

Sea Go to question 6

Air Go to question 7

6. Sea transport details

Voyage number _____

Vessel name _____

Route including transit/tranship stops _____

Description of travel arrangements _____

7. Air transport details

Flight number _____

Departure time _____

Route including transit/tranship stops _____

Description of travel arrangements _____

Section F: Veterinarian details

8. Details of the veterinarian assisting you with the export

Given name _____ Family name _____

Company name _____

Work phone _____

Street address _____

Suburb/town/city _____ State/territory _____ Postcode _____

Scheduled date of final inspection _____

Proposed appointment date and time with the department _____



Section G: Pre export isolation

9. Will your animal require pre export isolation

Yes Go to question 10

No Go to question 11

10. Isolation/Premises Details (if pre export isolation is at your residence, put your details)

Expected arrival date _____

Expected departure date _____

Given name _____ Family name _____

Premises name _____

Contact number _____ Email _____

Street address _____

Suburb/town/city _____ State/territory _____ Postcode _____

Section H: Preparation for export

11. Where were the importing country conditions sourced from?

MICoR

Import Permit

Other (please specify) _____

If the importing country requirements have been sourced from the import permit a certified translated copy must be attached with your application.

Animals will be tested, treated and inspected according to importing country requirements

Testing and treatment schedule is attached

A certified translated copy of the import permit or importing country requirements is attached (if required)



Section I: Additional information

12. Please write down any relevant additional information you think the department may need to be made aware of.

Section J: Notice of Intent Approval (office use only)

Authorised Officer _____
ID number _____
Signature _____
Appointment date and time _____
NOI ID number _____

Section K: Declaration

To be completed by the applicant.

I declare that the information I have provided is true and correct. I understand that it is a criminal offence under the *Criminal Code Act 1995* to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law. This offence carries a maximum penalty of 12 months imprisonment.

I agree to the terms listed in the Privacy Policy located below

Signature (enter signature or type name) _____
Date (dd/mm/yyyy) _____
Full name _____



Section L: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

‘Sensitive information’ is a subset of personal information and means any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

The Australian Government Department of Agriculture and Water Resources collects your personal information for the purpose of assessing and processing your application for the export of live animals or animal reproductive material and for other related purposes. The Department of Agriculture and Water Resources is authorised to collect and store this personal information under the *Export Control Act 1982* and the Export control (Animals) order 2004.

If you fail to provide some or all of your personal information, the Department of Agriculture and Water Resources may not be able to process your application.

The Department of Agriculture and Water Resources may disclose your personal information to relevant authorities in an importing country and other Australian agencies, including the Australian Maritime Safety Authority and the Australian Government Department of Immigration and Border Protection, as well as other persons or organisations where necessary for these purposes, provided the disclosure is consistent with the *Privacy Act 1988* (and other relevant laws). Your personal information may also be disclosed to relevant employees within our organisation for the purpose of approving your application and to maintain the currency of your personal information for the purpose of the licence, registration or accreditation. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

By completing and submitting this form you consent to the collection, use and disclosure of all personal information, including sensitive information, in this form to and by the relevant authorities in the importing country.

The Department of Agriculture and Water Resources has not taken steps to ensure that the relevant authorities in the importing country do not breach the Australian Privacy Principles. This means that:

- relevant authorities in the importing country will not be accountable under the Privacy Act
- you will not be able to seek redress under the Privacy Act
- you may not be able to seek redress in the overseas jurisdiction.

Relevant authorities in the importing country may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles.

See the department’s [Privacy Policy](#) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.



Section M: Helpful information for completing this application

1. Exporter details

The Notice of Intention (NOI) must provide the department with details of the person exporting their animal.

We also ask that you provide details of the person that the department is able to contact regarding your export.

2. Importer details

The importer details are required on the Certificate of Health which will accompany the animal on their journey therefore it is important that these details are correct.

3. Description of animals

Example of a completed table

Quantity	Species (please include breed)	Class (companion, competition, breeder)	Identification (Microchip, name, colour etc.)	Sex	Age
1	Dog/German Shepherd	Companion	MC: 900 100 200 300 Colour: Brown Name: Jack	M (D)	3 Yrs
1	Quarter Horse	Competition	Branding: RL BAY Marking: White Blaze	Gelding	5 Yrs
1	Cat/Ragdoll	Companion	MC: 900 400 500 600 Colour: Grey/White Name: Gizmo	F (D)	12 Yrs

(D) Indicates that the animal is de-sexed

4. Transport Details

Port of departure: The airport or sea port from which the animal is leaving Australia.

Transport method: How the animal will be leaving Australia.

Route including transit/tranship ports: List all of the departure, transit, tranship and arrival ports.

Transit means the animal will remain on the same plane and tranship means the animal will be changing planes, the distinction is very important as additional measure may be required.

Description of travel arrangements: Transport container details, dimensions, construction material and arrangements for feed and water during the journey. For more information please visit the [International Air Transport Association](#) website

5. Veterinarian details

Please provide the name and address of the veterinarian who will be preparing the animal for export.



6. Pre export isolation (if applicable)

If the importing country require isolation or quarantine, please provide details of the premises where the animals will be held prior to export as inspection may be required.

The Notice of Intention is the application for approval of your nominated isolation premises for the period of the preparation for your animal/s.

7. Preparation for export

Please provide the relevant importing country requirements in relation to the health requirements needed to prepare your animal for export.

8. Department approval

On receipt of your NOI the department will review the information and may request additional information. If satisfied with the NOI the department will provide you with an approval to prepare the animals for export in accordance with the information provided. The department will also confirm an appointment time.