



# REFERENCE

## Performance standards for crop monitors

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### Purpose of this document

This document:

- outlines the performance standards crop monitors must meet to gain and maintain horticulture export accreditation
- must be read in line with the Guideline: [Audit of horticulture export accredited properties](#).

### Definitions

The following table defines terms used in this document.

Term	Definition
Checklist item	Required tasks that have specific performance standards that must be met by crop monitors.
Performance standards	The set standards for how activities must be undertaken to train crop monitors for protocol markets.

## Performance standards

### Training

The following table outlines the performance standards for the training of crop monitors.

Checklist items	Performance standards – training
1.1 Training	Demonstrates training has been undertaken and successfully completed.

### Crop monitoring

The following table outlines the performance standards for crop monitoring.

Checklist items	Performance standards – crop monitoring
2.1 Crop monitoring	<ul style="list-style-type: none"><li>• The correct pests and diseases of quarantine concern are being monitored.</li><li>• Monitoring is performed<ul style="list-style-type: none"><li>○ during the entire growing season</li><li>○ on every accredited block</li><li>○ monthly, unless otherwise specified by the protocol or work plan.</li></ul></li></ul>
2.2 Trapping	Where required, traps are used and unless specified: <ul style="list-style-type: none"><li>• are deployed for the entire growing season</li><li>• are set at least 1 metre from the ground</li><li>• are checked fortnightly</li><li>• contain the appropriate lure for the target pest</li><li>• are deployed in appropriate numbers given the number and size of blocks</li><li>• are replaced if they become damaged or ineffective</li><li>• are replaced after the suggested replacement period as specified on the label.</li></ul>
2.3 Fruit and field surveys	Where required, fruit or field surveys are conducted: <ul style="list-style-type: none"><li>• by the accredited crop monitor</li><li>• as per the protocol (or agreed industry standard).</li></ul>

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## Record keeping

The following table outlines the performance standards for record keeping by crop monitors.

Checklist items	Performance standards – record keeping
3.1 General	<ul style="list-style-type: none"><li>• All monitoring records are maintained and provided to the farm manager.</li><li>• Records are kept for<ul style="list-style-type: none"><li>○ crop monitoring</li><li>○ trapping program</li><li>○ fruit or field survey.</li></ul></li><li>• Where pests or diseases are found during monitoring, recommendations are given to the grower on a course of action consistent with the relevant protocol and/or industry standard.</li></ul>
3.2 Records	<ul style="list-style-type: none"><li>• Crop monitoring records contain the following details<ul style="list-style-type: none"><li>○ date of monitoring</li><li>○ block identifying name or number</li><li>○ target pests</li><li>○ results of the monitoring.</li></ul></li><li>• Trapping program records contain the following details<ul style="list-style-type: none"><li>○ location of each trap</li><li>○ date deployed</li><li>○ results of trap checks</li><li>○ any required maintenance.</li></ul></li><li>• Records have been kept for two years.</li></ul>

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## Related material

The following related material is available in the [Plant Export Operations Manual](#) on the department's website:

- Guideline: [Management of horticulture export accredited properties](#)
- Guideline: [Audit of horticulture export accredited properties](#)

## Contact information

- Audit Services Group: [auditservices@agriculture.gov.au](mailto:auditservices@agriculture.gov.au)
- Horticulture Exports Program: [HorticultureExports@agriculture.gov.au](mailto:HorticultureExports@agriculture.gov.au)

## Document information

The following table contains administrative metadata.

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IMLS-9-4088	Director, Horticulture Exports Program, Plant Export Operations Branch

## Version history

The following table details the published date and amendment details for this document.

Version	Date	Amendment details
1.0	3/08/2018	First publication of this reference
2.0	11/12/2018	Amended crop monitoring time frame