



Australian Government
Department of Agriculture,
Water and the Environment

Approved arrangement

2.1 – non-agriculture products Conditions

Version 5.0



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Version control

Updates to this document will occur automatically on the *department's* website and the revision table below will list the amendments as they are approved.

| Date | Version | Amendments | Approved by |
|------------------|---------|---|--------------------------------------|
| 9 May 2011 | 1.0 | Revised document | Co-regulation and Support Program |
| 30 Jun 2013 | 1.1 | Updated to reflect DAFF branding | Industry Arrangements Reform Program |
| 8 Feb 2016 | 2.0 | Updated template including nonconformity ratings | Approved Arrangements section |
| 2 May 2016 | 2.1 | Changes to criteria: <ul style="list-style-type: none"> • Fumigation • <i>Wash bay</i> • Waste water recycling • Separation/security | Approved Arrangements section |
| 16 Jun 2016 | 3.0 | Updated references to the <i>department</i> and the <i>Biosecurity Act 2015</i> . | Approved Arrangements section |
| May 2021 | 4.0 | Removal of reference to products associated with khapra beetle from the purpose statement in Table 1 Purpose | Approved Arrangements section |
| 15 December 2021 | 5.0 | Added <ul style="list-style-type: none"> • Information required for application • Key arrangement outcomes • <i>Biosecurity risk</i> information • Informative text • Conditions for waste water hypochlorite treatment • Condition to provide access to the <i>department</i> to install and monitor insect traps • Contact details for conditions requiring notification to the <i>department</i> • Conditions to ensure <i>biosecurity waste</i> is collected and identified to a <i>department</i> approved waste transporter. • Conditions to ensure <i>departmental</i> approval is obtained for any proposed changes. Updated <ul style="list-style-type: none"> • Web accessible template • Conditions for <i>accredited persons</i> • Maintaining records for two years instead of 18 months • Various conditions to clarify intent of wording Removed <ul style="list-style-type: none"> • Conditions for onsite fumigation | Approved Arrangements section |

Contents

| | |
|--|----------|
| Version control | 3 |
| Guide to using this document | 5 |
| Definitions..... | 5 |
| Other documents..... | 5 |
| Noncompliance guide..... | 5 |
| Key arrangement outcomes..... | 6 |
| Objective | 7 |
| Scope..... | 7 |
| Site location..... | 8 |
| Information required for application..... | 8 |
| Conditions | 9 |
| Table 1 Site personnel..... | 9 |
| Table 2 Security..... | 10 |
| Table 3 Isolation..... | 11 |
| Table 4 Construction..... | 12 |
| Table 5A Biosecurity area..... | 13 |
| Table 5B Biosecurity area..... | 14 |
| Table 6 Wash facilities..... | 15 |
| Table 7 Wash facilities – wash cabinets..... | 15 |
| Table 8 Wash facilities – wash bays..... | 16 |
| Table 9 Recycling waste water..... | 17 |
| Table 10 Site hygiene and monitoring..... | 18 |
| Table 11 Internal container <i>inspections</i> | 19 |
| Table 12 Facilities for departmental officers..... | 19 |
| Table 13 Waste..... | 20 |
| Table 14 Waste water hypochlorite treatment..... | 21 |
| Table 15A Records..... | 22 |
| Table 15B Records..... | 23 |
| Table 16 Ceasing operations..... | 24 |
| Table 17 Site maps..... | 24 |
| Table 18A Compliance..... | 25 |
| Table 18B Compliance..... | 26 |
| Table 18C Compliance..... | 27 |

Guide to using this document

This document sets out the conditions that must be met before the relevant Director will consider approval for the provision of *biosecurity activities* under section 406 of the *Biosecurity Act 2015*, otherwise known as an *approved arrangement*.

This document specifies the conditions to be met for the approval, operation and audit of this class of *approved arrangement*. Compliance with the conditions will be assessed by audit.

In the event of any inconsistency between these conditions and any *Import Permit* condition, the *Import Permit* condition applies. If the *applicant* chooses to use automatic language translation services in connection with this document, it is done so at the *applicant's* risk.

Unless specified otherwise, any references to 'the *department*' or '*departmental*' means the Department of Agriculture, Water and the Environment.

Further information on *approved arrangements*, *department* contact details and copies of relevant *approved arrangement* documentation is available on the *department's* website: awe.gov.au.

Definitions

Definitions that are not contained within the [approved arrangements glossary](#) can be found in the *Biosecurity Act 2015*, the relevant *treatment methodology* or the most recent edition of the Macquarie Dictionary.

Terms that have specific definitions contained within the [approved arrangements glossary](#) or *Biosecurity Act 2015* are *italicised* where used.

Other documents

The [Approved Arrangements General Policies](#) should be read in conjunction with these conditions. They will assist in understanding and complying with the obligations and conditions for the establishment and operation of an *approved arrangement*.

Noncompliance guide

The noncompliance classification against each condition is provided as a guide only. If more than one noncompliance is listed against a condition, the actual noncompliance applied will correspond to the gravity of the issue. The noncompliance recorded against any conditions remains at the discretion of the *biosecurity officer*.

Noncompliance classifications are detailed in the *Approved Arrangements General Policies*.

The 'reference: [number]' detailed in the noncompliance guide is for internal (*departmental*) use only.

Key arrangement outcomes

Key arrangement outcomes are high level outcomes the *biosecurity industry participant* is responsible for meeting under an *approved arrangement*.

Each class condition for an *approved arrangement* is assigned a key arrangement outcome.

Key arrangement outcomes are met by complying with the class conditions

Table 1 List of KAOs including their purpose and description

| KAO | Purpose |
|------------------------|---|
| Containment | <i>Goods subject to biosecurity control</i> are contained in a way that prevents them, or any <i>biosecurity risk material</i> escaping into the environment. |
| Isolation | <i>Goods subject to biosecurity control</i> are isolated from other <i>goods</i> in a manner that prevents cross-contamination or cross-infestation. |
| Security | Controls are in place that prevent unauthorised access to <i>goods subject to biosecurity control</i> . |
| Identification | <i>Goods subject to biosecurity control</i> and areas in which <i>biosecurity activities</i> are carried out must be visually identifiable as such. |
| Traceability | <i>Goods</i> that are or were, <i>subject to biosecurity control</i> , are linked to records of the origin and movement of the <i>goods</i> and the <i>biosecurity activities</i> carried out in relation to the <i>goods</i> . |
| Hygiene | <i>Approved arrangement sites</i> are maintained in a state that minimises opportunity for, and susceptibility to <i>pest</i> , weed and <i>disease</i> establishment and/or <i>infestation</i> . |
| Movement | <i>Goods subject to biosecurity control</i> only move beyond the site in accordance with <i>departmental</i> conditions and any required <i>departmental</i> authorisation. |
| Release | <i>Goods</i> and their derivatives <i>subject to biosecurity control</i> are dealt with as such until they are formally <i>released from biosecurity control</i> , or they are exported or destroyed. |
| Awareness | People performing <i>biosecurity activities</i> involving <i>goods subject to biosecurity control</i> have the knowledge and capability to <i>carry out</i> those activities in accordance with the conditions of the <i>approved arrangement</i> . |
| <i>Inspection</i> | The site has the equipment, facilities and processes that enable <i>inspection of goods subject to biosecurity control</i> . |
| Treatment | The <i>biosecurity industry participant</i> has the processes and/or equipment and facilities to perform treatments of <i>goods subject to biosecurity control</i> in accordance with the conditions of the <i>approved arrangement</i> . |
| Arrangement compliance | The <i>biosecurity industry participant</i> is required to <i>carry out biosecurity activities</i> in accordance with the <i>approved arrangement</i> . |
| Notification | The <i>department</i> is advised of any event or circumstance for which it has specified that notification must be provided. |
| Supporting functions | Procedures, facilities, and equipment are in place for the <i>biosecurity activities</i> carried out under the <i>approved arrangement</i> . |

Objective

Class 2.1 *approved arrangements* manages *biosecurity risks* associated with restricted *cargo*, vehicles, and machinery subject to biosecurity control.

Scope

Class 2.1 *approved arrangement sites* are utilised for the receipt, *deconsolidation*, storage, *inspection*, and treatment of *cargo*, vehicles, and machinery – *goods subject to biosecurity control* which are imported:

- as containerised sea *cargo* or as air *cargo*,
- with compliant *commodity* documentation, where specified in biosecurity import conditions applicable to the *goods*, and
- with compliant *non-commodity* documentation.

Treatment performed under class 2.1 *approved arrangement* is limited to cleaning (washing, steam cleaning) within a *wash bay* or wash cabinet to remove any *contamination* identified through *inspection* by a *biosecurity officer*. Performance of any other treatment will require approval from the *department* e.g., for the relevant *approved arrangement class*.

Examples of *goods subject to biosecurity control* that may be handled at a class 2.1 *approved arrangement site* include:

- vehicles (including *aircraft* and parts)
- boats (including yachts, canoes and kayaks)
- new, used and/or reconditioned machinery
- new, used and/or reconditioned parts and equipment
- tyres
- metal waste and scrap
- used *carpets*
- empty bags previously containing material of biosecurity concern e.g., *plant debris*

Examples of *biosecurity risks* associated with *goods subject to biosecurity control* handled at a class 2.1 *approved arrangement site* include:

- *infestation* of insects in or on the *goods*, packaging material or containers e.g., timber *pests* (e.g., termites, ants and larvae), stored product *pests* (e.g., beetles and larvae), insects seeking refuge (e.g., ants, bees, wasps, moths and spiders), and hitchhiker *pests* (e.g., brown marmorated stink bug)
- *animals* such as rodents, reptiles, geckos, birds, and cats that can inadvertently travel in containers
- *contamination* of soil or *plant* material in or on *goods*, packaging material or containers e.g., soil can contain seeds of exotic *plants* or weeds, *plant diseases*, insects and insect eggs, and soil-borne *animal diseases* such as foot and mouth *disease*
- other *contamination* such as water can contain mosquito larvae and algae. Mosquitos are vectors for various *diseases*

- *plant diseases* associated with *goods* that made of or contain *plant* material e.g., Karnal bunt of wheat, citrus greening, leaf blight
- *animal diseases* associated with *goods* that are made of or contain *animal* material e.g., foot and mouth

Information on biosecurity import conditions and *biosecurity risks* for imported *goods*, containers, other *cargo* and arriving *vessels* is available on the [departments website](#).

Site location

Class 2.1 *approved arrangement sites* must generally be located within the *metropolitan area* of a *first point of entry* for *goods* (from *vessels*) where a permanently based *biosecurity officer* is stationed.

Information required for application

The following information is required by the *department* at time of application for a class 2.1 *approved arrangement*:

1. A site map which complies with conditions for *approved arrangement site plans* prescribed for this arrangement

Conditions

Table 1 Site personnel Information

- Accreditation training requirements are available on the [department's website](#).
- Capability includes *accredited persons* having the understanding/skill/ability to deal with the *biosecurity risks* associated with their role/function.
- Personnel includes employees and others working (paid or unpaid) for the *biosecurity industry participant*.
- *Accredited person* records can be:
 - copies of training certificates
 - register containing the information required in the reporting conditions table.

| KAO | Condition | Noncompliance guide |
|--------------|--|---------------------------------|
| Awareness | 1.1 The <i>biosecurity industry participant</i> must ensure that persons having physical access to <i>goods subject to biosecurity control</i> are aware that such items must only be handled by an <i>accredited person</i> or under the direct supervision of an <i>accredited person</i> . | <i>Major</i> Reference: 3008 |
| Awareness | 1.2 An <i>accredited person</i> must personally conduct or <i>directly supervise biosecurity activities</i> involving physical contact with, handling or treatment of <i>goods subject to biosecurity control</i> . | <i>Major</i> Reference: 3988 |
| Awareness | 1.3 <i>Accredited persons</i> must have successfully completed accreditation training for the relevant <i>approved arrangement class</i> as specified on the <i>department's website</i> . | <i>Major</i> Reference: 3003 |
| Awareness | 1.4 <i>Accredited persons</i> must be able to demonstrate an understanding of conditions applicable to the <i>biosecurity activities</i> performed under this <i>approved arrangement</i> . | <i>Major</i> Reference: 3989 |
| Awareness | 1.5 Persons having physical access to <i>goods subject to biosecurity control</i> must be able to differentiate between <i>goods subject to biosecurity control</i> and <i>goods</i> that are not subject to biosecurity control. | <i>Major</i> Reference: 4347 |
| Awareness | 1.6 Arrangements must be in place to ensure persons handling <i>goods subject to biosecurity control</i> (including <i>goods</i> owned and handled for other parties) are aware of the biosecurity conditions that apply to that handling, as prescribed in the conditions for this arrangement, as well as conditions that may be prescribed in any <i>import permit</i> or <i>biosecurity direction</i> relevant to the <i>goods</i> . | <i>Major</i> Reference: 3532 |
| Traceability | 1.7 Records must be maintained of <i>accredited persons</i> . | <i>Minor</i> Reference: 3004 |

Table 2 Security Information

- Loss of *goods subject to biosecurity control*, in relation to security at the *approved arrangement site* includes:
 - theft
 - misplaced
 - unauthorised removal
 - unauthorised use.
- Security measures generally applies to the *approved arrangement site boundary* but may be at the boundary of *biosecurity areas* or buildings that house the *biosecurity area*.
- Security measures include both infrastructure (fences, locks, electronic monitoring) and procedural practices (training) to stop unauthorised people from accessing *goods subject to biosecurity control*.
- Unauthorised removal of *goods subject to biosecurity control* is also considered to be a containment issue.
- Information on reporting *biosecurity incidents* is available on the [department's website](#).

| KAO | Condition | Noncompliance guide |
|--------------|---|---|
| Security | 2.1 Security measures must be in place to prevent access to and removal of <i>goods subject to biosecurity control</i> by unauthorised persons. | <i>Major</i> Reference: 2970 |
| Notification | 2.2 The <i>department</i> must be notified immediately following the <i>detection</i> that there is a loss of <i>goods subject to biosecurity control</i> . | <i>Critical</i> Reference: 4451 |
| Security | 2.3 <i>Biosecurity areas</i> must be in a secure lockable building or in an area surrounded by a lockable security fence. | <i>Major or critical</i> Reference: 3941 |

Table 3 Isolation

Information

- *Goods subject to biosecurity control* includes *biosecurity waste*.
- *Contamination* may be physically removed from equipment that has come in contact with *goods subject to biosecurity control* using a brush for example, with residues collected and placed in a *biosecurity waste* container. Vacuums cannot be used for cleaning purposes unless specific approval or a *biosecurity direction* is given by the department.
- Equipment includes but is not limited to:
 - trolleys, pallet jacks and other equipment used to transport *goods subject to biosecurity control*
 - dustpan and brush and other equipment used to clean *contamination* from *goods*
 - personal protective equipment e.g., footwear, gloves, coveralls
 - *receptacles* used to hold, store *goods*
 - other equipment used to treat or process *goods subject to biosecurity control*
- *Disinfection* of equipment following the removal of any *contamination* may be required by relevant *approved arrangement conditions*, import conditions and *biosecurity directions*.

| KAO | Condition | Noncompliance guide |
|----------------|--|---|
| Isolation | <p>3.1 <i>Goods subject to biosecurity control</i> must be kept physically separated from other <i>goods</i> (including during transport), including:</p> <ol style="list-style-type: none"> a. imported <i>goods</i> that have been <i>released from biosecurity control</i> b. domestic <i>goods</i> c. <i>goods</i> for export d. other <i>goods subject to biosecurity control</i> e. the Australian environment. | <p><i>Major or critical</i> Reference: 2997</p> |
| Isolation | <p>3.2 <i>Goods subject to biosecurity control</i> must be stored in such a manner to ensure that a minimum of one pallet width or an impervious physical barrier is maintained between <i>goods subject to biosecurity control</i> and other <i>goods</i>.</p> | <p><i>Major</i> Reference: 2943</p> |
| Treatment | <p>3.3 <i>Goods</i> which come into contact with <i>goods subject to biosecurity control</i> must be treated as subject to biosecurity control.</p> | <p><i>Major or critical</i> Reference: 4452</p> |
| Identification | <p>3.4 If there is any doubt as to whether <i>goods</i>:</p> <ol style="list-style-type: none"> a. are subject to biosecurity control b. remain subject to biosecurity control c. become subject to biosecurity control <p>then the <i>goods</i> must be handled in accordance with conditions for <i>goods subject to biosecurity control</i>.</p> | <p><i>Major</i> Reference: 3011</p> |
| Treatment | <p>3.5 Any equipment detected with <i>contamination</i> from <i>goods subject to biosecurity control</i>, must not leave the <i>biosecurity area</i> until it has been:</p> <ol style="list-style-type: none"> a. cleaned to remove any <i>contamination</i>, or b. disposed of in accordance with relevant <i>approved arrangement conditions</i>, import conditions and <i>biosecurity directions</i>. | <p><i>Major or critical</i> Reference: 2999</p> |

Table 4 Construction

| KAO | Condition | Noncompliance guide |
|-------------|--|---------------------------------|
| Containment | 4.1 Buildings and structures where <i>goods subject to biosecurity control</i> are stored/handled, including wall and floor junctions must be weatherproof and <i>sealed</i> . | <i>Major</i> Reference: 322 |
| Containment | 4.2 <i>Biosecurity areas</i> must have floor surfaces finished with materials that are smooth, impervious, durable, and easy to clean. | <i>Major</i> Reference: 3900 |
| Containment | 4.3 <i>Biosecurity area</i> floors must be free from defects. | <i>Major</i> Reference: 3901 |

Table 5A Biosecurity area Information

- It is a condition of the arrangement that treatment of *goods subject to biosecurity control* must only be performed in the *biosecurity area* approved for that type of treatment e.g., *goods* directed for treatment by:
 - washing must only be washed in the onsite *wash bay/cabinet*, or
 - fumigation must only be treated in the onsite *fumigation area/chamber* approved under *approved arrangement class 4.6 – fumigation*.
- *Goods subject to biosecurity control* includes *biosecurity waste*.
- *Biosecurity areas* include areas used for treatment, *inspection*, and storage of *goods subject to biosecurity control*.
- These areas are established to prevent *goods subject to biosecurity control* and their contaminants from accidental or deliberate release or escape into the Australian environment.
- It must be immediately obvious that the *goods subject to biosecurity control* and the area the *goods* are held in are subject to biosecurity control.
- Identification of *biosecurity areas* and *goods subject to biosecurity control* can be through infrastructure (signs and labels) and procedural practices (colour coding and training) and must support the traceability of the *goods*. *Biosecurity areas* with more than one entry point may need more than one sign.

| KAO | Condition | Noncompliance guide |
|------------------------|---|---|
| Arrangement compliance | <p>5.1 Where <i>goods subject to biosecurity control</i> are directed by the <i>department</i> for treatment at the <i>approved arrangement site</i>, the:</p> <p>a. <i>approved arrangement</i> for that site must be approved to <i>carry out</i> that type of treatment activity (e.g., irradiation, cleaning, fumigation, heat treatment, specific <i>processing</i>), and the</p> <p>b. treatment must only be performed in the <i>biosecurity area</i> approved under the <i>approved arrangement class</i> for that type of treatment activity.</p> | <p><i>Major or critical</i> Reference: 4457</p> |
| Isolation | 5.2 <i>Goods subject to biosecurity control</i> must be kept in the <i>biosecurity area</i> . | <p><i>Major or critical</i> Reference: 2038</p> |
| Isolation | 5.3 <i>Biosecurity areas</i> must not be used as a thoroughfare or access point to non-control areas or other non-related <i>biosecurity areas</i> . | <p><i>Major</i> Reference: 2426</p> |
| Identification | 5.4 <i>Biosecurity areas</i> must be clearly identified as <i>biosecurity areas</i> to all persons with physical access to the <i>approved arrangement site</i> . | <p><i>Major</i> Reference: 4234</p> |
| Isolation | <p>5.5 The boundaries of <i>biosecurity areas</i> must be:</p> <p>a. clearly defined</p> <p>b. highly visible</p> <p>c. permanently constructed or affixed, and</p> <p>d. durable.</p> | <p><i>Major</i> Reference: 4278</p> |
| Identification | 5.6 <i>Biosecurity areas</i> must display a biosecurity sign/s | <p><i>Major</i> Reference: 3919</p> |
| Identification | <p>5.7 Biosecurity signs must:</p> <p>a. be securely affixed</p> <p>b. be durable</p> <p>c. be visible and able to be clearly read by persons approaching the area</p> <p>d. state '<i>Biosecurity Area - No unauthorised entry or removal of goods, or words to similar effect.</i></p> <p>e. have black lettering on yellow background</p> <p>f. have wording that is legible</p> <p>Note: signs produced/installed under former legislation that state '<i>Quarantine Area - Authorised Persons Only</i>' will be accepted. New signs must comply with points a - f.</p> | <p><i>Minor</i> Reference: 3776</p> |

Table 5B Biosecurity area

| KAO | Condition | Noncompliance guide |
|----------------------|---|---|
| Supporting functions | 5.8 The <i>biosecurity area</i> must allow for <i>biosecurity officers</i> to easily perform their duties without work health and safety risks. | <i>Major</i> Reference: 830 |
| Containment | 5.9 Where non-containerised <i>goods subject to biosecurity control</i> are stored outside, the surfaces on which they are stored must be impermeable and drain directly to sewer. Alternatively, where this is not possible, these items must be tarped prior to <i>inspection</i> or treatment | <i>Major or critical</i> Reference: 3902 |
| Containment | 5.10 <i>Goods subject to biosecurity control</i> , not stored within a building, to be treated in the <i>wash bay</i> must be: <ul style="list-style-type: none"> a. tarped, or b. stored under cover, or c. stored in a container, or d. stored on an impervious surface that drains directly to sewer until such time as it can be moved to the <i>wash bay</i> for cleaning. | <i>Major</i> Reference: 2108 |
| Movement | 5.11 <i>Goods subject to biosecurity control</i> being moved off site for treatment (including fumigation, cleaning, heat, and irradiation) must be: <ul style="list-style-type: none"> a. secured to prevent the potential escape and/or spread of <i>biosecurity risk material</i> b. transported directly to an <i>approved arrangement site</i>, in accordance with the applicable <i>biosecurity direction</i> or approval from the <i>department</i>. | <i>Major</i> Reference: 3949 |
| Movement | 5.12 <i>Goods subject to biosecurity control</i> must not leave the <i>biosecurity area</i> of an <i>approved arrangement site</i> , inadvertently or deliberately, without prior <i>biosecurity direction</i> or approval from the <i>department</i> . | <i>Critical</i> Reference: 4236 |

Table 6 Wash facilities

| KAO | Condition | Noncompliance guide |
|-------------|--|---|
| Treatment | <p>6.1 Wash facilities must:</p> <ol style="list-style-type: none"> be of a size commensurate with the <i>goods subject to biosecurity control</i> being cleaned be constructed of impermeable material and in a manner, which ensures that all residues/sediment and splash from cleaning operations are contained and flow directly into holding tanks or a municipal sewage system or <i>department</i> approved system have sewage/drainage lines protected from physical damage. <p>Note: Where municipal sewage connection is not available and tanks are used, the tanks must be fully enclosed.</p> | <p><i>Major</i> Reference: 2975</p> |
| Treatment | 6.2 There must be adequate equipment available to <i>carry out</i> cleaning (steam/high pressure) and chemical <i>disinfection</i> spraying operations as directed by <i>biosecurity officers</i> . | <p><i>Major</i> Reference: 233</p> |
| Containment | 6.3 Soil traps must be installed in drains in locations where drainage inflow is likely to contain solids from <i>goods subject to biosecurity control</i> . | <p><i>Major</i> Reference: 2976</p> |
| Treatment | <p>6.4 Waste water must be either:</p> <ol style="list-style-type: none"> screened prior to discharge to municipal sewer or <i>department</i> approved treatment/holding tank collected and transported off-site for discharge to sewer by a waste transport service operating under an appropriate <i>approved arrangement</i> with the <i>department</i> collected and transported off-site for discharge to sewer by non-<i>department</i> approved waste transport service under <i>department</i> supervision collected into a tank and hypochlorite treatment applied. | <p><i>Major</i> Reference: 1393</p> |

Table 7 Wash facilities – wash cabinets

| KAO | Condition | Noncompliance guide |
|-----------|---|--|
| Treatment | <p>7.1 Wash cabinets must be constructed in accordance with the following requirements, the:</p> <ol style="list-style-type: none"> cabinet must be constructed of sturdy, impermeable material cabinet must have three fixed sides and a fixed top sides of the cabinet must be attached to the base in a manner which prevents the escape of any wash water or cleaning residue cabinet must incorporate, or be attached to, a soil trap disposal system must include a grease trap which is connected to council approved sewer or another waste water system approved by the <i>department</i>. There must be no trade waste diversion valves in place. drains and tanks must be covered, and sewerage/drainage lines must be protected from physical damage. | <p><i>Major</i> Reference: 763</p> |

Table 8 Wash facilities – wash bays

| KAO | Condition | Noncompliance guide |
|-------------------|---|---|
| Isolation | 8.1 No unauthorised traffic or personnel (those not involved in the cleaning of <i>goods subject to biosecurity control</i>) or equipment are permitted on the wash pad, ramp or <i>wash bay</i> during treatments and cleaning. | <i>Major</i> Reference: 29 |
| Containment | 8.2 The <i>wash bay</i> must <ul style="list-style-type: none"> a. have a floor impervious to liquid b. have a floor drain leading into a soil trap which is connected directly to municipal sewer or to another waste water disposal system approved by the <i>department</i>. c. ensure that any waste water storage, treatment and reticulation systems are enclosed. d. ensure that any residues/sediment and splash from cleaning operations are contained and flow directly into holding tanks or a municipal sewerage system or <i>department</i> approved system e. have sewage/drainage lines protected from physical damage. <p>Note: where municipal sewage connection is not available and tanks are used, the tanks must be fully enclosed</p> | <i>Critical</i> Reference: 2963 |
| <i>Inspection</i> | 8.3 A <i>car</i> hoist, <i>inspection</i> pit, ramp or stand must be made available, where required, for the <i>inspection</i> of the undercarriage of <i>cars</i> . | <i>Major</i> Reference: 433 |
| Containment | 8.4 The areas immediately adjacent to the <i>wash bay</i> must be impervious to liquid. | <i>Major</i> Reference: 2962 |
| Containment | 8.5 Waste water and residues from cleaning operations must be contained within the approved <i>wash bay</i> . | <i>Major or critical</i> Reference: 2957 |
| Treatment | 8.6 Waste water and residues from cleaning operations must only be discharged via the <i>wash bay</i> drain. | <i>Major or critical</i> Reference: 2958 |
| Treatment | 8.7 Soil residues from the <i>wash bay</i> soil trap or filter must be disposed of as <i>biosecurity waste</i> . | <i>Critical</i> Reference: 2961 |
| Treatment | 8.8 Equipment (including footwear and protective clothing) used in the <i>wash bay</i> must be cleaned prior to removal from the <i>wash bay</i> . | <i>Critical</i> Reference: 2960 |
| Treatment | 8.9 The <i>wash bay</i> must be washed down after cleaning operations each day. | <i>Major</i> Reference: 2959 |
| Treatment | 8.10 Where a trade water diversion is installed in the <i>wash bay</i> : <ul style="list-style-type: none"> a. the <i>wash bay</i> must be cleaned after every wash b. all residues and water from washing <i>goods subject to biosecurity control</i> and cleaning the <i>wash bay</i> after every wash must be discharged to sewer (and not to stormwater) c. if the trade water diversion cannot be manually overridden to discharge to sewer, <i>good subject to biosecurity control</i> must not be washed during periods of high rainfall that could result in water being discharged to stormwater d. if the trade water diversion can be manually overridden, <i>good subject to biosecurity control</i> can be washed at any time if all wash water must be discharged to sewer. | <i>Critical</i> Reference: 1394 |

Table 9 Recycling waste water

Information

- Waste water recycling systems are typically a closed system, servicing only the *wash bay* or wash cabinet. Water used for washing activities will be collected and retained in a dedicated holding tank for reuse in further wash activities. These systems may be topped up with water from tap mains or other rain tanks.

| KAO | Condition | Noncompliance guide |
|---------------------|--|---------------------------------|
| Treatment | 9.1 A recycling waste water system must incorporate screening the liquid waste through a 100-micron filter prior to use in <i>wash bay</i> operations with <i>goods subject to biosecurity control</i> , including final washes. Recycled waste water is not permitted to be used for domestic washes. | <i>Major</i> Reference: 2971 |
| Supporting function | 9.2 During the recycling process, the <i>biosecurity industry participant</i> must, when operational, undertake weekly <i>inspection</i> for leaks from: <ol style="list-style-type: none"> pumps valves tanks (where applicable) filter housing, pipes and connections where visible. | <i>Major</i> Reference: 2972 |
| Supporting function | 9.3 When leaks are detected they must be immediately repaired. | <i>Major</i> Reference: 2973 |
| Treatment | 9.4 Waste filter media and detritus/refuse captured by filter media or screens must be treated as <i>biosecurity waste</i> . | <i>Major</i> Reference 3281 |

Table 10 Site hygiene and monitoring Information

- Standard of hygiene will vary for each *approved arrangement site* dependant on the *biosecurity activities* that occur at that site.
- Site monitoring is used to identify *animals*, invertebrates and vegetation and minimise the potential for *biosecurity risks* to escape into the Australian environment.
- Information on reporting *biosecurity incidents* is available on the [department's website](#). Incidents that must be reported includes where 'the *goods* are infested with a live *pest* (for example, an insect, invertebrate or other *animal*)'.

| KAO | Condition | Noncompliance guide |
|------------------------|--|---|
| Hygiene | <p>10.1 An effective <i>pest</i> and weed control system must be in place to ensure that <i>goods subject to biosecurity control</i> are isolated from environments in which <i>pest</i> and <i>disease</i> are likely to become established. The <i>biosecurity industry participant</i> must implement and keep associated records of a periodic <i>inspection</i> regime and ensure <i>knockdown spray</i> (i.e., standard household aerosol insecticide spray) is kept onsite. The onsite location of the <i>knockdown spray</i>, the <i>pest</i> and weed control system must include:</p> <ol style="list-style-type: none"> the use of insecticides, fumigation, rodenticides, periodic <i>inspection</i>, baits and/or traps a site plan with numbered bait stations if applicable, contract details. <p>Note: the operations of adjacent facilities must be considered when determining any additional <i>pest</i> control measures to be implemented.</p> | <p><i>Minor or major</i> Reference: 2102</p> |
| Hygiene | 10.2 The standard of hygiene at the <i>approved arrangement site</i> must be appropriate for the nature of the <i>goods subject to biosecurity control</i> . | <p><i>Minor or major</i> Reference: 2998</p> |
| Hygiene | 10.3 Buildings and <i>biosecurity areas</i> must be kept clean. <i>Cargo</i> and packaging residues, contaminants and spillages must be cleaned up and correctly disposed of as <i>biosecurity waste</i> without delay | <p><i>Minor or major</i> Reference: 1003</p> |
| Hygiene | <p>10.4 <i>Cargo</i> and packaging residues and spillages:</p> <ol style="list-style-type: none"> from <i>goods subject to biosecurity control</i>, or that are detected in areas where <i>goods subject to biosecurity control</i> are, or have been handled <p>must be cleaned up immediately and disposed of as <i>biosecurity waste</i>.</p> | <p><i>Major or critical</i> Reference: 4467</p> |
| Notification | 10.5 The <i>department</i> must be notified immediately where <i>cargo</i> and packaging residues and spillages from <i>goods subject to biosecurity control</i> cannot be cleaned up immediately and/or disposed of as <i>biosecurity waste</i> . | <p><i>Major</i> Reference: 4468</p> |
| Arrangement compliance | 10.6 The <i>biosecurity industry participant</i> must provide the <i>department</i> access to the <i>approved arrangement site</i> for <i>plant pest</i> and <i>disease</i> surveillance purposes including the installation and monitoring of insect traps. | <p><i>Major</i> Reference: 4481</p> |
| Arrangement compliance | 10.7 Insect traps installed by the <i>department</i> must not be interfered with or damaged. | <p><i>Major</i> Reference: 4482</p> |

Table 11 Internal container *inspections*

| KAO | Condition | Noncompliance guide |
|---------------------|---|-----------------------------------|
| <i>Inspection</i> | 11.1 Either an approved container <i>inspection</i> ramp or equipment to place the container safely and adequately on the ground for <i>inspection</i> must be available. If no container <i>inspection</i> ramp is provided, an area with an impervious surface must be available for conducting internal container <i>inspections</i> . | <i>Major</i> Reference: 158 |
| Supporting function | 11.2 Labour and equipment required to open the container doors must be supplied by the <i>biosecurity industry participant</i> . | <i>Critical</i> Reference: 385 |

Table 12 Facilities for departmental officers

| KAO | Condition | Noncompliance guide |
|----------------------|---|--|
| Supporting functions | <p>12.1 The <i>biosecurity industry participant</i> must:</p> <ol style="list-style-type: none"> a. provide a first aid cabinet/kit which is fully stocked and meets the minimum commercial Australian Standard (AS2675-1983: Portable first aid kits for use by consumers) b. provide vehicle parking for visiting <i>biosecurity officers</i> (Note: This may require <i>department</i> identified parking or providing a parking permit) c. ensure adequate security for any <i>departmental</i> technical equipment left on the site d. provide access and the availability of: <ol style="list-style-type: none"> i. a desk, chair, and a telephone with direct outside call access ii. toilet facilities iii. handwashing facilities and a hygienic means of drying hands iv. clean amenities. | <i>Minor or major</i> Reference: 2098 |

Table 13 Waste Information

- *Biosecurity waste* generated from washing operations includes but is not limited to:
 - residues removed from *goods subject to biosecurity control*
 - water used for washing *goods subject to biosecurity control* and cleaning the *wash bay* or cabinet
 - soil residues from soil traps in drains
 - sludge, sediment from grease traps and other filters, separators
 - other liquids such as fats, oil and grease filtered/separated from waste water
 - waste filter media and detritus/refuse captured by filter media or screens
- For any *dunnage*, packing material and waste inspected and found to contain *pests* or *disease* agents, the department will direct the *biosecurity risk* be managed using a department approved treatment.
- Department approved disposal methods include:

| Solid <i>biosecurity waste</i> disposal | Liquid <i>biosecurity waste</i> disposal |
|---|--|
| Incineration (class 8.1) | Municipal sewer |
| Deep burial (class 8.2) | Hypochlorite treatment |
| Autoclave (class 8.3) | |
| As prescribed in the <i>import permit</i> or other <i>biosecurity direction</i> . | |

- Disposal of liquids such as oil to municipal sewer may be restricted by local, state/territory, federal government regulations and relevant state Environmental Protection Agency (EPA) requirements. Methods approved for solid *biosecurity waste* disposal (above) may be utilised for liquid waste disposal, where permitted by local, state/territory, federal government regulations and relevant state EPA requirements.

| KAO | Condition | Noncompliance guide |
|----------------|---|---|
| Containment | 13.1 Waste containers must be provided for loose items, <i>contamination</i> , residues, spillages, or material from <i>goods subject to biosecurity control</i> . | <i>Major</i> Reference: 4041 |
| Isolation | 13.2 The <i>biosecurity waste</i> container must: <ol style="list-style-type: none"> be leak and <i>pest</i>-proof have a secure lid. | <i>Major or critical</i> Reference: 3943 |
| Identification | 13.3 The <i>biosecurity waste</i> container must be labelled ' <i>Biosecurity Waste</i> '. | <i>Minor</i> Reference: 4260 |
| Containment | 13.4 Lids of <i>biosecurity waste</i> containers must remain closed except when opened to add or remove <i>biosecurity waste</i> . | <i>Major or critical</i> Reference: 4509 |
| Treatment | 13.5 Loose <i>goods</i> of <i>biosecurity</i> concern that do not form part of the documented consignment (including soil, seeds, hessian bags, fruit cartons, <i>plant</i> , or <i>animal contamination</i>) as well as any spilled <i>goods</i> that are of <i>biosecurity</i> concern must be placed in the <i>biosecurity waste</i> container. | <i>Major</i> Reference: 1053 |
| Movement | 13.6 Solid <i>biosecurity waste</i> disposal must only be undertaken at an <i>approved arrangement site</i> that is approved for waste disposal. | <i>Major or critical</i> Reference: 4340 |
| Movement | 13.7 <i>Biosecurity waste</i> must be transported by a department approved waste transporter. | <i>Major</i> Reference: 2097 |
| Treatment | 13.8 <i>Biosecurity waste</i> must be identified as such to the waste disposal company and waste transporter. | <i>Major or critical</i> Reference: 1091 |

Table 14 Waste water hypochlorite treatment Information

- Hypochlorite treatment of liquid water is an alternative treatment option to discharging liquid waste to municipal sewer. It is typically used where there is no connection to sewer at the *approved arrangement site*.
- Once hypochlorite treatment is completed, the treated liquid waste can be discharged to any location, where permitted by local, state/territory, federal government regulations and relevant state EPA requirements.

| KAO | Condition | Noncompliance guide |
|----------------------|--|---|
| Treatment | <p>14.1 A hypochlorite treatment system must incorporate:</p> <ol style="list-style-type: none"> screening liquid waste through a 100-micron filter prior to treating with hypochlorite. an enclosed liquid waste treatment tank with an attached mechanical agitation method for mixing hypochlorite and liquid waste. | <p><i>Major</i> Reference: 3523</p> |
| Treatment | <p>14.2 Hypochlorite treatment of waste water (e.g., liquid waste, imported fresh water) must be undertaken in accordance with the following process:</p> <ol style="list-style-type: none"> filtration through a 100-micron filter liquid waste test to ensure a pH range between 5.0 and 7.0 (where the pH is not within this range, add acid or alkaline products and bring the liquid waste to within this range), then add hypochlorite to achieve 200 parts per million (ppm) free chlorine (at the end of the 10 minutes agitation cycle), then mechanically agitate in a retention <i>vessel</i> for 10 minutes, then test (after agitation) to determine the free chlorine level is at least 200 ppm, then retain the waste water in the treatment tank for 1 hour following confirmation of concentration at minimum 200 ppm, then test that the concentration of the waste water is at least 5 ppm free chlorine at the conclusion of the 1-hour treatment period. | <p><i>Major</i> Reference: 3524</p> |
| Treatment | <p>14.3 Hypochlorite must be used within either:</p> <ol style="list-style-type: none"> an expiry time frame as specified by the manufacturer, or used within two years of the manufacture date | <p><i>Major</i> Reference: 3347</p> |
| Supporting functions | <p>14.4 During the treatment of contaminated or potentially contaminated liquids the <i>biosecurity industry participant</i> must, when operational, undertake weekly <i>inspection</i> for leaks from:</p> <ol style="list-style-type: none"> pumps valves tanks hypochlorite metering/dosing equipment (where applicable) filter housing, pipes, and connections where visible. | <p><i>Major</i> Reference: 3526</p> |
| Containment | 14.5 When leaks are detected they must be immediately repaired. | <p><i>Major</i> Reference: 3527</p> |
| Treatment | 14.6 All waste filter media and detritus/refuse captured by filter media or screens must be treated as <i>biosecurity waste</i> . | <p><i>Major</i> Reference 3281</p> |

Table 15A Records Information

- Records and systems maintained by the *biosecurity industry participant* must be able to track *goods subject to biosecurity control* through the stages of the *biosecurity goods* pathway they are responsible for. This includes receipt, handling, treatment, disposal, and release.
- There must be two-way traceability, from the:
 - records to the physical *goods*
 - physical *goods* to the records.

| KAO | Condition | Noncompliance guide |
|--------------|--|---|
| Traceability | <p>15.1 <i>Goods subject to biosecurity control</i> must be traceable in terms of (where applicable):</p> <ol style="list-style-type: none"> <i>biosecurity direction</i> number <i>import permit</i> number Air Waybill or Bill of Lading number date of receipt <i>processing</i> (including <i>inspection</i>, treatment, testing) details <i>release from biosecurity control</i> disposal details storage location. | <ol style="list-style-type: none"> <i>Major</i> <i>Major</i> <i>Minor</i> <i>Major</i> <i>Major</i> <i>Major</i> <i>Major</i> <i>Major</i> <p>Reference: 3517</p> |
| Traceability | <p>15.2 Records for each consignment of <i>goods subject to biosecurity control</i> must include:</p> <ol style="list-style-type: none"> <i>biosecurity direction</i> <i>Import Permit</i> number (if applicable) description of the <i>goods subject to biosecurity control</i> (including scientific names and quantities, if applicable) date of receipt of <i>goods</i> and country of origin details of any treatments method and date of disposal/destruction of <i>goods subject to biosecurity control</i> and/or <i>biosecurity waste</i> the date of movement and the <i>department's</i> permission for any movement of <i>goods subject to biosecurity control</i> comprehensive details of any breaches of <i>goods subject to biosecurity control</i> from the <i>approved arrangement site</i>. | <p><i>Minor, major or critical</i></p> <p>Reference: 2101</p> |
| Traceability | <p>15.3 <i>Accredited persons</i> records must include:</p> <ol style="list-style-type: none"> name of <i>accredited person</i> date accreditation training completed method of accreditation training (online or in-house) copy of online training accreditation certificate – if applicable copy of in-house training attendance record – if applicable. | <p><i>Major</i></p> <p>Reference: 4275</p> |
| Traceability | <p>15.4 The <i>biosecurity industry participant</i> must ensure records are kept for a minimum of two years for <i>goods subject to biosecurity control</i>.</p> | <p><i>Minor or major</i></p> <p>Reference: 4004</p> |
| Traceability | <p>15.5 Records must be made available to the <i>department</i> upon request.</p> | <p><i>Minor or major</i></p> <p>Reference: 3944</p> |

Table 15B Records

| KAO | Condition | Noncompliance guide |
|--------------|---|---|
| Traceability | <p>15.6 Hypochlorite treatment records must include:</p> <ul style="list-style-type: none"> a. date and times of testing (e.g., times when testing of concentration is taken) b. initial pH of liquid waste c. pH adjustment (where required) i.e., initial pH and final pH (after addition of acid or alkali) d. amount of hypochlorite added e. concentration of free chlorine in treatment tank after agitation f. amount of additional hypochlorite added (where required) g. concentration of free chlorine in treatment tank after further agitation (when additional hypochlorite added) h. concentration of free chlorine at conclusion of 1 hour treatment and time treatment completed i. date of manufacture of hypochlorite. | <p><i>Major</i> Reference: 3529</p> |

Table 16 Ceasing operations

Information

- The *biosecurity industry participant* is liable for all costs associated with closing and ceasing operations as an *approved arrangement site*.

| KAO | Condition | Noncompliance guide |
|--------------|--|---|
| Notification | <p>16.1 The <i>department</i> must be notified, by email to aa.canberra@awe.gov.au, at least 15 business days prior to intended:</p> <ol style="list-style-type: none"> closure of a current <i>approved arrangement site</i> relocation of the business, including the <i>approved arrangement class</i> function ceasing of operation as an <i>approved arrangement site</i>. | <p><i>Major</i> Reference: 3699</p> |
| Treatment | <p>16.2 Any <i>goods subject to biosecurity control</i> that remain at the <i>approved arrangement site</i> must be:</p> <ol style="list-style-type: none"> treated or destroyed in accordance with a <i>department</i> approved method or transferred to another <i>approved arrangement site</i> with prior approval from the <i>department</i>. | <p><i>Major</i> Reference: 4516</p> |

Table 17 Site maps

| KAO | Condition | Noncompliance guide |
|----------------|---|---|
| Identification | 17.1 Current site plans must be provided to the <i>department</i> . Site plans must be to scale and include <i>biosecurity areas</i> (storage, <i>inspection</i> , treatment/ <i>processing</i>) and the location of parking for <i>biosecurity officers</i> . | <p><i>Major</i> Reference: 680</p> |
| Identification | 17.2 The location and size of the <i>wash bay</i> must be clearly marked on the site plan. | <p><i>Minor</i> Reference: 2977</p> |
| Identification | 17.3 The location and size of the wash cabinet must be clearly marked on the site plan. | <p><i>Minor</i> Reference: 2984</p> |

Table 18A Compliance Information

- *Release from biosecurity control* includes release by a *biosecurity industry participant* subject to s162 *Biosecurity Act 2015* only if expressly authorised in the *approved arrangement* and in accordance with the conditions of the *approved arrangement*.
- Required treatments will be advised on *import permits, directions, class conditions, non-standard conditions (variations), process management systems (PMS) and standard operating procedures (SOPs)*.
- Those events to be notified are advised on *import permits, directions, class conditions, non-standard conditions (variations), PMS and SOPs*.
- Information on reporting *biosecurity incidents* is available on the [department's website](#).

Note: *SOPs* are only required in those classes where there is a specific condition for a *SOP* to be in place.

| KAO | Condition | Noncompliance guide |
|------------------------|--|--|
| Arrangement compliance | 18.1 The <i>biosecurity industry participant</i> must: <ol style="list-style-type: none"> carry out the <i>biosecurity activities</i> in accordance with the arrangement comply with any conditions specified in the arrangement comply with any <i>requirements</i> to which the arrangement is subject comply with any <i>biosecurity direction</i> from the <i>department</i> comply with any <i>biosecurity control notice</i> from the <i>department</i> comply with any <i>biosecurity control order</i> from the <i>department</i>. | <i>Major or critical</i> Reference: 4316 |
| Arrangement compliance | 18.2 <i>Goods subject to biosecurity control</i> must be maintained and processed in accordance with the conditions of the relevant <i>approved arrangement class</i> . | <i>Major or critical</i> Reference: 2992 |
| Arrangement compliance | 18.3 <i>Goods subject to biosecurity control</i> must be maintained and processed at an <i>approved arrangement site</i> appropriate for the <i>biosecurity risk</i> associated with the <i>goods</i> . | <i>Minor, major or critical</i> Reference: 3535 |
| Arrangement compliance | 18.4 <i>Goods subject to biosecurity control</i> must be maintained and processed in accordance with import conditions specified in the <i>department's Biosecurity Import Conditions Database (BICON)</i> . | <i>Minor, major or critical</i> Reference: 2993 |
| Arrangement compliance | 18.5 <i>Goods subject to biosecurity control</i> must be maintained and processed in accordance with any applicable <i>import permit</i> . | <i>Major or critical</i> Reference: 3536 |
| Arrangement compliance | 18.6 <i>Goods subject to biosecurity control</i> must be maintained and processed in accordance with any <i>biosecurity direction</i> from the <i>department</i> . | <i>Minor, major or critical</i> Reference: 2995 |
| Arrangement compliance | 18.7 <i>Goods subject to biosecurity control</i> must be handled and maintained and processed in accordance with the <i>Biosecurity Act 2015</i> and subordinate legislation. | <i>Minor, major or critical</i> Reference: 2996 |

Table 18B Compliance

| KAO | Condition | Noncompliance guide |
|------------------------|---|--|
| Notification | <p>18.8 The <i>department</i> must be notified immediately following <i>detection</i> of any of the following:</p> <ol style="list-style-type: none"> <i>goods subject to biosecurity control</i> have left the <i>approved arrangement site</i>, inadvertently or deliberately, without prior written <i>direction</i> or approval from the <i>department</i> <i>goods subject to biosecurity control</i> were not maintained and processed in accordance with the conditions of the relevant <i>approved arrangement class</i> <i>goods subject to biosecurity control</i> were not maintained processed in accordance with import conditions specified in the <i>department's Biosecurity Import Conditions Database (BICON)</i> and/or <i>import permit</i> <i>goods subject to biosecurity control</i> were not maintained and processed in accordance with any other <i>direction</i> from the <i>department</i> <i>goods subject to biosecurity control</i> were not maintained and processed in accordance with the <i>Biosecurity Act 2015</i> and subordinate legislation. <i>the approved arrangement site</i> is not appropriate to manage the <i>biosecurity risk</i> associated with the <i>goods subject to biosecurity control</i>. | Major or critical Reference: 4517 |
| Notification | 18.9 The <i>department</i> must be notified of any <i>reportable biosecurity incident</i> as soon as practicable, in accordance with the determination made by the Director of Biosecurity. | Major Reference: 3015 |
| Arrangement compliance | 18.10 <i>Departmental officers</i> and <i>department approved auditors</i> , must be provided access to the <i>approved arrangement site</i> to perform the functions and exercise the powers conferred on them by the <i>Biosecurity Act</i> or another law of the Commonwealth. | Critical Reference: 3013 |
| Arrangement compliance | 18.11 <i>Biosecurity officers</i> must be provided with all reasonable facilities, assistance, and information necessary for the effective performance of their functions or duties or the exercise of their powers under the <i>Biosecurity Act</i> . Note: Assistance includes but is not limited to moving, lifting and sampling <i>goods subject to biosecurity control</i> , as directed by a <i>biosecurity officer</i> to enable <i>inspection</i> or other <i>biosecurity activities</i> to be performed. | Major or critical Reference: 4518 |
| Arrangement compliance | 18.12 Information (verbal, electronic or hard copy) provided to the <i>department</i> must be accurate. Note: Civil, criminal, and regulatory penalties apply to giving false or misleading information. | Major or critical Reference: 4519 |
| Arrangement compliance | 18.13 <i>Department approved auditors</i> must be permitted to collect evidence of compliance and noncompliance with <i>approved arrangement conditions</i> through actions including the copying of documents and taking of photographs. | Major or critical Reference: 3016 |
| Arrangement compliance | 18.14 A contingency plan must be in place to manage unexpected events that threaten to compromise biosecurity integrity of the <i>approved arrangement site</i> . Unexpected events include: <ol style="list-style-type: none"> appearance of <i>pests</i> or symptoms of <i>disease</i> structural damage (due to storms etc.) accident during transit unauthorised removal of <i>goods subject to biosecurity control</i> spillages of <i>goods subject to biosecurity control</i> sudden unavailability of an <i>accredited person</i>. | <ol style="list-style-type: none"> Major Major Major Major Major Major Reference: 3009 |
| Notification | 18.15 The <i>department</i> must be notified, by email to aa.canberra@awe.gov.au , at least 15 <i>business days</i> prior to any modification to, or closure of, <i>biosecurity areas</i> where <i>goods subject to biosecurity control</i> are stored or treated/processed or otherwise dealt with. | Major or critical Reference: 4520 |

Table 18C Compliance

| KAO | Condition | Noncompliance guide |
|------------------------|---|---|
| Arrangement compliance | 18.16 <i>Departmental</i> approval must be obtained prior to implementing changes to the location and/or construction of the <i>approved arrangement site</i> or <i>biosecurity area</i> boundaries. | <i>Major</i> Reference: 4024 |
| Notification | <p>18.17 The <i>department</i> must be notified by email to aa.canberra@awe.gov.au of any proposed changes to any of the following:</p> <ol style="list-style-type: none"> a. The location and/or construction of any part of the <i>approved arrangement site boundary</i> b. The location and/or construction of any part of a <i>biosecurity area</i> boundary c. The location and/or construction of any part of the boundary of any areas within the <i>approved arrangement site boundary</i> that are under the: <ol style="list-style-type: none"> i. occupancy or control, or ii. shared occupancy or control of any other entities (note that this includes subleasing arrangements) d. The identity of any other entities that: <ol style="list-style-type: none"> i. occupy or control, or ii. share occupancy or control of any areas within the <i>approved arrangement site boundary</i> (note that this includes subleasing arrangements). | <i>Major or critical</i> Reference: 4521 |
| Notification | <p>18.18 The <i>biosecurity industry participant</i> must notify the <i>department</i>, by email to aa.canberra@awe.gov.au, within 15 <i>business days</i> of becoming aware of any change of status, not previously been notified to the <i>department</i>, of the <i>biosecurity industry participant</i> or their <i>associates</i> relevant to the operation of the <i>approved arrangement</i> in relation to any of the following matters:</p> <ol style="list-style-type: none"> a. conviction of an offence or order to pay a pecuniary penalty under the <i>Biosecurity Act 2015</i>, <i>Quarantine Act 1908</i>, <i>Customs Act 1901</i>, the <i>Criminal Code</i>, or the <i>Crimes Act 1914</i> b. debt to the Commonwealth that is more than 28 days overdue under the <i>Biosecurity Act 2015</i>, <i>Quarantine Act 1908</i>, <i>Customs Act 1901</i>, the <i>Criminal Code</i>, or the <i>Crimes Act 1914</i> c. refusal, involuntary suspension, involuntary revocation/cancellation or involuntary variation of an <i>Import Permit</i>, <i>quarantine approved premises</i>, compliance agreement or <i>approved arrangement</i> under the <i>Quarantine Act 1908</i> or the <i>Biosecurity Act 2015</i>. | <i>Critical</i> Reference: 3012 |
| Notification | <p>18.19 The <i>biosecurity industry participant</i> must notify the <i>department</i> by email to aa.canberra@awe.gov.au, within 15 <i>business days</i> of any change in:</p> <ol style="list-style-type: none"> a. persons in positions responsible for controlling, directing, enforcing, or monitoring people performing <i>biosecurity activities</i> associated with the <i>approved arrangement</i> b. <i>biosecurity industry participant</i> details, including: <ol style="list-style-type: none"> i. entity name ii. Australian business number or Australian company number iii. postal address iv. email address v. telephone number. | <i>Major or critical</i> Reference: 3836 |