



# Aircraft pre-arrival report: non-scheduled pre-flight

Form approved under the *Biosecurity Act 2015*, s193(1A)(b)

## Section A: General information

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Purpose of this form	To enable owners, operators or ground handling agents of non-scheduled flights to meet their pre-arrival reporting obligations prior to commencing their flight from outside Australian territory.
Before completing this form	Ensure you understand your <a href="#">mandatory obligations for non-scheduled flights</a> .
To complete this form	<p><b>Electronically</b></p> <p>Save the form to your desktop or device. Open and complete the form using the latest version of Adobe Acrobat Reader. Do not work on the form in your web browser.</p> <p>Download the <a href="#">Adobe Acrobat Reader mobile app</a> for your smartphone or tablet.</p> <p><b>Manually</b></p> <ul style="list-style-type: none"><li>• Use black or blue pen.</li><li>• Print in BLOCK LETTERS.</li><li>• Mark boxes with a tick or a cross.</li></ul>
To submit your form	Email the completed form to the <a href="#">biosecurity airport contact</a> at your first point of entry.
More information	<p>Goods and Conveyance Policy Branch Department of Agriculture, Fisheries and Forestry GPO Box 858 Canberra ACT 2601</p> <p>Email <a href="mailto:conveyance.aircraft@aff.gov.au">conveyance.aircraft@aff.gov.au</a> Phone 1800 900 090 (within Australia) +61 3 8318 6700 (outside Australia)</p> <p>Web <a href="http://agriculture.gov.au/biosecurity-trade/aircraft-vessels-military/aircraft">agriculture.gov.au/biosecurity-trade/aircraft-vessels-military/aircraft</a></p>

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## Section B: Person making the report

### 1 Owner, operator or ground handling agent

Title                      Given names                      Family name

Mobile phone (include country code)

Email

Business name

### 2 Aircraft captain

Title                      Given names                      Family name

## Section C: Particulars of flight

### 3 Flight details

Aircraft registration                      Model/type

Flight number

First Australian landing place

Estimated arrival date (dd/mm/yyyy) and time (hh:mm)

### 4 Flight operator

Same as question 1      ► Go to [question 5](#).

Title                      Given names                      Family name

Mobile phone (include country code)

Email

**5 At the time this report is given, will you have a live plant and/or live animal in the cabin?**

No ► Go to [Section D](#)

Yes ► Live animal

Yes ► Live plant

Provide details (maximum 200 characters).

## Section D: Applicant declaration

To be completed by the person named in [question 1](#) of this application.

I declare that the information I have provided is true and correct at the time of submitting this form. I understand that it is a criminal offence under the *Criminal Code Act 1995* to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law. This offence carries a maximum penalty of 12 months' imprisonment.

I will meet the legislative requirements under the *Biosecurity Act 2015*.

I have read and understood the [privacy notice](#).

Signature (type or sign your name)

Date (dd/mm/yyyy)

Full name

## Section E: Privacy notice

'Personal information' means information or an opinion about an identified, or reasonably identifiable, individual.

By completing and submitting this form you consent to the collection of all personal information contained in this form.

The Department of Agriculture, Fisheries and Forestry collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form as required under the *Biosecurity Act 2015* for the purposes of assessing your form and related purposes. If you fail to provide some or all of the personal information requested in this form, the department will be unable to process your form.

The department may disclose your personal information to Australian Government agencies, persons or organisations where necessary for the purposes described, provided the disclosure is consistent with relevant laws, particularly the Privacy Act. Your personal information will be handled in accordance with the Australian Privacy Principles and the *Biosecurity Act 2015*.

Learn more about our [Privacy Policy](#), including how to access or correct personal information or make a complaint. Alternatively, email our Privacy Officer at [Privacy@aff.gov.au](mailto:Privacy@aff.gov.au).