

**Australian Government****Department of Agriculture,
Water and the Environment****Application for Export Permit and Health Certificate
(Livestock Exports by Air)**Official form approved under sections 65 and 239 of the *Export Control Act 2020***Section A: General information**

Purpose of this form	For licenced livestock exporters to apply for an export permit and health certificate to export livestock by air.
Before applying	Ensure all animal preparation requirements have been completed or scheduled and you meet the prerequisites for an export permit and health certificate.
To complete this form	Electronically You will need the latest version of Adobe Acrobat Reader to save changes to your document. Manually Use black or blue pen Print in BLOCK LETTERS Mark boxes with a tick or a cross.
Processing fee	Application fees will apply – charging guidelines are available on the department’s website.
Your form must include	Have all sections completed. Be submitted by a person in management or control of the export licence holder.
Submit your application	Upload your completed application form onto the Tracking Animal Certification for Export system (TRACE) If you cannot access TRACE, contact the department for alternative submission options. Email: livestockexp@awe.gov.au Phone: 02 6272 4581

Section B: Exporter details

1 Exporter and consignment details

Livestock export licence holder name

Livestock export licence number Person in management or control submitting the application

LNC number Consignment destination/s

2 Name and 24-hour contact details for my representative who will be present at loading:

Full name

24-hour contact number 24-hour contact email

3 Name and 24-hour contact details of a person/s in management or control who will be available to contact for the duration of loading (if my representative is not in management or control):

Full name

24-hour contact number 24-hour contact email

Section C: Consignment declarations

4 I declare that for this consignment

I have updated the Notice of Intention in TRACE to reflect any changes in the information it contains, including the most up to date information about loading, departure, arrival and discharge dates and times and about water deprivation times.

I have provided all the required documentation to the department (core documents and non-core documents as required), prior to or with this application

I have complied with the terms of my approved arrangement and relevant export plan/s (or operations and governance manual if I hold an approved arrangement exemption as a small and infrequent exporter).

All operations to prepare the livestock for export in accordance with an approved arrangement (or operations and governance manual if I hold an approved arrangement exemption as a small and infrequent exporter) have been completed.

All relevant export operations in the approved export program held by the exporter under Part 4 of Chapter 9 of the *Export Control (Animals) Rules 2021* that apply in relation to the preparation of the livestock:

have been undertaken by an Accredited Veterinarian (AAV).

OR

will have been undertaken by an AAV by the final AAV inspection date and time listed below.

Date: Time:

I have invoked the following approved management plan/s for this consignment (write N/A if none):

I have complied with the current version of the Australian Standards for the Export of Livestock (ASEL).

I have complied with all importing country requirements relating to the consignment that must be complied with.

I have complied with the approved ESCAS that applies to this export (if applicable).

No relevant circumstances have changed in relation to the approved ESCAS that applies to this export consignment (if applicable).

I have complied with all requirements under the Export Control Act any other Commonwealth law or the law of a State or Territory that must be complied with.

5 I declare that I will:

transport and load animals in accordance with my approved arrangement (or operations and governance manual), export plan and ASEL and any applicable approved contingency plans.

retain all documents required to support the declarations in this application and provide them to the department on request and/or at audit.

comply and am in a position to comply with the approved ESCAS that applies to this export consignment (if applicable).

Section D: Applicant declaration

I declare that I have authority to make this declaration for and on behalf of the applicant.

I declare that the information I have provided is true and correct.

I understand that under sections 66 and 240 of the *Export Control Act 2020*, I am required to, as soon as practicable, provide the department with additional or corrected information, if I become aware that information included in this application form is incomplete or incorrect.

I understand that a person may commit an offence or be liable to a civil penalty if the person makes a false or misleading statement in an application or provides false or misleading information or documents (sections 136.1, 137.1 and 137.2 of the *Criminal Code* and sections 367, 368 and 369 of the *Export Control Act*).

I understand that under section 66 and section 240 the *Export Control Act*, I am required to, as soon as practicable, provide the department with additional or corrected information, if I become aware that information included in this application changes, is incomplete or incorrect.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

Note: Declarant must be listed in management or control

Section E: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

‘Sensitive personal information’ is a subset of personal information and means any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

The Department of Agriculture, Water and the Environment collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form for the purposes of assessing your application. The department is authorised under the Export Control Act to assess your application and related purposes. If you fail to provide some or all of your personal information, we will not be able to process your application.

The department may disclose your personal information to relevant authorities in an importing country and other Australian agencies where necessary for these purposes, provided the disclosure is consistent with the Privacy Act and other relevant laws. Your personal information may also be disclosed to relevant employees within your organisation for the purpose of approving your licence and to maintain the currency of your personal information for the purpose of the licence. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

By completing and submitting this form you consent to the collection, use and disclosure of all personal information, including sensitive information, in this form to the relevant authorities in the importing country.

The department has not taken steps to ensure that the relevant authorities in the importing country do not breach the Australian Privacy Principles. This means that:

- relevant authorities in the importing country may not be accountable under the Privacy Act
- you may not be able to seek redress under the Privacy Act
- you may not be able to seek redress in the overseas jurisdiction.

Relevant authorities in the importing country may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles.

See the department’s [Privacy Policy](#) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.