

**Australian Government****Department of Agriculture,
Fisheries and Forestry**

Application for export permit and health certificate (livestock exports by air)

Form approved under sections 65 and 239 of the *Export Control Act 2020*

Section A: General information

Purpose of this form	For licenced livestock exporters to apply for an export permit and health certificate to export livestock by air.
Before applying	Ensure all animal preparation requirements have been completed or scheduled and you meet the prerequisites for an export permit and health certificate.
To complete this form	<p>Electronically</p> <p>Save the form to your desktop.</p> <p>Open and complete the form using Adobe Acrobat Reader. Do not work on the form in your web browser.</p> <p>You need the latest version of Adobe Acrobat Reader to save changes to this form on your computer or device. Download the Adobe Acrobat Reader mobile app for your smartphone or tablet.</p> <p>Manually</p> <p>Use black or blue pen, and print in BLOCK LETTERS</p> <p>Mark boxes with a tick or a cross</p>
Application fee	You will be invoiced in accordance with our charging guidelines .
Your application must	Be completed by a person in management or control of the export licence.
Submit your application	<p>Upload your completed application to the Tracking Animal Certification for Export (TRACE) system</p> <p>If you cannot access TRACE, contact the department for alternative submission options.</p> <p>Email: livestockexp@aff.gov.au</p> <p>Phone: +61 2 6272 4581</p>

Section B: Exporter details

1 Exporter and consignment details

Livestock export licence holder name

Livestock export licence number

Person in management or control completing the application

LNC number

Consignment destination/s

2 Name and 24-hour contact details for my representative who will be present at loading:

Full name

24-hour contact number

24-hour contact email

3 Name and 24-hour contact details of a person/s in management or control who will be available to contact for the duration of loading (if my representative is not in management or control):

Full name

24-hour contact number

24-hour contact email

Section C: Consignment declarations

4 I declare that for this consignment

I have updated the Notice of Intention in TRACE to reflect any changes in the information it contains, including the most up to date information about loading, departure, arrival and discharge dates and times and about water deprivation times.

I have provided all the required documentation to the department (core documents and non-core documents as required), prior to or with this application

I have complied with the terms of my approved arrangement and relevant export plan/s (or operations and governance manual if I hold an approved arrangement exemption as a small and infrequent exporter).

All operations to prepare the livestock for export in accordance with an approved arrangement (or operations and governance manual if I hold an approved arrangement exemption as a small and infrequent exporter) have been completed.

All relevant export operations in the approved export program held by the exporter under Part 4 of Chapter 9 of the Export Control (Animals) Rules 2021 that apply in relation to the preparation of the livestock:

have been undertaken by an accredited veterinarian (AAV).

OR

will have been undertaken by an AAV by the final AAV inspection date and time listed below.

Date:

Time:

I have invoked the following approved management plan/s for this consignment (write N/A if none):

I have complied with the current version of the Australian Standards for the Export of Livestock (ASEL).

I have complied with all importing country requirements relating to the consignment that must be complied with.

I have complied with the approved Exporter Supply Chain Assurance System (ESCAS) that applies to this export consignment (if applicable).

No relevant circumstances have changed in relation to the approved ESCAS that applies to this export consignment (if applicable).

I have complied with all requirements under the *Export Control Act 2020* and any other Australian, state or territory law that must be complied with.

5 I declare that I will:

transport and load animals in accordance with my approved arrangement (or operations and governance manual), export plan and ASEL and any applicable approved contingency plans.

retain all documents required to support the declarations in this application and provide them to the department on request and/or at audit.

comply, and am in a position to comply, with the approved ESCAS that applies to this export consignment (if applicable).

Section D: Applicant declaration

To be completed by the person named in [section B](#) (question 1) of this application.

I declare that I have authority to make this declaration.

I declare that the information I have provided is true and correct.

I understand that it is a criminal offence under the *Criminal Code Act 1995* to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law. This offence carries a maximum penalty of 12 months' imprisonment.

I understand that a person may commit an offence or be liable to a civil penalty if the person makes a false or misleading statement in an application or provides false or misleading information or documents (sections 136.1, 137.1 and 137.2 of the *Criminal Code* and sections 367, 368 and 369 of the *Export Control Act 2020*).

I understand that under sections 66 and section 240 the *Export Control Act 2020*, I am required to, as soon as practicable, give the department additional or corrected information, if I become aware that information included in, or related to, this application, is incomplete or incorrect.

I have read and understood the [privacy notice](#) and Privacy Policy.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

Section E: Privacy notice

‘Personal information’ means information or an opinion about an identified, or reasonably identifiable, individual.

By completing and submitting this form you consent to the collection of all personal information contained in this form.

The Department of Agriculture, Fisheries and Forestry collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form as required under the *Export Control Act 2020* for the purposes of assessing your application and related purposes. If you fail to provide some or all of the personal information requested in this form, the department will be unable to process your application.

The department may disclose your personal information to relevant authorities in an importing country and Australian Government agencies, persons or organisations where necessary for the purposes described, provided the disclosure is consistent with relevant laws, particularly the Privacy Act. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

By completing and submitting this form you consent to the disclosure of all personal information contained in this form to relevant authorities in an importing country. The department has not taken steps to ensure that relevant authorities in an importing country do not breach the Australian Privacy Principles. This means that:

- relevant authorities in an importing country may not be accountable under the Privacy Act
- you may not be able to seek redress under the Privacy Act
- you may not be able to seek redress in the overseas jurisdiction
- relevant authorities in an importing country may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles.

See our [Privacy Policy](#) web page to learn more about accessing or correcting personal information or making a complaint. Alternatively, email our Privacy Officer at privacy@aff.gov.au.