



Application for addition of fish cut-codes and product types

For establishments approved to prepare fish and fish products for export as food

Section A: General information

Purpose of this form

For occupiers of registered establishments / holders of approved arrangements to apply for the application of cut-codes to establishments approved to prepare fish and fish products for export as food.

Do not use this form to request cut-codes or product types associated with operations that the establishment is not approved to prepare.

To apply for the addition of a new operation (for example, approval to commence freezing or cooking of crustaceans for export) please apply using an [EX26b form](#).

Before applying

- See current [product type codes for fish](#).
- If the product type that you are applying for does not appear in the list of product types, identify the species you are applying to export by using the [Australian Fish Names Database](#).
- The Australian fish name and scientific name detailed in the database will appear as the product description on your trade description and export documents.
- Check that you are requesting 'like for like' by applying for a product type prepared using a process that your establishment is already approved to conduct (e.g. filleting and freezing fish or exporting a new species of live crustacean).

To complete this form

Electronically

You need the latest version of Adobe Acrobat Reader to save changes to this form on your computer or device. Download the [Adobe Acrobat Reader mobile app](#) for your smartphone or tablet.

Manually

Use black or blue pen
Print in BLOCK LETTERS
Mark boxes with a tick or a cross

Your form must be

Signed by a person in management or control of the establishment/s.

Post or email your application

Dairy, Eggs and Fish Exports Program
Exports and Veterinary Division
Department of Agriculture, Water and the Environment

GPO Box 858
Canberra ACT 2601

Phone 1800 900 090 (within Australia) or +61 3 8318 6700 (outside Australia)
Email dairyeggfish@awe.gov.au

Section B: Applicant

1 **Contact person** (must be listed in management or control of the establishment/s)

Title Given name(s) Family name

Work phone (include area code)

Mobile phone

Email

2 **Registered establishment number/s** (more than one establishment may be included if the occupier is the same).

Section C: Request for a new cut-code and/or new product type

Please note: Applications for new Product Type Codes may need to be referred to the Australian Fish Names Committee if there is no current Australian fish name in the Fish Database.

Cut-codes will be assessed based on minimum requirements for accuracy and traceability – please do not include brand names, quantities, details of packaging types or specific flavourings.

3 **Fish**

Australian fish name and scientific name or [Product type code](#)

4 **Method/s of preservation**

Live	Unrefrigerated (If unrefrigerated, specify preservation, e.g. salted, dried or retorted)
Chilled	
Frozen	

5 **Cut type** (E.g. whole, gilled and gutted, cutlets or fillets)

6 **Additional information - presentation** (E.g. cooked, blanched or flavoured)

Section D: Applicant declaration

To be completed by the person listed in section B of this application.

I declare that the information I have provided is true and correct. I understand that:

- it is a criminal offence under the *Criminal Code Act 1995* to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law
- a person may commit an offence or be liable to a civil penalty if they make a false or misleading statement in an application or provide false or misleading information or documents (see sections 136.1, 137.1 and 137.2 of the *Criminal Code Act* and sections 367, 368 and 369 of the *Export Control Act*).

If I am applying for approval to operate an approved arrangement, I declare that I have prepared my approved arrangement and meet all commodity-specific requirements. I have read and understood the privacy notice and Privacy Policy.

Signature (type or sign your name)

Date (dd/mm/yyyy)

Full name

Section E: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

‘Sensitive personal information’ is a subset of personal information and means any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

The Department of Agriculture, Water and the Environment collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form for the purposes of assessing your application. The department is authorised under the *Export Control Act 2020* to assess your application and related purposes. If you fail to provide some or all of your personal information, we will not be able to process your application.

The department may disclose your personal information to relevant authorities in an importing country and other Australian agencies where necessary for these purposes, provided the disclosure is consistent with the *Privacy Act 1988* and other relevant laws. Your personal information may also be disclosed to relevant employees within your organisation for the purpose of approving your licence and to maintain the currency of your personal information for the purpose of the licence. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

By completing and submitting this form you consent to the collection, use and disclosure of all personal information, including sensitive information, in this form to the relevant authorities in the importing country.

The department has not taken steps to ensure that the relevant authorities in the importing country do not breach the Australian Privacy Principles. This means that:

- relevant authorities in the importing country will not be accountable under the Privacy Act
- you will not be able to seek redress under the Privacy Act
- you may not be able to seek redress in the overseas jurisdiction.

Relevant authorities in the importing country may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles.

See our [Privacy Policy](#) web page to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 6272 3933.

Section F: Office Use Only

Dairy, Eggs and Fish Exports Program

Assessed by :

Action taken: (i.e. added from existing cut-code list, creation requested by CMG)

Code/s added:

Date of effect (dd/mm/yyyy)

ELSA Invoice Number: