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May 2020

# Application for plant export accreditation of packhouses for lychees to the USA

Form approved under clause 9ZG.1 (a) (i) of Part 2A of the Export Control (Plants and Plant Products) Order 2011

Section A: General information

|  |  |
| --- | --- |
| **Purpose of this form** | For managers to apply for plant export accreditation of packhouses for the export of lychees to the USA. |
| **Before applying** | See the requirements, protocols and work plans for the USA in the [Manual of Importing Country Requirements (MICoR)](https://micor.agriculture.gov.au/plants/Pages/default.aspx)  See [Part 2A of the Export Control (Plants and Plant Products) Order 2011](https://www.legislation.gov.au/Details/F2018C00722).  See the [accredited property policy](https://www.agriculture.gov.au/export/controlled-goods/plants-plant-products/plantexportsmanual#accredited-properties). |
| **To complete this form** | **Electronically**  You need the latest version of Adobe Acrobat Reader to save changes to this form on your computer or device. Download the [Adobe Acrobat Reader mobile app](https://acrobat.adobe.com/au/en/acrobat/mobile-app.html) for your smartphone or tablet.  **Manually**  Use black or blue pen  Print in BLOCK LETTERS  Mark boxes with a tick or a cross |
| **Your application must include** | a completed and signed application form.  a locality map showing where the packhouse is in relation to surrounding roads and infrastructure. |
| **Post or email your application (emailed applications preferred)** | Australian Lychee Growers Association (ALGA)  PO Box 6120  Mooloolah  QLD 4553  Email [algaeo@australianlychee.com.au](mailto:algaeo@australianlychee.com.au)  Web [www.australianlychee.com.au](http://www.australianlychee.com.au) |

## Section B: Applicant

### Name of accredited property

### Accreditation number (if previously accredited) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Accredited property address

Street address (PO Box will not be accepted)

Suburb/town/city State/territory Postcode

### Business address

Street address/PO Box

Suburb/town/city State/territory Postcode

### Person authorised to sign this form

Given name(s) Family name

Work phone Mobile phone

Email Fax

## Section C: Packhouse application

### Packhouse manager

Title Given name(s) Family name

Job title

Work phone Mobile phone

Email Fax

### Has this packhouse previously been accredited?

Yes

No

If ‘No’, the following documents must be attached:

- a general floor plan

- a floor plan of processing areas, showing all permanent fixtures

- a product flow chart

- standard operating procedures that include receivals and loadout, product traceability and segregation, cleaning and hygiene system, roles and responsibilities and staff training programs.

## Section D: Applicant declaration

To be completed by the person named in section B of this application.

I declare that the information I have provided is true and correct. I understand that it is a criminal offence under the *Criminal Code Act 1995* to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law. This offence carries a maximum penalty of 12 months’ imprisonment.

I consent to the use and disclosure of my personal information as set out in the Privacy Notice.

Signature (type or sign your name)

Date (dd/mm/yyyy)

Full name

## Section E: Privacy notice

‘Personal information’ is defined in the *Privacy Act* 1998 and includes information or an opinion about an identified, or reasonably identifiable, individual.

The Department of Agriculture, Water and the Environment collects your personal information in relation to this form for the purposes of assessing your application to register as an accredited property and related purposes. If you fail to provide some or all of the personal information requested in this form, the department will be unable to process your application.

The department may disclose your personal information to overseas governments or agencies, Australian Diplomatic Posts and other Australian Government agencies, persons or organisations where necessary for the above purposes, provided the disclosure is consistent with relevant laws, particularly the Privacy Act. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

By completing and submitting this form you consent to the disclosure of all personal information contained in this form to overseas governments, agencies and the National Plant Protection Organisation (NPPO) of the nominated importing countries. The department has not taken steps to ensure that these do not breach the Australian Privacy Principles. This means that:

* the overseas recipient may not be accountable under the Privacy Act
* you may not be able to seek redress under the Privacy Act
* you may not be able to seek redress in the overseas jurisdiction
* the overseas recipient may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles.

See our [Privacy Policy](http://www.agriculture.gov.au/about/privacy) web page to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 6272 3933.