(Insert Private Veterinarian letterhead) (Insert Date)

This letter is to confirm that …………… (insert groom name), a groom employed by ……………. (insert importer), has been trained in the administration of intravenous (IV) injections and has been deemed competent in the procedure.

On-the-job training to perform this procedure has involved the groom observing the administration of IV injections performed by private veterinarians, as well as performing IV injections themselves under direct veterinary supervision at the Mickleham post arrival Quarantine Facility for horses.

In addition to on-the-job training, the groom has also been made aware of, and understands the potential complications of IV injection including perivenous hematoma, venous thrombosis, periphlebitis and thrombophlebitis. They are also aware of potentially fatal complications associated with improper IV drug administration including intraarterial injection, overdosage and the IV injection of drugs not intended for IV administration.

I am satisfied that ………….… has received adequate training and has adequate practical skill and theoretical knowledge to administer intravenous injections without direct veterinary supervision.

I understand that the direction for a nominated groom to administer an IV injection, and the effects of that injection on the equine patient, are the responsibility of the private veterinarian.

(Insert private veterinarian name and signature)