



# Authorised officer withdrawal form

## Australian plant exports

This form is used to withdraw from the Plant Export Authorised Officer (AO) model at any stage, from application through to appointment. We will aim to process your request and contact you within fifteen business days.

### PLEASE PRINT AND USE BLOCK LETTERS.

I,

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wish to withdraw my Authorised Officer application/appointment.

I understand that if I wish to become an Authorised Officer in the future, I will need to reapply.

(If appointed) I understand I will be issued with an Instrument of Revocation and cannot undertake inspections in my previously appointed job functions.

Signature

Date

**Please email your completed form to:**

[PlantExportTraining@awe.gov.au](mailto:PlantExportTraining@awe.gov.au)

If you have any questions about this form please email [PlantExportTraining@awe.gov.au](mailto:PlantExportTraining@awe.gov.au) or call the Plant Export Authorised Officer Hotline on 1800851305.

### Protecting your privacy

Personal information means information or an opinion about an identified individual, or an individual who is reasonably identifiable.

The Department of Agriculture, Water and the Environment collects your personal information (as defined by the Privacy Act 1988) in relation to this form for the purposes of determining your eligibility for appointment as a Plant Export Authorised Officer and related purposes. If you fail to provide some or all of the personal information requested in this form, the department will be unable to assess your eligibility for appointment.

The department may disclose your personal information to other Australian government agencies, persons or organisations where necessary for the above purposes, provided the disclosure is consistent with relevant laws, in particular the Privacy Act 1988 (Privacy Act). Your personal information will be used and stored in accordance with the Australian Privacy Principles.

See the department's [Privacy Policy](#) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.