



Biosecurity Portal Release Notes

Version 1.0
November 2022



CONTENTS

Portal.....	3
Enhancements – Digital Identity and Other User Channels	3
Lodgement of directions	3
Automatic population of inspection types for Food Program Directions	4
Auto populated inspection types	4
Additional questions under “Consignment Information” Tab.....	5
Additional questions under “Appointment Details” Information Tab.....	6
Enhancements – Other User Channel	7
Food Program – Selection of Directions	7
Duplicate submission of RFIs	7
Enhancements – Digital Identity Channel.....	8
Email Notifications	8

PORTAL

Enhancements – Digital Identity and Other User Channels

Lodgement of directions

A RFI cannot be lodged for a direction if there are other directions which need to be completed first.

Upon entering an Entry Id and/or direction, validation against business rules will occur. If an Entry Id and/or direction meets these business rules the following error messages will be displayed:

"You cannot lodge an inspection request for this entry whilst there are other actions pending. Please contact the broker or provide the information as requested by the Department."

Request an inspection for Entry ID - SWMB38002

You cannot lodge an inspection request for this entry whilst there are other actions pending. Please contact the broker or provide the information as requested by the Department.

Direction

Inspection - Bulk Carrier Inspection

Figure 1: Digital Identify Channel – No directions against this Entry Id can be lodged

Request an inspection for Entry ID - SWM638001

Directions

- i Select the required direction/s and click the **Start** button to begin your inspection request.
- i You can select multiple directions where they are at the same inspection location.
- i Where the inspection location is blank, click the 'add location' link to enter the inspection location before selecting the direction/s.

Select	Direction	Inspection location	Status i
<input type="checkbox"/>	Inspection - Bulk Stockfeed Inspection	A1014, On Wharf - Geelong, GEELONG	Not booked
<input type="checkbox"/>	Inspection - Bulk Stockfeed Inspection	V0002, Holden Dock - Yarraville, YARRAVILLE	Not booked

You cannot lodge an inspection request for the following direction(s) whilst there are other actions pending. Please contact the broker or provide the information as request by the department.

Direction

Inspection - Bulk Timber Inspect (No certs)

Figure 2: Digital Identify Channel – One of the three directions against this Entry Id cannot be lodged

Request an inspection for Entry ID - SWM338001

Inspection: Inspect (unpack): You cannot lodge an inspection request for this entry whilst there are other actions pending. Please contact the broker or provide the information as requested by the Department.

Enter Directions for the inspection request

Start typing a Direction name

Inspection: Inspect (unpack) ✕

- Select one or more directions to add to your inspection request.
- Selected directions must have the same inspection location.

Figure 3: Other User Channel – The direction which cannot be lodged

Automatic population of inspection types for Food Program Directions

When lodging an inspection request for an imported food program direction, the associated inspection types are now automatically populated. This reduces manual effort and ensures the correct details are provided to the department for the booking.

Inspection / consignment Information

This information may be available on the packing slip, the direction (which can be accessed via the Biosecurity Portal home page under "View import directions" or on the import permit). Completing this information helps the department allocate the right biosecurity officer and time for your booking.

Does this inspection request need a Photo-Ionisation Detector (PID), e.g. inspection of cut flowers from Ecuador, Columbia or Kenya? If yes, make sure that you add "Photo-Ionisation Detector (PID) Inspection".

Start typing your inspection / consignment information to find suggested matches (e.g. citrus, bulk commodity, machinery etc.). You can add multiple items as required.

Imported Food Inspection (H/O Test and Hold) ⓘ

Figure 4: Other User Channel – System populated Inspection type

Auto populated inspection types

Where an inspection type has been auto populated against a direction, a user can no longer remove this entry. A tool tip has been included in the Portal to advise users of this restriction.

Start typing your inspection / consignment information to find suggested matches

Rural Tailgate Inspection ⓘ CCV Inspection - Air Cargo ✕

System added value, cannot be removed.



Figure 5: System populated inspection type

Additional questions under “Consignment Information” Tab

When a request for inspection is for an imported food program direction, additional questions have been added under the consignment information tab:

Imported food inspection

Estimated inspection duration (minutes)

“Please refer to your food control certificate and enter the estimated inspection duration value provided (in minutes)”

“Does the imported food commodity require sampling?”

“Please refer to the ‘likely tests’ listed on the food control certificate. If there are tests other than label and visual listed in this field, please answer “yes” to the sampling question”

Imported food inspection

Estimated inspection duration (minutes) *
Please refer to your food control certificate and enter the estimated inspection duration value provided (in minutes).

Does the imported food commodity require sampling? *
Please refer to the 'likely tests' listed on the food control certificate. If there are tests other than label and visual listed in this field, please answer 'Yes' to the sampling question.

Yes
 No

If yes, a second question is displayed.

“Does the commodity require refrigeration or freezing?”

Does the imported food commodity require sampling? *
Please refer to the 'likely tests' listed on the food control certificate. If there are tests other than label and visual listed in this field, please answer 'Yes' to the sampling question.

Yes
 No

Does the commodity require refrigeration or freezing? *
 Yes
 No

Figure 6: Imported food inspection questions

Vehicle or machinery inspections

Upon selecting an inspection / consignment type including either Vehicle or Machinery, an additional question is displayed requesting the number to be inspected.

Inspection / consignment Information

This information may be available on the packing slip, the direction (which can be accessed via the Biosecurity Portal home page under "View import directions" or on the import permit). Completing this information helps the department allocate the right biosecurity officer and time for your booking.

Does this inspection request need a Photo-Ionisation Detector (PID), e.g. inspection of cut flowers from Ecuador, Columbia or Kenya? If yes, make sure that you add "Photo-Ionisation Detector (PID) Inspection".

Start typing your inspection / consignment information to find suggested matches (e.g. citrus, bulk commodity, machinery etc.). You can add multiple items as required.

New Machinery Inspection

Figure 7: Inspection type selection

Machinery or Vehicles

Provide number of machinery or vehicles *

Figure 8: Vehicle or machinery question

Additional questions under "Appointment Details" Information Tab

Users can now indicate if the consignment contains perishable and/or urgent goods.

Perishable / Urgent

Perishable or urgent goods include live animals, air freight perishables, non-refrigerated perishables, urgent medical supplies, dangerous goods, explosives, or carnets.

Please indicate if the consignment contains perishable or urgent goods

Cancel Previous Save & next

Figure 9: Perishable or urgent goods question

Enhancements – Other User Channel

Food Program – Selection of Directions

Two generic directions - “Imported Food: Inspection” and “Imported Food: Failed food inspection” have been introduced to streamline requests for food inspections. Users no longer need to enter the exact direction name, noting food directions are not currently displayed on the Food Control Certificate.

A user can enter either - “Imported Food: Inspection” and/or “Imported Food: Failed food inspection” and the system will match the request to the direction in the Agriculture Import Management System (AIMS).

Enter Directions for the inspection request

Start typing a Direction name

FOOD

Imported Food: Inspection

Imported Food: Failed food Inspection

2 items (max results: 12)

Select one or more directions to add to your inspection request.

Selected directions must have the same inspection location.

Cancel Next

Figure 10: Generic food program directions

Duplicate submission of RFIs

The Portal will now alert users lodging an inspection request via the ‘Other User’ channel if an inspection request for a direction has already been submitted through either the ‘Other User’ or ‘Digital Identity’ channel. Note: this feature is already available via the ‘Digital Identify’ channel.

If a user attempts to lodge an inspection request for a direction that has already been submitted, the following message appears:

Verification: CTO Verification (VPAP): Please remove this direction because inspection request(s) have already been lodged for it. X

Enter Directions for the inspection request

Start typing a Direction name

Verification: CTO Verification (VPAP) X

Select one or more directions to add to your inspection request.

Selected directions must have the same inspection location.

Figure 11: Duplicate inspection request message

A user will be unable to progress with this inspection request. Click on 'x' to remove the direction.

Enhancements – Digital Identity Channel

Email Notifications

All system generated and manual email notifications from the department will be sent to the client's business email address entered in their Personal Profile, and not the email address used to establish their digital identity via myGovID.

The screenshot shows a user's profile page titled "My profile". On the left, there is a navigation menu with "My profile" (selected) and "My organisations". The main content area is titled "Contact details" and contains several form fields:

- Salutation:** Ms
- First name *:** Sarah
- Last name *:** Test
- Email address *:** myGovID@test.com
- Business email address *:** This email address will be used for all Biosecurity Portal notifications. The field contains "test_imports@test.com.au" and is highlighted with a red border.
- Business phone *:** 0222222222

Figure 12: Inspection Location Error Message