

# Class 4.7: Secure unpack for treatment of seasonal hitchhiker biosecurity pests approved arrangement

Approved Arrangements Program

Version 3.0 XXXX 2026

PLACEHOLDER FOR SUITABLE IMAGE

## Class 4.7: Secure unpack for treatment of seasonal hitchhiker biosecurity pests approved arrangement

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Department of Agriculture, Fisheries and Forestry  
GPO Box 858 Canberra ACT 2601  
Telephone 1800 900 090  
Web [agriculture.gov.au](https://www.agriculture.gov.au)

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### Acknowledgement of Country

We acknowledge the Traditional Custodians of Australia and their continuing connection to land and sea, waters, environment and community. We pay our respects to the Traditional Custodians of the lands we live and work on, their culture, and their Elders past and present.

### Version control

Updated versions of this document will be published on the department's website.

Date	Version	Amendments	Approved by
27 August 2019	1.0	First release	Approved Arrangements section
07 November 2019	2.0	Update to: <ul style="list-style-type: none"> <li>• reflect new and updated definitions</li> <li>• add conditions for using <i>sheets</i> and <i>mesh</i> to create the <i>secure area</i></li> <li>• add general information at top of tables 2B and 2D</li> <li>• clarify conditions for removal of <i>imperious material</i>.</li> </ul>	Approved Arrangements section
XXXX 2026	3.0	Added: <ul style="list-style-type: none"> <li>- Conditions for ceasing operations</li> </ul> Updated: <ul style="list-style-type: none"> <li>- Web accessible template</li> <li>- Purpose, site location and prerequisite information</li> </ul>	Approved Arrangements Program

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- Definitions Table A
  - Conditions Table headings for Tables 2A- 2F
  - Structure and content for Tables 2A-2F
  - Informative text for Tables 2A-2F
  - Conditions for site personnel
  - Conditions for records
  - Conditions for compliance.
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# Guide to using this document

This document sets out the conditions that must be met before the relevant Director will consider approval for the provision of biosecurity activities under section 406 of the *Biosecurity Act 2015*, otherwise known as an approved arrangement.

This document specifies the conditions to be met for the approval, operation, and audit of this class of approved arrangement. Compliance with the conditions will be assessed by audit.

In the event of any inconsistency between these conditions and any import permit condition, the import permit condition applies. If the applicant chooses to use automatic language translation services in connection with this document, it is done so at the applicant's risk.

Further information on approved arrangements, department contact details and copies of relevant approved arrangement documentation is available at [Approved Arrangements](#).

## Definitions

Definitions that are not contained within the [Approved arrangements glossary](#) can be found in the [Biosecurity Act 2015](#), the relevant treatment methodology or the [Macquarie Dictionary](#). Further arrangement specific terms are defined in Table A.

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**Table A – Terms and definitions**

Term	Definition
Chamber	Department approved treatment enclosure used to perform the fumigation or heat treatment of goods subject to biosecurity control. A chamber must meet the requirements of the relevant <b>treatment methodology</b> and can be used to form all or part of the <b>secure area</b> .
Impervious material	Consignment packaging including plastic wrap that prevents or significantly restricts the effective penetration of fumigant or hot air.
Mesh	A screen (for example fly screen) utilised as an alternative to a <b>sheet</b> to create all or part of the secure area. Mesh may also be used to cover ventilation holes in a sheet.
Secure area	Containment area that is created as an extension to the <b>target risk container</b> to prevent the escape of biosecurity pests into the Australian environment during a <b>secure unpack</b> . The secure area used could be a chamber or alternatively can be created by using a chamber and/or container with adjoining sheets and/or <b>mesh</b> .
Secure enclosure	The target risk container and adjoining secure area requiring treatment by a department approved treatment provider under the relevant treatment methodology.
Secure unpack	The removal of containerised goods from the target risk container within a secure enclosure.
Sheet	A cover or barrier used to create all or part of the secure area. A sheet should be either impervious to gas or limit/insulate the loss of heat. Refer to the relevant Treatment methodology for guidance on sheets.
Target risk container	A container and its contents that was unable to be treated at the container level and, has subsequently been directed by the department for a secure unpack for the purpose of enabling effective treatment for the management of seasonal biosecurity pests.
Treatment methodology	The department's methodologies for treatment of goods as published on the department's website, <a href="#">biosecurity treatments and fumigants</a> . Either the: <ul style="list-style-type: none"> <li>• Ethyl formate fumigation methodology</li> <li>• Methyl bromide fumigation methodology</li> <li>• Sulfuryl fluoride fumigation methodology</li> <li>• Heat treatment methodology.</li> </ul>

## Other documents

The [Approved arrangements general policies](#) should be read in conjunction with these conditions. They will assist in understanding and complying with the obligations and conditions for the establishment and operation of an approved arrangement.

## Conditions table headings

### Noncompliance guide

The noncompliance classification against each condition is provided as a guide only. If more than one noncompliance is listed against a condition, the actual noncompliance applied will correspond to the gravity of the issue. The noncompliance recorded against any condition remains at the discretion of the biosecurity officer. Noncompliance classifications are detailed in the [Approved arrangements general policies](#).

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### **Key arrangement outcomes**

Key arrangement outcomes (KAOs) are high-level outcomes the biosecurity industry participant is responsible for meeting under an approved arrangement. Each class condition for an approved arrangement is assigned a key arrangement outcome. Key arrangement outcomes are met by complying with the class conditions. The key arrangement outcomes appearing in the conditions tables of this document are described in the [Approved arrangements general policies](#) document.

### **Reference**

The 'reference: [number]' contained within the Conditions Tables of this document are for internal (departmental) use only.

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# Operating a class 4.7 approved arrangement

## Objective

The class 4.7 approved arrangement authorises the biosecurity industry participant to securely unpack containerised cargo, and to reconfigure or prepare that cargo, solely to enable effective treatment for seasonal biosecurity pests where treatment at the container level could not be undertaken.

## Scope

Onshore treatment of containerised cargo for seasonal biosecurity pests, including Brown Marmorated Stink Bug (BMSB), is required by the department to be undertaken at the container level and without unpacking.

Under this class, the biosecurity industry participant is authorised to unpack a container within a secure environment solely for the purpose of rectifying issues that prevented treatment at the container level. Secure unpack of target risk containers can only be undertaken where the department has issued a biosecurity direction under the *Biosecurity Act 2015* authorising secure unpack at an approved arrangement Class 4.7 site. Any biosecurity activity outside this scope must not be undertaken unless the biosecurity industry participant holds approval under the relevant approved arrangement class.

Secure unpack is only directed by the department where it is necessary to enable effective treatment of goods for the management of seasonal biosecurity pests.

A department approved treatment provider, operating under a class 12 approved arrangement, will notify the department when they determine that treatment cannot be carried out at the container level and an unpack is needed to enable effective treatment to occur.

Treatment at the container level may not be possible due to one or more of the following reasons:

- insufficient free air space to enable even distribution of fumigant or hot air
- presence of impervious material
- inability to place treatment monitoring equipment in accordance with the requirements of the relevant treatment methodology.

## Site requirements

The approved arrangement site where the biosecurity industry participant performs secure unpack activities for containerised cargo under this arrangement must:

- be located within the metropolitan area of a [first point of entry](#) for goods (from vessels) where a permanently based biosecurity officer is stationed
- be operated by the biosecurity industry participant performing the secure unpack activity
- hold approval as either:

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- a class 4.1 - Heat treatment site, or
- a class 4.6 - Fumigation treatment site.

## Information required for application

The department requires the following information when applying to conduct biosecurity activities under class 4.7:

- 1) For approved arrangement sites already holding class 4.1 - Heat treatment or class 4.6 - Fumigation treatment, the following must be provided with the application:
  - an updated site map which complies with conditions for approved arrangement site plans prescribed for the arrangement.
- 2) Approved arrangement sites that do not currently hold class 4.1 - Heat treatment or class 4.6 - Fumigation treatment, must seek to comply with the above [Site requirements](#) at the time of application.

See [Applying for an approved arrangement](#) and [Changes and variations to approved arrangements](#) for more information.

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# Conditions for operating a class 4.7 approved arrangement

## Site personnel

**Table 1 Conditions for site personnel**

No.	Condition	Noncompliance KAO guide	Reference
1.1	The biosecurity industry participant must ensure that persons having physical access to goods subject to biosecurity control are aware that such items must only be handled by an accredited person or under the direct supervision of an accredited person.	Major	Awareness 3008
1.2	An accredited person must personally conduct or directly supervise biosecurity activities involving physical contact with, handling or treatment of goods subject to biosecurity control.	Major	Awareness 3988
1.3	Accredited persons must have successfully completed accreditation training for the relevant approved arrangement class as specified on the department's website.	Major	Awareness 3003
1.4	Accredited persons must be able to demonstrate an understanding of conditions applicable to the biosecurity activities performed under this approved arrangement.	Major	Awareness 3989
1.5	Persons having physical access to goods subject to biosecurity control must be able to differentiate between goods subject to biosecurity control and goods that are not subject to biosecurity control.	Major	Awareness 4347
1.6	Arrangements must be in place to ensure persons handling goods subject to biosecurity control (including goods owned and handled for other parties) are aware of the biosecurity conditions that apply to that handling, as prescribed in the conditions for this arrangement, as well as conditions that may be prescribed in any import permit or biosecurity direction relevant to the goods.	Major	Awareness 3532
1.7	Records must be maintained of accredited persons.	Minor	Traceability 3004

## More information

- Learn about accreditation training requirements at [Training and accreditation for approved arrangements](#).
- The definition of directly supervise is contained in the [Approved arrangements glossary](#).
- Accredited persons need to have the understanding/skill/ability to deal with the biosecurity risks associated with their role/function.
- Personnel include employees and others working (paid or unpaid) for the biosecurity industry participant.
- Accredited person records can be:

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- copies of training certificates
- a register containing the information required in the [Conditions for records](#) Table of this document.

## Prior to secure unpack

**Table 2 Conditions for prior to secure unpack**

No.	Condition	Noncompliance guide	KAO	Reference
2.1	The container doors of the target risk container must not be opened until a secure enclosure has been established.	Major or critical	Containment	TBA
2.2	The secure unpack of containerised cargo from the target risk container must only be conducted within a: <ol style="list-style-type: none"> <li>a. biosecurity area approved by the department for the performance of fumigation or heat treatment; and</li> <li>b. secure enclosure that complies with the conditions of this class 4.7 conditions document</li> </ol>	Major or critical	Isolation	TBA
2.3	Knockdown spray must be made available: <ol style="list-style-type: none"> <li>a. when creating a secure area and</li> <li>b. within the secure enclosure and</li> <li>c. during the secure unpack of the target risk container and</li> <li>d. during rectification of treatment suitability.</li> </ol>	Major	Containment	TBA
2.4	The accredited person must be in possession of a biosecurity direction issued by the department that authorises the secure unpack of the target risk container by the biosecurity industry participant under their approved arrangement. Note: Biosecurity directions authorising the secure unpack of a target risk container by a biosecurity industry participant are only issued by the department to an approved arrangement site that also holds approval for class 4.7.	Major or critical	Arrangement compliance	TBA
2.5	The accredited person must be in possession of a biosecurity direction issued by the department that authorises the treatment of the target risk container at the approved arrangement site (following completion of the secure unpack and any required rectification activities). Note: Biosecurity directions authorising the treatment of a target risk container that requires secure unpack by a biosecurity industry participant are only issued by the department to an approved arrangement site that also holds approval for class 4.7.	Major or critical	Arrangement compliance	TBA
2.6	Prior to commencing the secure unpack, the accredited person must assess the biosecurity direction(s) to: <ol style="list-style-type: none"> <li>a. verify that the container number on the target risk container matches the container number specified in the biosecurity direction</li> <li>b. determine the reason that prevented the department approved treatment provider from treating the target risk container at the container level</li> </ol>	Major	Traceability	TBA

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No.	Condition	Noncompliance guide	KAO	Reference
	c. confirm the type of treatment required to be performed by the department approved treatment provider following completion of the secure unpack and any required rectification activities.			
2.7	<p>Secure unpack must not be performed where one or more of the following discrepancies are identified:</p> <p>a. the container number on the target risk container <b>does not</b> match the container number specified in the biosecurity direction; or</p> <p>b. the biosecurity direction <b>does not</b> specify at least one of the following reasons that the department approved treatment provider was unable to treat the target risk container at the container level:</p> <p>i. the presence of impervious materials;</p> <p>ii. insufficient free air space to enable effective distribution of fumigant or hot air; or</p> <p>iii. inability to place treatment monitoring equipment in accordance with the requirements of the relevant treatment methodology.</p> <p>c. the biosecurity direction <b>does not</b> specify at least one of the following treatments that the department approved treatment provider is required to perform following completion of the secure unpack and any required rectification activities:</p> <p>i. Ethyl formate fumigation</p> <p>ii. Methyl bromide fumigation</p> <p>iii. Sulfuryl fluoride fumigation</p> <p>iv. Heat treatment.</p>	Major or critical	Containment	TBA
2.8	<p>Where one or more of the discrepancies specified in condition 2.7 are identified, the accredited person must ensure that:</p> <p>a. secure unpack activities cease immediately; and</p> <p>b. the department is notified immediately.</p>	Major	Notification	TBA

### More information

- Purpose of the pre-unpack checks
  - the checks required prior to commencing secure unpack ensure that the accredited person is acting under a valid biosecurity direction and that the direction clearly identifies both the reason container-level treatment could not be performed and the treatment to be applied following secure unpack. This supports correct sequencing of activities and ensures secure unpack is only undertaken where it is necessary and authorised.
- Biosecurity direction as the primary control point
  - The biosecurity direction issued by the department is the authoritative source for:
    - the container subject to secure unpack;

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- the reason treatment could not be undertaken at the container level; and
- the treatment required to be performed following secure unpack and any rectification activities.
- secure unpack should not commence unless the biosecurity direction clearly specifies these elements.
- Identification of the relevant treatment methodology
  - confirming the treatment type prior to secure unpack enables the accredited person to identify the relevant treatment methodology. This assists in planning secure unpack and any later rectification activities in a way that supports effective fumigation or heat treatment.
- Managing discrepancies early
  - identifying discrepancies between the biosecurity direction and the target risk container prior to opening the container doors reduces the risk of unauthorised unpack, inappropriate handling of goods, or containment failures. Where discrepancies are identified, secure unpack must cease and the department must be notified to allow further direction to be provided.
- Availability of knock-down spray
  - ensuring knock-down spray is readily available during establishment of the secure enclosure, secure unpack, and any subsequent rectification activities supports rapid response if invertebrates are detected and assists in maintaining effective containment.

## Secure area

**Table 3 Conditions for secure area**

No.	Condition	Noncompliance guide	KAO	Reference
3.1	The size of the secure area that is either used or constructed to establish a secure enclosure must be sufficient to accommodate: <ul style="list-style-type: none"> <li>a. the goods required to be unpacked from the target risk container; and</li> <li>b. the equipment and personnel required to perform the unpack.</li> </ul>	Major	Containment	TBA
3.2	Secure unpack of the target risk container must only be performed using one of the following options: <ul style="list-style-type: none"> <li>a. unpack within a chamber;</li> <li>b. unpack within an adjoining secure area created using a sheet and/or mesh; or</li> <li>c. unpack directly to another container or chamber through an adjoining secure area created using a sheet and/or mesh.</li> </ul> Note: Alternative methods to the above must not be used unless approved by the department.	Major or critical	Containment	TBA

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No.	Condition	Noncompliance guide	KAO	Reference
3.3	If unpack of a target risk container <b>occurs within a chamber</b> , the accredited person must ensure that: <ul style="list-style-type: none"> <li>a. the target risk container is placed completely within the chamber;</li> <li>b. the chamber door is closed before the doors of the target risk container are opened; and</li> <li>c. neither the target risk container nor any goods unpacked from the container leave the secure enclosure until department directed treatment has been completed by a department-approved treatment provider.</li> </ul>	Major or critical	Containment	TBA
3.4	If unpack of a target risk container <b>occurs within an adjoining secure area created using a sheet or mesh</b> , the accredited person must ensure that the sheet or mesh: <ul style="list-style-type: none"> <li>a. encloses the doors of the target risk container and the area into which goods are unpacked;</li> <li>b. is sealed to prevent the escape of insects, including being sealed: <ul style="list-style-type: none"> <li>i. at ground level using sand snakes (or another effective method) and</li> <li>ii. sealed to the target risk container using tape (or another effective method) where the sheet or mesh does not completely cover the entire target risk container.</li> </ul> </li> <li>c. enables unpack of the target risk container without goods being removed from the secure enclosure;</li> <li>d. is in place and sealed before the doors of the target risk container are opened; and</li> <li>e. remains intact until department directed treatment has been completed by a department-approved treatment provider.</li> </ul>	Major or critical	Containment	TBA
3.5	If unpack of a target risk container <b>occurs directly to another container or chamber through an adjoining secure area created using a sheet or mesh</b> , the accredited person must ensure that the sheet or mesh: <ul style="list-style-type: none"> <li>a. encloses the area from the doors of the target risk container to the doors of the other container or chamber through which goods are moved;</li> <li>b. is sealed to prevent the escape of insects, including being sealed: <ul style="list-style-type: none"> <li>i. at ground level using sand snakes (or another effective method); and</li> <li>ii. to the target risk container and the other container or chamber using tape (or another effective method).</li> </ul> </li> <li>c. enables movement of goods from the target risk container directly to the other container or chamber without the goods being removed from the secure enclosure;</li> <li>d. is in place and sealed before the doors of the target risk container are opened; and</li> <li>e. remains intact until department-directed treatment has been completed by a department approved treatment provider.</li> </ul> <p>Note: the target risk container must be positioned door-to-door (either face-to-face or side-by-side) with the other container or chamber.</p>	Major or critical	Containment	TBA
3.6	If a sheet forms any part of the secure area, the accredited person must ensure that the sheet is free from damage, holes or defects that could enable the escape of biosecurity pests into the Australian environment.	Major	Containment	TBA
3.7	If mesh forms any part of the secure area, the accredited person must ensure that the mesh:	Major	Containment	TBA

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No.	Condition	Noncompliance guide	KAO	Reference
	a. has a maximum aperture size of 1.6 mm; and b. has a minimum strand thickness of 0.16 mm.			

### More information

- Secure unpack is required to be performed within a department approved biosecurity area utilised for the treatment of goods subject to biosecurity control i.e. within a chamber or on a hardstand area used for sheeted enclosures or containerised treatment.
- Goods removed from the target risk container for treatment cannot leave the secure area until the directed treatment has been completed by a department approved treatment provider. The target risk container only needs to be unpacked to the extent necessary to ensure the goods can be made suitable for treatment.
- The size of the secure area needs to be adequate to enable unpack of the target risk container. Considerations:
  - where the container is placed within a chamber for unpack, the chamber must be large enough to house the entire container with additional floor space needed to unpack the goods to.
  - where using a sheet or mesh to create all or part of the secure area, determine the size of the area based on volume of goods that requires unpack. For example, where the vast majority of goods, or the goods located at the back of the container are unsuitable for treatment due to presence of impervious material, it is likely the majority of the container will require unpack to effectively enable removal, slashing, opening of the impervious material.
  - the size of the secure area should also account for any equipment (for example, a forklift or pallet jack) that may be needed to remove the goods from the container.
- Materials used for sheeting should be suitable for the required treatment (fumigation or heat) to be administered by a department approved treatment provider following the secure unpack. Further information on materials used for sheeting can be found in the relevant treatment methodology listed on the [department's website](#) or through contacting a department approved treatment provider.
- Where the approved treatment provider determines that the sheet is not suitable for the required treatment, for example the sheet is not impervious to methyl bromide, the treatment provider will, under their approved arrangement class conditions, sheet over the secure enclosure (i.e. apply a second sheet) using suitable materials to enable treatment.

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- Where mesh is utilised for the secure unpack, the department approved treatment provider will sheet over the secure enclosure to enable treatment. Further information on the mesh screen size are included as conditions in this document.

## Secure unpack

**Table 4 Conditions for secure unpack**

No.	Condition	Noncompliance guide	KAO	Reference
4.1	The accredited person must ensure the doors of the target risk container are not opened until a secure enclosure has been established.	Major or critical	Containment	TBA
4.2	The accredited person must prevent the escape of any biosecurity pests into the Australian environment during the secure unpack. This includes, but is not limited to: <ol style="list-style-type: none"> <li>sealing any holes or gaps in the secure area;</li> <li>minimising the entry and exit of personnel and equipment to and from the secure area;</li> <li>inspecting all personnel and equipment prior to leaving the secure area to confirm they are free from invertebrates;</li> <li>maintaining vigilance for invertebrates, including ensuring that entry and exit points to the secure area are free of invertebrates prior to exit; and</li> <li>taking immediate action to contain any invertebrates detected to have left the secure enclosure.</li> </ol>	Critical	Containment	TBA
4.3	The accredited person must visually confirm personnel are free from invertebrates, prior to personnel exiting the secure enclosure.	Major or critical	Containment	TBA
4.4	The accredited person must inspect all surfaces of any equipment prior to its removal from the secure enclosure to confirm that the equipment is free from invertebrates.	Major or critical	Containment	TBA
4.5	If all surfaces of equipment cannot be inspected to confirm freedom from invertebrates, the equipment must: <ol style="list-style-type: none"> <li>not be removed from the secure enclosure and</li> <li>be treated with the target risk container.</li> </ol>	Major or critical	Treatment	TBA
4.6	If any invertebrates escape containment from the secure enclosure, the accredited person must immediately apply knock-down spray to the invertebrates.	Major	Containment	TBA
4.7	The accredited person must immediately notify the department if: <ol style="list-style-type: none"> <li>any invertebrates escape containment from the secure enclosure and</li> <li>the invertebrates cannot be immediately contained using knock-down spray.</li> </ol>	Major	Notification	TBA

## More information

- Equipment used during secure unpack
  - consideration should be given to the type and configuration of equipment required to unpack goods from the target risk container (for example, forklifts, pallet jacks or lifting frames).
  - where it is not reasonably practicable to inspect all surfaces of equipment to confirm freedom from invertebrates, the equipment must remain within the secure enclosure and be treated with the target risk container, in accordance with these conditions.
- Sealing and maintaining the integrity of the secure enclosure
  - The secure enclosure should be established and maintained in a manner that prevents the escape of biosecurity pests at all times. Examples of measures that may be used to seal holes or gaps include:
    - taping or repairing holes, tears or rips in sheet material;
    - rolling, overlapping or taping joins where two or more sheets are used to create the secure area; and
    - sealing gaps between the ground and the underside of the container (including container tyne pockets), using sand snakes or another effective method where sheet or mesh does not fully enclose the target risk container.
- Environmental and operational considerations
  - consideration should be given to environmental factors, such as wind or weather conditions, that may affect the integrity of the secure enclosure during secure unpack and subsequent treatment activities. For example, high winds may damage sheet or mesh materials or affect how they are secured to the container or ground, potentially creating gaps through which biosecurity pests could escape.
- Vigilance and response during secure unpack
  - maintaining vigilance for invertebrates throughout the secure unpack process supports early detection and rapid response.
  - prompt containment and management actions reduce the risk of escape and assist the accredited person to meet their containment obligations under these conditions.

## Rectifying treatment suitability

**Table 5 Conditions for rectifying treatment suitability**

No.	Condition	Noncompliance guide	KAO	Reference
5.1	If the biosecurity direction authorising secure unpack specifies that the department approved treatment provider was unable to treat the target risk container at the container level due to presence of impervious materials, the accredited person must perform rectification activity to remove, slash or open the impervious material to enable effective treatment by a department approved treatment provider.	Major or critical	Treatment	TBA
5.2	Any impervious materials that are removed from the goods must: <ol style="list-style-type: none"> <li>not leave the secure enclosure</li> <li>be treated with the target risk container</li> <li>not be configured, handled or arranged in a manner that prevents effective treatment by the department-approved treatment provider, including, in the case of shrink wrap, being tightly compacted or layered.</li> </ol>	Major or critical	Treatment	TBA
5.3	If the biosecurity direction authorising secure unpack specifies that the department approved treatment provider was unable to treat the target risk container at the container level due to insufficient free air space and/or an inability to correctly place treatment monitoring equipment, the accredited person must perform rectification activity and redistribute the goods to: <ol style="list-style-type: none"> <li>create sufficient free air space to enable even distribution of the fumigant or hot air as required by the relevant treatment methodology</li> <li>enable the department approved treatment provider to place treatment monitoring equipment in accordance with the requirements of the relevant treatment methodology.</li> </ol>	Major or critical	Treatment	TBA
5.4	The accredited person must immediately notify the department if they cannot: <ol style="list-style-type: none"> <li>remove, slash or open the impervious material</li> <li>redistribute the goods to enable sufficient free air space</li> <li>redistribute the goods to enable correct placement of treatment monitoring equipment.</li> </ol>	Major	Notification	TBA
5.5	The secure enclosure must remain intact if the accredited person cannot: <ol style="list-style-type: none"> <li>remove, slash or open the impervious material</li> <li>redistribute the goods to enable sufficient free air space</li> <li>redistribute the goods to enable correct placement of treatment monitoring equipment.</li> </ol>	Critical	Containment	TBA
5.6	The accredited person must prevent the escape of any biosecurity pests into the Australian environment when preparing the goods and the enclosure for treatment. This includes, but is not limited to: <ol style="list-style-type: none"> <li>minimising the time that container and/or enclosure doors remain open during all stages of the preparation process up to commencement of the treatment</li> </ol>	Major or critical	Containment	TBA

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No.	Condition	Noncompliance guide	KAO	Reference
	<ul style="list-style-type: none"> <li>b. being vigilant for invertebrates once container and/or enclosure doors are opened and during all stages of the preparation process up to commencement of the treatment</li> <li>c. taking immediate action to contain any invertebrates detected to have left the secure enclosure.</li> </ul>			
5.7	The accredited person must visually confirm personnel are free from invertebrates, prior to personnel exiting the secure enclosure.	Major or critical	Containment	TBA
5.8	The accredited person must inspect all surfaces of any equipment prior to its removal from the secure enclosure to confirm that the equipment is free from invertebrates.	Major or critical	Containment	TBA
5.9	If all surfaces of equipment cannot be inspected to confirm freedom from invertebrates, the equipment must: <ul style="list-style-type: none"> <li>a. not be removed from the secure enclosure and</li> <li>b. be treated with the target risk container.</li> </ul>	Major or critical	Treatment	TBA
5.10	If any invertebrates escape containment from the secure enclosure, the accredited person must immediately apply knock-down spray to the invertebrates.	Major	Containment	TBA
5.11	The accredited person must immediately notify the department if: <ul style="list-style-type: none"> <li>a. any invertebrates escape containment from the secure enclosure and</li> <li>b. the invertebrates cannot be immediately contained using knock-down spray.</li> </ul>	Major	Notification	TBA
5.12	The accredited person must notify the department approved treatment provider responsible for treating the secure enclosure following secure unpack and rectification activity and advise them of the: <ul style="list-style-type: none"> <li>a. reason the target risk container was originally determined unsuitable for treatment</li> <li>b. activities the accredited person has performed to rectify reasons preventing treatment</li> <li>c. secure enclosure that is subject to the department directed fumigation or heat treatment.</li> </ul>	Major	Treatment	TBA

### More information

- Purpose of rectification activities
  - rectification activities are intended to address specific barriers to treatment effectiveness identified in the biosecurity direction. These activities support the department-approved treatment provider to perform the directed fumigation or heat treatment in accordance with the relevant treatment methodology and do not constitute treatment in themselves.
- Engagement with the department-approved treatment provider

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- when rectifying issues that have prevented treatment, the accredited person may seek guidance from the department-approved treatment provider responsible for treating the secure enclosure. Such engagement can assist in understanding how packaging, configuration of goods, free air space, or placement of treatment monitoring equipment may affect treatment effectiveness.
- Management of impervious materials
  - impervious materials (for example, shrink wrap or plastic liners) may prevent effective penetration or distribution of fumigants or hot air. Where these materials are removed, slashed, or opened during rectification, they remain subject to biosecurity control and are treated with the target risk container to ensure biosecurity risk is appropriately managed.
- Redistribution of goods
  - redistribution of goods during rectification may be necessary to create sufficient free air space or to enable correct placement of treatment monitoring equipment. The configuration of goods should support even distribution of the fumigant or hot air and allow the department-approved treatment provider to comply with the relevant treatment methodology.
- Containment during rectification and preparation for treatment
  - rectification and preparation activities occur while goods remain subject to biosecurity control. Maintaining the integrity of the secure enclosure and minimising the time doors are open reduces the risk of biosecurity pests escaping prior to commencement of treatment. Vigilance and response
  - ongoing vigilance for invertebrates during rectification and preparation activities supports early detection and rapid response. Prompt containment actions, including the use of knock-down spray and notification to the department where required, assist in meeting containment obligations and protecting the Australian environment.

## Records

**Table 6 Conditions for records**

No.	Condition	Noncompliance guide	KAO	Reference
6.1	Goods subject to biosecurity control must be traceable in terms of (where applicable): <ul style="list-style-type: none"> <li>a. biosecurity direction number</li> <li>b. import permit number</li> </ul>	Minor or major	Traceability	3517

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No.	Condition	Noncompliance guide	KAO	Reference
	<ul style="list-style-type: none"> <li>c. Air Waybill or Bill of Lading number</li> <li>d. date of receipt</li> <li>e. processing (including inspection, treatment, testing) details</li> <li>f. release from biosecurity control</li> <li>g. disposal details</li> <li>h. storage location.</li> </ul>			
6.2	<p>Records for the secure unpack of the target risk container must include:</p> <ul style="list-style-type: none"> <li>a. biosecurity direction for secure unpack and treatment at the approved arrangement site</li> <li>b. date and time of the secure unpack</li> <li>c. name of the accredited person(s) that performed activities prescribed in this arrangement</li> <li>d. details of the how the target risk container was secured for unpack (chamber only, chamber/container with adjoining sheet and/or mesh)</li> <li>e. reason the container was originally determined unsuitable for treatment, as specified on the biosecurity direction for contained unpack</li> <li>f. details of the rectification activity taken (manage impervious material and/or redistribute the goods to enable sufficient free air space /correct placement of temperature monitoring equipment).</li> <li>g. date and time the department directed heat or fumigation treatment was performed (following the secure unpack)</li> <li>h. company name of the department approved treatment provider that performed the heat or fumigation treatment</li> <li>i. full name of the accredited person that conducted the heat or fumigation treatment.</li> </ul>	Minor, major or critical	Traceability	TBA
6.3	<p>Accredited persons records must include:</p> <ul style="list-style-type: none"> <li>a. name of accredited person</li> <li>b. date accreditation training completed</li> <li>c. method of accreditation training (online or in-house)</li> <li>d. copy of online training accreditation certificate – if applicable</li> <li>e. copy of in-house training attendance record – if applicable.</li> </ul>	Major	Traceability	4275
6.4	The biosecurity industry participant must ensure records are kept for a minimum of 2 years for goods subject to biosecurity control.	Minor or major	Traceability	5228
6.5	Records must be made available to the department upon request.	Minor or major	Traceability	3944

### More information

- Records and systems maintained by the biosecurity industry participant are able to track goods subject to biosecurity control through the stages of the biosecurity goods pathway they are responsible for. This includes receipt, handling, treatment, disposal and release.
- There must be two-way traceability, from the:

## Class 4.7: Secure unpack for treatment of seasonal hitchhiker biosecurity pests approved arrangement

- records to the physical goods
- physical goods to the records.

## Ceasing operations

**Table 7 Conditions for ceasing operations**

No.	Condition	Noncompliance guide	KAO	Reference
7.1	The department must be notified by email to <a href="mailto:aa.canberra@aff.gov.au">aa.canberra@aff.gov.au</a> , at least 15 business days prior to intended: <ol style="list-style-type: none"> <li>a. closure of a current approved arrangement site</li> <li>b. relocation of the business, including the approved arrangement class function</li> <li>c. ceasing of operation as an approved arrangement site.</li> </ol>	Major	Notification	5229
7.2	Any goods subject to biosecurity control that remain at the approved arrangement site must be: <ol style="list-style-type: none"> <li>a. treated or destroyed in accordance with a department approved method, or</li> <li>b. transferred to another approved arrangement site with prior approval from the department.</li> </ol>	Major	Treatment	5230

### More information

- An approved arrangement is granted to a specific legal entity (ABN) and, in most cases, to an approved site. It is not transferable to another legal entity, business owner, or location. For example:
  - if the business is sold, the new owner must apply for their own approved arrangement
  - if the business relocates to a new address, a new approved arrangement application is required for that site
  - the existing approved arrangement must be revoked in accordance with the department’s revocation process.
- Notification to the department at least 15 business days prior supports the department’s ability to facilitate revocation of the approved arrangement, including the management of any goods subject to biosecurity control.
- The biosecurity industry participant is liable for all costs associated with closing and ceasing operations as an approved arrangement.
- Further information is available at [Changes and variations to approved arrangements](#).

## Class 4.7: Secure unpack for treatment of seasonal hitchhiker biosecurity pests approved arrangement

**Compliance****Table 8 Conditions for compliance**

No.	Condition	Noncompliance guide	KAO	Reference
8.1	The biosecurity industry participant must: <ul style="list-style-type: none"> <li>a. carry out the biosecurity activities in accordance with the arrangement</li> <li>b. comply with any conditions specified in the arrangement</li> <li>c. comply with any requirements to which the arrangement is subject</li> <li>d. comply with any biosecurity direction from the department</li> <li>e. comply with any biosecurity control notice from the department</li> <li>f. comply with any biosecurity control order from the department.</li> </ul>	Major or critical	Arrangement compliance	4316
8.2	Goods subject to biosecurity control must be maintained and processed in accordance with the conditions of the relevant approved arrangement class.	Major or critical	Arrangement compliance	2992
8.3	Goods subject to biosecurity control must be maintained and processed at an approved arrangement site appropriate for the biosecurity risk associated with the goods.	Minor, major or critical	Arrangement compliance	3535
8.4	Goods subject to biosecurity control must be maintained and processed in accordance with import conditions specified in the department's Biosecurity Import Conditions Database (BICON).	Minor, major or critical	Arrangement compliance	2993
8.5	Goods subject to biosecurity control must be maintained and processed in accordance with any applicable import permit.	Major or critical	Arrangement compliance	3536
8.6	Goods subject to biosecurity control must be maintained and processed in accordance with any biosecurity direction from the department.	Minor, major or critical	Arrangement compliance	2995
8.7	Goods subject to biosecurity control must be handled and maintained and processed in accordance with the <i>Biosecurity Act 2015</i> and subordinate legislation.	Minor, major or critical	Arrangement compliance	2996
8.8	Goods subject to biosecurity control are not permitted to be moved outside an approved arrangement site except for the purpose of: <ul style="list-style-type: none"> <li>a. moving directly and securely to another approved arrangement site, of the appropriate approved arrangement class, with prior written approval from the department</li> <li>b. moving directly and securely to an approved arrangement site of the same class (or of the same class but a higher biosecurity containment level sub-class) that is co-located with the original approved arrangement site</li> <li>c. transport of biosecurity waste by a department approved waste transport company (operating under an approved arrangement for biosecurity waste transport).</li> </ul>	Critical	Arrangement compliance	5109

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No.	Condition	Noncompliance guide	KAO	Reference
8.9	The department must be notified immediately following detection of any of the following: <ul style="list-style-type: none"> <li>a. goods subject to biosecurity control have left the approved arrangement site, inadvertently or deliberately, without prior written direction or approval from the department</li> <li>b. goods subject to biosecurity control were not maintained and processed in accordance with the conditions of the relevant approved arrangement class</li> <li>c. goods subject to biosecurity control were not maintained and processed in accordance with import conditions specified in the department's Biosecurity Import Conditions Database (BICON) and/or import permit</li> <li>d. goods subject to biosecurity control were not maintained and processed in accordance with any other direction from the department</li> <li>e. goods subject to biosecurity control were not maintained and processed in accordance with the <i>Biosecurity Act 2015</i> and subordinate legislation</li> <li>f. the approved arrangement site is not appropriate to manage the biosecurity risk associated with the goods subject to biosecurity control.</li> </ul>	Major or critical	Notification	4517
8.10	The department must be notified of any reportable biosecurity incident as soon as practicable, in accordance with the determination made by the Director of Biosecurity.	Major or critical	Notification	3015
8.11	Departmental officers and department approved auditors, must be provided access to the approved arrangement site to perform the functions and exercise the powers conferred on them by the Biosecurity Act or another law of the Commonwealth.	Critical	Arrangement compliance	5148
8.12	Biosecurity officers must be provided with all reasonable facilities, assistance, and information necessary for the effective performance of their functions or duties or the exercise of their powers under the Biosecurity Act. Assistance includes but is not limited to moving, lifting and sampling goods subject to biosecurity control, as directed by a biosecurity officer to enable inspection or other biosecurity activities to be performed.	Major or critical	Arrangement compliance	5231
8.13	Information (verbal, electronic or hard copy) provided to the department must be accurate. Note: Civil, criminal, and regulatory penalties apply to giving false or misleading information.	Major or critical	Arrangement compliance	4519
8.14	Department approved auditors must be permitted to collect evidence of compliance and noncompliance with approved arrangement conditions through actions including the copying of documents and taking of photographs.	Major or critical	Arrangement compliance	3016

## Class 4.7: Secure unpack for treatment of seasonal hitchhiker biosecurity pests approved arrangement

No.	Condition	Noncompliance guide	KAO	Reference
8.15	A contingency plan must be in place to manage unexpected events that threaten to compromise biosecurity integrity of the approved arrangement site. Unexpected events include: <ul style="list-style-type: none"> <li>a. appearance of pests or symptoms of disease</li> <li>b. structural damage (due to storms etc.)</li> <li>c. accident during transit</li> <li>d. unauthorised removal of goods subject to biosecurity control</li> <li>e. spillages of goods subject to biosecurity control</li> <li>f. sudden unavailability of an accredited person.</li> </ul>	Major	Arrangement compliance	3009
8.16	The department must be notified, by email to <a href="mailto:aa.canberra@aff.gov.au">aa.canberra@aff.gov.au</a> , at least 15 business days prior to any modification to, or closure of, biosecurity areas where goods subject to biosecurity control are stored or treated/processed or otherwise dealt with.	Major or critical	Notification	5232
8.17	Departmental approval must be obtained prior to implementing changes to the location and/or construction of the approved arrangement site or biosecurity area boundaries.	Major	Arrangement compliance	4024
8.18	The department must be notified by email to <a href="mailto:aa.canberra@aff.gov.au">aa.canberra@aff.gov.au</a> of any proposed changes to any of the following: <ul style="list-style-type: none"> <li>a. The location and/or construction of any part of the approved arrangement site boundary</li> <li>b. The location and/or construction of any part of a biosecurity area boundary</li> <li>c. The location and/or construction of any part of the boundary of any areas within the approved arrangement site boundary that are under the: <ul style="list-style-type: none"> <li>i. occupancy or control, or</li> <li>ii. shared occupancy or control of any other entities (note that this includes subleasing arrangements)</li> </ul> </li> <li>d. The identity of any other entities that: <ul style="list-style-type: none"> <li>i. occupy or control, or</li> <li>ii. share occupancy or control of any areas within the approved arrangement site boundary (note that this includes subleasing arrangements).</li> </ul> </li> </ul>	Major or critical	Notification	5105
8.19	The biosecurity industry participant must notify the department, by email to <a href="mailto:aa.canberra@aff.gov.au">aa.canberra@aff.gov.au</a> within 15 business days of becoming aware of any change of status, not previously notified to the department, of the biosecurity industry participant or their associates relevant to the operation of the approved arrangement in relation to any of the following matters: <ul style="list-style-type: none"> <li>a. conviction of an offence or order to pay a pecuniary penalty under the <i>Biosecurity Act 2015</i>, <i>Quarantine Act 1908</i>, <i>Customs Act 1901</i>, the <i>Criminal Code</i>, or the <i>Crimes Act 1914</i></li> <li>b. debt to the Commonwealth that is more than 28 days overdue under the <i>Biosecurity Act 2015</i>, <i>Quarantine Act 1908</i>, <i>Customs Act 1901</i>, the <i>Criminal Code</i>, or the <i>Crimes Act 1914</i></li> </ul>	Critical	Notification	5233

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No.	Condition	Noncompliance guide	KAO	Reference
	c. refusal, involuntary suspension, involuntary revocation/cancelation or involuntary variation of an Import permit, quarantine approved premises, compliance agreement or approved arrangement under the <i>Quarantine Act 1908</i> or the <i>Biosecurity Act 2015</i> .			
8.20	<p>The biosecurity industry participant must notify the department, by email to <a href="mailto:aa.canberra@aff.gov.au">aa.canberra@aff.gov.au</a>, within 15 business days of any change in:</p> <p>a. persons in positions responsible for controlling, directing, enforcing, or monitoring people performing biosecurity activities associated with the approved arrangement</p> <p>b. biosecurity industry participant details, including:</p> <ol style="list-style-type: none"> <li>i. entity name</li> <li>ii. Australian business number or Australian company number</li> <li>iii. postal address</li> <li>iv. email address</li> <li>v. telephone number.</li> </ol>	Major or critical	Notification	5090
	<p>Note: Where functionality exists, the biosecurity industry participant may notify the department using the <a href="#">Approved Arrangement Management Product</a> (AAMP).</p>			

### More information

- Release from biosecurity control includes release by a biosecurity industry participant subject to s162 *Biosecurity Act 2015* only if expressly authorised in the approved arrangement and in accordance with the conditions of the approved arrangement
- Required treatments will be advised on import permits, directions, class conditions, non-standard conditions (variations), process management systems (PMS) and standard operating procedures (SOPs)
- Information on reporting biosecurity incidents is available on the department's website.
- SOPs are only required in those classes where there is a specific condition for a SOP to be in place.