**Environmental Biosecurity Project Fund (EBPF)**

**Project Proposal**

*Note: The Environmental Biosecurity Project Fund is a procurement (not grant) program. Projects must result in the delivery of goods or services that benefit the Australian public.*

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| **PROJECT TITLE** |  |

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| **PROJECT PERSONEL***(Add more rows for additional team members)* |
| **PROJECT LEADER** | Name: |  |
| Position: |  |
| Email: |  |
| Phone number:  |  |
| Entity Name (in full): |  |
| Entity Type: |  |
| Entity ABN/ACN: |  |
| Official Registered Address |  |
| **ADMINISTRATOR CONTACT** | Name: |  |
| Position: |  |
| Email: |  |
| Phone number:  |  |
| Entity Name (in full): |  |
| Entity Type: |  |
| Entity ABN/ACN: |  |

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| **SUBCONTRACTOR***(Add more rows for additional subcontractors)(Delete if no subcontractors)* |
| Name: |  |
| Position: |  |
| Email: |  |
| Phone number:  |  |
| Entity Name (in full): |  |
| Entity Type: |  |
| Entity ABN/ACN: |  |

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| **PROJECT DELIVERY TIMEFRAMES** |
| **ITEM** | **DESCRIPTION** | **DATE** |
| **PROPOSED START DATE** | *Note the overall timeframe i.e. in weeks / months / years as well as the financial years the project will occur over.**Also note if the project is able to be delivered in later financial years if required (i.e. if the Fund does not have sufficient monies for the year/s proposed)* | *Proposed dates*  |
| **PROPOSED COMPLETION DATE** |  |  |

PROJECT OVERVIEW

*Provide an overview of the problem or issues that the project aims to address, what the project aims to achieve, and why this is a priority.*

PROJECT SUMMARY

*Short summary of the project (no more than 50 words)*

OUTCOMES AND BENEFITS

*What outcomes will the project deliver and how will you measure these?*

*How will the project meet the objectives and deliver on the priorities of the Fund – refer Appendix A.*

*What benefits will the project deliver for environmental biosecurity more generally i.e. undertake research that will fill a knowledge gap etc and how will these be measured?*

*Does this project involve building skills and capacity in STEM in Australia (including with students at all levels, researchers, businesses, members of the public, etc)?*

OUTPUTS

*What outputs will be created, and who will use/benefit from them – if applicable.*

*i.e. workshops held, research undertaken, public reports/papers produced, images created*

RISKS

*What risks are there to the successful delivery of the project? How will these be mitigated and/or managed?*

COLLABORATOR(S)

*Are there any other individuals or organisations that will contribute to this project? How will they contribute – cash, in-kind, material resources etc. Have these collaborators been secured or are they still in train?*

ADDITIONAL COMMENTS

*Provide any further information required for assessment of the value of the project*

*i.e. literature support, links to other environmental biosecurity priorities (National Priority List etc), links to other projects and outcomes*

PROPOSED BUDGET

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| **PROJECT BUDGET** |
| **ITEM** | **TOTAL AMOUNT $** |
| **PROPOSED EBPF CONTRIBUTION (ex GST)** | *The proposed amount to be provided by the Fund excluding GST* |
| **GST VALUE\*** | *If GST applies, include value here.* |
| **TOTAL PROPOSED EBPF CONTRIBUTION** | *This figure is the sum of the proposed EBPF contribution and the GST if applicable.*  |
| **\*GST STATUS** | *Will this project charge GST, if not describe why here.* |

To calculate GST please use <https://moneysmart.gov.au/income-tax/gst-calculator>

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| **OTHER SOURCES OF FUNDING** |
| **ITEM** | **DESCRIPTION** | **TOTAL AMOUNT $** |
| **IN-KIND CONTRIBUTION** |  |  |
| **OTHER CASH CONTRIBUTIONS (ex GST)*****(Add more rows if required)*** |  |  |
| **TOTAL AMOUNT (ex GST)** |  |  |

PROPOSED BUDGET

*Set out the proposed budget for the project. If covering multiple financial years, outline the budget for each year – add columns and rows as required.*

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| --- | --- | --- |
| **BUDGET ITEM(S) *e.g. salary, travel & accommodation, project management, graphic design etc.***  | **Total $ – other cash contributions\*** | **Total $ - EBPF\*** |
| *Add additional rows as required.* |  |  |
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| **TOTAL $** |  |  |
| **GST STATUS\***  | *GST inclusive or GST exclusive* |

\*If this project is GST exempt, these figures should exclude GST. If the project will charge GST, then these figures should be GST inclusive.

PROPOSED MILESTONE PAYMENTS

*Set out the key milestones that the project will deliver over time and the payments to be made for these. Add rows as required.*

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| **Milestone** | **Due date** | **Other Source Payment Amount\*** | **EBPF Payment Amount\*** |
|  | Contract execution |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | *Add additional rows as required.* |  |  |  |
|  | Final Report |  |  |  |
| **TOTAL $** |  |  |
| **GST STATUS\*** | *GST inclusive or GST exclusive* |

\*If this project is GST exempt, these figures should exclude GST. If the project will charge GST, then these figures should be GST inclusive.

**APPENDIX A**

**OBJECTIVES OF THE ENVIRONMETNAL BIOSECURITY PROJECT FUND**

**BACKGROUND**

The Environmental Biosecurity Project Fund (the Fund) has been established to improve the ability and capacity to detect and eradicate environmental pests and diseases from Australia.

Environmental biosecurity is the protection of the environment and social amenity from the risks and negative effects of pests and diseases entering, emerging, establishing or spreading in Australia. The ‘environment’ includes Australia’s natural terrestrial, inland water and marine ecosystems and their constituent parts, and its natural and physical resources. ‘Social amenity’ includes the social, economic and cultural aspects of the environment, such as tourism, human infrastructure, cultural assets and national image.

The project fund also assists in the implementation of the National Environment and Community RD&E Strategy 2016-19.

### OBJECTIVES

The objectives of the Fund are to:

* raise awareness of environmental biosecurity
* identify expertise and build networks
* enhance surveillance for environmental biosecurity threats, and
* improve capacity for biosecurity preparedness and response.

The Fund benefits Australia’s environment, social amenity, indigenous communities, natural landscapes and the Australian public.

**PRIORITIES**

Aligning with the program objectives, there are four overarching priority areas that contain multiple elements to focus on. Examples of each are included below.

1. **Environmental biosecurity education and communication**
* Raise the level of understanding what environmental biosecurity means, the risks and its importance to Australia in the broader community
* Raise community, Indigenous and non-government organisation and government understanding of the role of DAWR in environmental biosecurity
1. **Preparedness**
* Activities to support planning and preparedness for managing environmental biosecurity risks
* Biosecurity planning for environmental pest risks
* Extending risk-based RD&E into environmental biosecurity areas.
1. **Surveillance**
* Assess surveillance conducted for environmental biosecurity risks
* Improve use of current surveillance programs to identify environmental biosecurity risks
1. **Response**
* Identify and train experts in environmental pests and diseases not covered by existing arrangements (reptiles and amphibian for example or freshwater aquatic pests and diseases).
* Build capacity through training, planning or networking for environmental biosecurity response.

Projects should also consider the following:

* There are a significant number of projects and capacity for agricultural biosecurity planning, preparedness, surveillance and response. Cost effective projects may exist in extending these projects or capacity into environmental biosecurity preparedness and response.
* The overlap in environmental and agricultural biosecurity risks should be considered and noted if similar projects are being delivered for the benefit of agricultural biosecurity.
* Projects that extend or lever funding from other sources are encouraged.
* Projects that involve NGOs and the Indigenous community are encouraged.

The Fund also supports other biosecurity measures to increase pest and disease planning, surveillance and response, as well the Established Pest Animals and Weeds Management Pipeline and the Indigenous Biosecurity Rangers program.