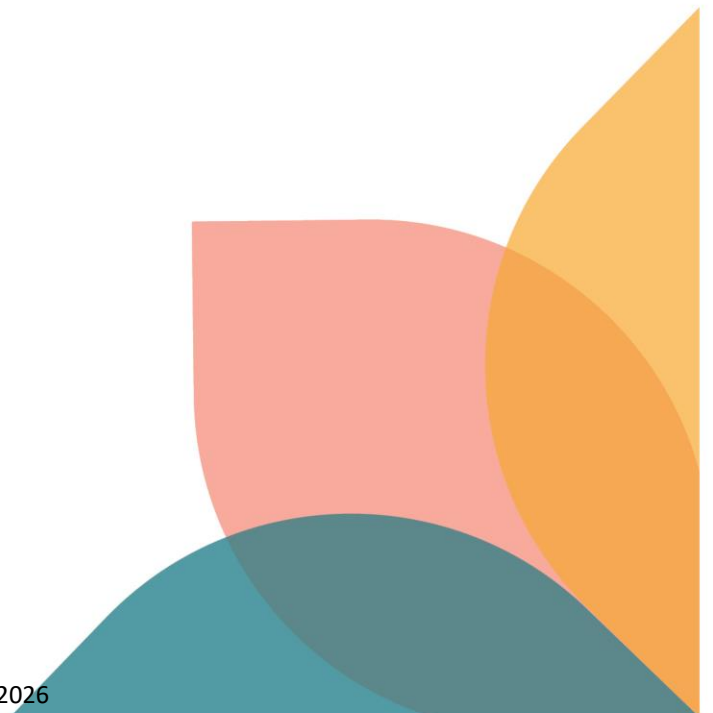




# Export Meat Operational Reference:

3.9c Sourcing of cattle to comply with importing country hormonal growth promotant free requirements



**Export Meat Operational Reference:** 3.9c Sourcing of cattle to comply with importing country hormonal growth promotant free requirements.

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#### **Acknowledgement of Country**

We acknowledge the continuous connection of First Nations Traditional Owners and Custodians to the lands, seas and waters of Australia. We recognise their care for and cultivation of Country. We pay respect to Elders past and present, and recognise their knowledge and contribution to the productivity, innovation and sustainability of Australia's agriculture, fisheries and forestry industries.

**Export Meat Operational Reference:** 3.9c Sourcing of cattle to comply with importing country hormonal growth promotant free requirements.

# Purpose

This operational reference document provides export-registered establishments with information on the requirements for the following:

- Sourcing of cattle, slaughter, processing, and storing of products destined for markets that accept Australian hormonal growth promotant (HGP) free cattle.
- Procedures required to verify that cattle are HGP-free.
- The reporting of cattle detected with HGP implants but declared as HGP-free on the National vendor declaration (NVD).

This operational reference contains information previously housed in the archived Meat notice 2017/05 and supplements the [Export meat operational guideline: 2.2 Approved arrangements - meat](#) and the overarching [Export meat operational guideline: 3.9 Sourcing of livestock and wild game](#).

# Scope

This operational reference document applies to both Tier 1 and Tier 2 export-registered abattoirs and non-slaughter establishments producing, processing and storing bovine meat and meat products for countries which require that meat is produced from HGP-free animals [as referenced in the Manual of importing country requirements (Micor)] but do not require European Union (EU) eligibility.

This document **does not** provide guidance for cattle raised in the European Union Cattle Accreditation Scheme (EUCAS) and for export to the EU or markets requiring EU eligibility.

# Legislative basis

Under the *Export Control Act 2020* ('the Act') and its subordinate legislation, export-registered establishments are bound to comply with the following:

- Their approved arrangement (including all standard operating procedures for the sourcing of livestock).
- The requirements of the *Australian Standard for the Hygienic Production of Meat and Meat Products for Human Consumption* (AS4696, the Australian Meat Standard).
- Importing country requirements.

# Contents

|  |            |
|--|------------|
| <b>Purpose .....</b>   | <b>iii</b> |
| <b>Scope.....</b>  | <b>iii</b> |
| <b>Legislative basis .....</b>   | <b>iii</b> |
| <b>Background.....</b>   | <b>v</b>   |
| <b>Requirements for Tier 1 establishments .....</b>  | <b>6</b>   |
| <b>Requirements for Tier 2 establishments .....</b>  | <b>6</b>   |
| Establishment verification procedures.....   | 6          |
| Requirements for non-slaughter establishments preparing HGP-free products for export ..... | 7          |
| Transfer of HGP-free product between establishments .....                                  | 7          |
| <b>Action required upon HGP detection (implant or marker).....</b>                         | <b>7</b>   |
| Detecting HGPs in cattle declared HGP-free .....   | 7          |
| Reporting of HGP detections .....  | 8          |
| <b>Monthly HGP-free sampling and verification testing program.....</b>                     | <b>8</b>   |
| <b>Related material.....</b>   | <b>10</b>  |
| <b>Attachment 1: Roles and responsibilities.....</b>                                       | <b>11</b>  |
| Tier 1 export-registered establishments .....  | 11         |
| Tier 2 export-registered establishments .....  | 11         |
| On-plant veterinarian .....  | 11         |
| Establishment area technical manager .....   | 12         |
| Export meat program .....  | 12         |
| State regulatory authority - Agriculture .....   | 12         |
| State regulatory authority - Food .....  | 13         |
| National residue survey .....  | 13         |
| AUS-MEAT.....  | 13         |
| <b>Attachment 2: HGP compliance critical incident report.....</b>                          | <b>14</b>  |
| <b>Attachment 3: Definitions.....</b>  | <b>15</b>  |

# Background

Whilst Australia permits the use of hormonal growth promotants (HGP) in cattle, some export market partners have import requirements prohibiting the use of HGP in cattle and as a result, in Australia the supply and use of HGP in addition to the traceability of treated cattle is regulated.

This HGP-free assurance program is based upon the Australian system for managing HGP through veterinary chemical registration requirements, reporting of HGP sales and state and territory legislation requiring property identification, livestock identification, movement records, marking of HGP treated animals and the declaration of HGP use when cattle are sold. This program is separate to the closed herd system of the EUCAS which supplies markets following EU requirements.

To allow the Department of Agriculture, Fisheries and Forestry (the department) to certify exports of bovine meat and meat products to countries requiring HGP-free product, appropriate systems must be in place to provide confidence that these importing country requirements are satisfied.

# Requirements for Tier 1 establishments

Tier 1 establishments operate under the supervision of the relevant state regulatory authority (SRA). The SRAs provide audit services to these establishments to assess continued compliance with the Australian Standard (AS4696) and applicable export legislation. Further information can be found in the department guideline, [Export-Registered Australian Standard Meat Establishments \(Tier 1\) Scheme](#).

Some Tier 1 markets may require HGP-free bovine meat and meat products which may be sourced from either this program or by complying with EU requirements. Tier 1 establishments exporting bovine meat and bovine meat products to such markets are required to meet the approved arrangement and verification requirements for Tier 2 establishments, outlined below in section: Requirements for Tier 2 establishments. The reporting pathway for Tier 1 establishments differs, as Tier 1 establishments must self-report non-compliant HGP detections to their SRA and the Export meat program. Refer to Attachment 1: Roles and responsibilities.

It is the establishment's responsibility to regularly check the Micor to ensure they comply with importing country requirements for all markets they supply.

# Requirements for Tier 2 establishments

Establishments producing bovine meat and meat products for export to markets that require they are sourced from HGP-free cattle must have a departmental approved system in place to ensure the sourcing, identification and segregation of HGP-free cattle and meat and meat products for that market.

The establishment's approved arrangement procedures must ensure cattle presented for slaughter that are declared HGP-free are accompanied by a NVD, or other document(s) based on a system of equivalent surety indicating that they have not been treated with HGPs.

Approved arrangement HGP-free segregation procedures must ensure the following:

- Segregation prior to slaughter of cattle declared by the consignor as HGP-free from other cattle not declared as HGP-free.
- Controls are in place to ensure that segregation is maintained throughout the slaughter, processing, transport and storing of product identified as HGP-free and to ensure that it was derived only from HGP-free cattle (this may require the application of an establishment specific identifying mark).

## Establishment verification procedures

Establishments must verify the HGP treatment status of **all** cattle declared on the NVD as HGP-free. The verification must be undertaken as follows:

- Examination of all cattle/carcases for visual triangular ear punches (indicating HGP treatment).
- Palpation of all carcasses for the presence of palpable HGP devices if declared on the NVD as HGP-free.

**Export Meat Operational Reference:** 3.9c Sourcing of cattle to comply with importing country hormonal growth promotant free requirements.

The palpation verification procedures must be carried out by competent staff to ensure compliance with importing country requirements. The establishment must have a HGP implant detection training program in place which includes an assessment component where staff are requested to palpate cattle known to have been treated with HGPs and detect the devices in **all** of these animals.

Staff palpating cattle to verify their HGP-free status must be able to demonstrate proficiency in detecting HGP markers and be familiar with the approved arrangement procedures when a HGP device or triangular punch is identified in cattle declared as HGP-free. See section: Action required upon HGP detection (implant or marker). If a failure is identified in the palpation process, then staff should be retrained and reassessed for competency to ensure that all future presentations of animals treated with HGPs are detected.

## **Requirements for non-slaughter establishments preparing HGP-free products for export**

Independent boning rooms, cold storage and further processors which handle product for which HGP-free certification will be sought, must have a program in their approved arrangement which includes the following:

- The sourcing of HGP-free product from establishments processing within the required approved Australian HGP-free program, or sourcing EU-eligible product.
- The handling and segregation of product identified by the slaughtering establishment as HGP-free (this may require the application of an establishment specific identifying mark as product from various sources may have different identifying marks).
- Clearly identifiable HGP-free product segregated from HGP treated product.
- Implementing monitoring procedures for corrective actions when required.

## **Transfer of HGP-free product between establishments**

The integrity of the product must be maintained during the transfer process. All HGP-free product must travel under a separate Meat transfer certificate (MTC or electronic MTC) when being transferred between export-registered establishments. The normal market eligibility statement on the MTC must be endorsed "HGP-free".

The following exporter declaration must appear in the Request For Permit (RFP): "*The meat is sourced from HGP-free cattle slaughtered in an establishment conducting regular HGP-freedom verification activities*".

## **Action required upon HGP detection (implant or marker)**

### **Detecting HGPs in cattle declared HGP-free**

Where animals declared as HGP-free, have been treated with a HGP product (detected by either palpation of HGP device and/or detection of a triangular ear punch), then the establishment must undertake the following actions:

**Export Meat Operational Reference:** 3.9c Sourcing of cattle to comply with importing country hormonal growth promotant free requirements.

- Segregate all affected animal(s) and exclude from processing as HGP-free product.
- Notify the on-plant veterinarian (OPV) and complete an HGP compliance critical incident report. Refer to section: Reporting of HGP detections.
- Undertake a risk assessment of the remainder of the animals on the same NVD. If the risk assessment demonstrates that the detection was not systemic, then only product from the identified animal(s) is excluded from the HGP-free market.
- Conduct a risk assessment of affected product and other products from the same consignor.
- Assemble and maintain records of the risk assessments.

## Reporting of HGP detections

The detection of a HGP device or triangular ear punch in HGP-free declared cattle requires completion of an HGP compliance critical incident report (See Attachment 2: HGP compliance critical incident report). Tier 2 establishments must notify the on-plant veterinarian who will assist in the collection and secure storage of evidence (in accordance with departmental work instructions). For further information refer to Attachment 1: Roles and responsibilities.

Evidence to be collected includes the following:

- Photographs of the hide intact with both ears and the NLIS identification tag and any other identifying brands or marks.
- After photographing, retain both ears intact with a skin flap connecting the ears and the NLIS device as physical evidence. **Importantly**, the HGP implant and NLIS identification tag should not be removed from the ear.
- Copy of the NVD and the establishment's daily kill agenda.

Physical evidence must be securely retained for a period of 6 months, or until otherwise advised by the Export meat program.

Refer to Attachment 1 for a list of the responsibilities for handling and reporting a HGP detection.

## Monthly HGP-free sampling and verification testing program

Tier 2 slaughter establishments that produce bovine meat and meat products and are listed for a market that requires HGP-free cattle (other than EUCAS cattle) must participate in a monthly verification and testing program. To maintain the integrity of the verification sample, liver samples from cattle (declared HGP-free on the NVD) will be collected by the department (in accordance with departmental work instructions). A summary of the program requirements is provided in Table 1 below.

Export Meat Operational Reference: 3.9c Sourcing of cattle to comply with importing country hormonal growth promotant free requirements.

**Table1: Monthly HGP-free verification sample requirements for Tier 2 establishments**

| Sample frequency  | Details   |
|---|---|
| One liver sample per month  | <ul style="list-style-type: none"> <li>Required, if declared HGP-free cattle are processed (even if the establishment is not exporting to HGP-free markets, but has a current market listing).</li> <li>To ensure 12 samples are collected per year, any shutdown period must be accommodated.</li> </ul> |
| <b>Exceptions</b>   |   |
| <ul style="list-style-type: none"> <li>A monthly sample is not required if the establishment does not have access to a non-EU market requiring HGP-freedom. For example, either temporary or prolonged market suspension</li> </ul> |   |

The liver sample must be tested for the presence of residues of hormones from HGP devices, and the costs of this verification testing are to be borne by the establishment.

The National Residue Survey (NRS) will notify the Export meat program and the establishment of any residue detection from an implanted HGP. The NRS will then request an investigation by the relevant SRA and a follow up audit of LPA accredited properties by AUS-MEAT.

Establishment management must conduct an investigation into the circumstances of the detection and the traceability of the affected product. The outcome of investigations must be reported to the OPV.

All relevant result summary reports are provided to the establishment management (via OPVs).

**Export Meat Operational Reference:** 3.9c Sourcing of cattle to comply with importing country hormonal growth promotant free requirements.

## Related material

The following related material is available on the Federal Register of Legislation website:

- Webpage: [Export Control Act 2020](#)
- Webpage: [Export Control \(Meat and Meat Products\) Rules 2021](#)

The following related material is available on the department's website, [ELMER 3 – Electronic legislation, manuals and essential references](#)

- Webpage: [Export Meat Operational Guideline: 2.2 Approved arrangements - meat](#)
- Webpage: [Export Meat Operational Guideline: 3.9 Sourcing of livestock and wild game](#)
- Webpage: [Export Meat Operational Guideline: 9.2 Meat Establishment Verification System \(MEVS\)- Establishments](#)
- Webpage: [Export Registered Australian Standard Meat Establishments \(Tier 1\)](#)
- Webpage: [National Residue Survey \(NRS\)](#)
- Webpage: National Residue Survey - [Animal product residue monitoring](#)
- Webpage: National Residue Survey - [Residue and residue testing](#)
- Webpage: [Manual of importing country requirements \(Micor\)](#)

The following related material is available on the internet:

- Australian standard for the hygienic production and transportation of meat and meat products for human consumption (available for purchase from [SAI global](#))
- Webpage: [AUS-MEAT](#)
- Webpage: [Australian Pesticides and Veterinary Medicines Authority \(APVMA\) Hormonal growth promotants](#)
- Webpage: [LPA requirements | Integrity Systems](#)
- Webpage: [Livestock Production Assurance Rules and Standards](#)
- Webpage: [National Vendor Declaration \(NVD\) | Integrity Systems](#)

# Attachment 1: Roles and responsibilities

## Tier 1 export-registered establishments

- Ensure the approved arrangement (AA) complies with the requirements of this reference document.
- For cattle declared as HGP-free on the NVD, palpate all animals for HGP devices and check for triangular ear punches.
- Immediately notify the relevant SRA in the event of HGP detection (either a HGP device or a triangular ear punch).
- For all HGP devices and triangular ear punch detections, collect the required evidence and complete a HGP compliance critical incident report (Refer to Attachment 2: HGP compliance critical incident report), and forward the incident report to the SRA and the Export meat program at [foodsafetyunit@aff.gov.au](mailto:foodsafetyunit@aff.gov.au).
- Securely retain the physical evidence for a period of 6 months or until otherwise advised by the Export meat program.
- Conduct a risk assessment of affected product and other products from the same consignor and ensure any product from HGP treated animals is excluded from markets requiring HGP-freedom.

## Tier 2 export-registered establishments

- Ensure the approved arrangement (AA) complies with the requirements of this reference document.
- For cattle declared as HGP-free on the NVD, palpate all carcasses for HGP devices and check for triangular ear punches.
- Participate in the monthly HGP sampling and verification testing program.
- Immediately notify the OPV in the event of HGP detection (either a HGP device or a triangular ear punch).
- For all HGP devices and triangular ear punch detections, collect the required evidence and complete a HGP compliance critical incident report (refer to Attachment 2: HGP compliance critical incident report), and forward the incident report to the OPV.
- Assist the OPV in the collection of the physical evidence.
- Conduct a risk assessment of affected product and other products from the same consignor and ensure any product from HGP treated animals is excluded from markets requiring HGP-freedom.
- In the event of a residue detection in the monthly verification sample, investigate the circumstances of the detection and provide a report to the OPV.

## On-plant veterinarian

- Review any amendments to the establishment's approved arrangement (AA) and recommend to the Establishment Area Technical Manager (ATM) for approval as appropriate.
- Verify that the company is complying with the requirements of this reference document including company staff palpating all carcasses of animals declared as HGP-free on NVD and

**Export Meat Operational Reference:** 3.9c Sourcing of cattle to comply with importing country hormonal growth promotant free requirements.

raising HGP compliance critical incident report for all HGP marker and triangular ear punch detections.

- Where a HGP device or triangular ear punch detection has occurred, ensure that the establishment has raised an incident report and submit the completed HGP compliance critical incident report and maintain records (in accordance with departmental work instructions).
- Securely retain the physical evidence for a period of 6 months or until otherwise advised by the Export meat program.
- In consultation with the QA manager, arrange the collection of a monthly 500g HGP-free liver sample in accordance with departmental work instructions.
- Ensure establishments have implemented procedures to exclude any potentially HGP treated products from markets requiring HGP-freedom.
- Examine the establishment's risk assessment investigation report for confirmed positive detections from the monthly verification sample and consult with the ATM who may issue a corrective action request (CAR) as appropriate based on the investigation findings (for example, failure in the establishment's palpation procedures).

## Establishment area technical manager

- Assess the establishment's application for variation of the approved arrangement (AA) and either request modifications or approve if satisfied that requirements have been met.
- Advise NRS of changes to the establishments listing to allow the addition and/or removal of establishments from the monthly HGP testing program.
- Consult with the OPV on risk assessment investigation reports.
- Raise CARs for non-compliance.

## Export meat program

- Record the HGP detection and all relevant information on the HGP incident register.
- Request NRS financial approval of HGP investigation within 48 hours of receipt.
- When financial approval has been issued, forward the HGP compliance critical incident report together with supporting photographic evidence to the relevant SRA.
- Update the HGP incident register with the outcome of the SRA assessment of the incident report and their decision regarding the investigation.
- Liaise with AUS-MEAT to undertake an LPA audit of the offending Property Identification Code (PIC) within 6 months after the state investigation has been completed.
- Advise the OPV and NRS with the SRA decision and investigation outcome within a week from receipt.
- Liaise with the relevant SRA as required.
- Provide incident report summary to Industry via the Export meat industry advisory committee (EMIAC).

## State regulatory authority - Agriculture

- Examine HGP compliance critical incident report together with supporting evidence and all related information and make a decision on course of action(s) to be taken.

**Export Meat Operational Reference:** 3.9c Sourcing of cattle to comply with importing country hormonal growth promotant free requirements.

- Advise the Export meat program of proposed/intended actions within 2 weeks after receiving the HGP incident detection notification.
- Advise the department whether the physical evidence (both ears attached with skin flap) must be retained pending investigation or may be discarded.
- Advise the department on the outcome of investigations conducted in response to reported incidents.

## State regulatory authority - Food

- As per the service delivery agreement with the department, audit Tier 1 establishments to assess compliance with the requirements of this reference document.
- In consultation with the department's Field Operations Manager (FOM), conduct an investigation into any HGP residue detection from samples collected under NRS random HGP sampling program to assess the establishment's ongoing ability to meet this importing country requirement.
- Notify the department through the Export Regulatory and Assurance Branch (ERIA) of any non-compliance with the requirement of this reference document.

## National residue survey


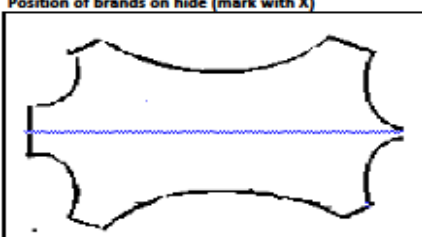
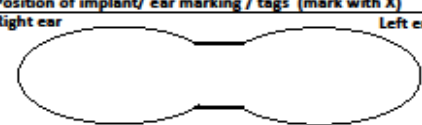
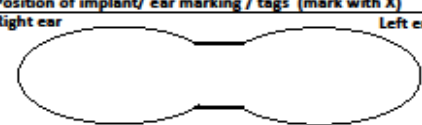
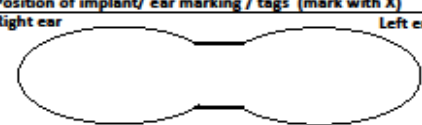
- Notify the Export meat program of positive test results from the monthly verification samples collected at Tier 2 establishments and from samples collected under their random HGP sampling program at Tier 1 establishments.
- Provide approval for traceback investigations to be referred to the relevant SRA for action.
- Review HGP incident investigation requests received from the Export meat program for NRS financial approval.
- Provide a monthly non-EU HGP results report to OPV's (at participating establishments) and the Export meat program.

## AUS-MEAT

- Undertake audits of any offending PIC when requested by the NRS.
- Ensure any audits (of offending PICs) are conducted within the 6 months following request from the Export meat program.

# Attachment 2: HGP compliance critical incident report

The detection of a HGP device or triangular ear punch in HGP-free declared cattle requires completion of an Hormonal growth promotant compliance critical incident report.

|  |   |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|--|---|---|--------------------------------------|------------------------------|-------------------------------|--|----------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|     | Australian Government<br>Department of Agriculture,<br>Fisheries and Forestry   | <b>HGP compliance critical incident report</b>  |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Est. name  | <input type="text"/>  | Est. number <input type="text"/>  | Detection date <input type="text"/>  |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Est. address   | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Owner's /Vendor's full name  | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Owner's address  | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| NLIS Number  | <table border="1" style="width: 100%; text-align: center;"> <tr> <td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td> </tr> </table>  |   | <input type="text"/>                 | <input type="text"/>         | <input type="text"/>          | <input type="text"/>   | <input type="text"/> | <input type="text"/>  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | Record all 16 digits |
| <input type="text"/>   | <input type="text"/>  | <input type="text"/>  | <input type="text"/>                 | <input type="text"/>         | <input type="text"/>          | <input type="text"/>   | <input type="text"/> | <input type="text"/>  | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |                      |                      |                      |                      |
| RFID number and type   | <input type="text"/>  | Ear tag <input type="checkbox"/>  | Rumen bolus <input type="checkbox"/> |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Property identification code (PIC)   | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Breed  | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Colour   | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Slaughter body number  | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Age/dentition  | Permanent teeth   | <table border="1" style="width: 100%; text-align: center;"> <tr> <td>0T</td><td>2T</td><td>4T</td><td>6T</td><td>8T</td> </tr> </table> |                                      | 0T                           | 2T                            | 4T   | 6T                   | 8T                    |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| 0T   | 2T  | 4T  | 6T                                   | 8T                           |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Animal type  | Yearling <input type="checkbox"/>   | Heifer <input type="checkbox"/>   | Steer <input type="checkbox"/>       | Cow <input type="checkbox"/> | Bull <input type="checkbox"/> |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|  | Horned <input type="checkbox"/>   | Polled <input type="checkbox"/>   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Hide brand   | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| NVD/EUVD number  | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| <small>Attach a copy of the NVD/EUVD to the incident report</small>                  |   |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Number of animals travelling on the same NVD/EUVD                                    | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Position of brands on hide (mark with X)   | <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">  </div> <div style="width: 45%;"> <p>Position of implant/ ear marking / tags (mark with X)</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">Right ear</td> <td style="width: 50%;">Left ear</td> </tr> <tr> <td colspan="2" style="text-align: center;">  </td> </tr> <tr> <td colspan="2">Additional comments :</td> </tr> <tr> <td colspan="2" style="height: 30px;"><input type="text"/></td> </tr> </table> </div> </div> |   |                                      | Right ear                    | Left ear                      |  |                      | Additional comments : |                      | <input type="text"/> |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Right ear  | Left ear  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|  |   |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Additional comments :  |   |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| <input type="text"/>   |   |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Time and date of detection   | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Full name of person who detected the implant   | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Name of departmental officer verifying the implant detection                         | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Department seal (strap) number applied to physical evidence (implanted ear)          | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Person securing evidence   | <table border="1" style="width: 100%;"> <tr> <td style="width: 15%;">Name :</td> <td><input type="text"/></td> </tr> <tr> <td>Position:</td> <td><input type="text"/></td> </tr> <tr> <td>Signature:</td> <td><input type="text"/></td> </tr> <tr> <td>Date:</td> <td><input type="text"/></td> </tr> </table>  |   |                                      | Name :                       | <input type="text"/>          | Position:  | <input type="text"/> | Signature:            | <input type="text"/> | Date:                | <input type="text"/> |                      |                      |                      |                      |                      |                      |                      |                      |
| Name :   | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Position:  | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Signature:   | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Date:  | <input type="text"/>  |   |                                      |                              |                               |  |                      |                       |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |

## Attachment 3: Definitions

### **Approved arrangement (AA)**

An approved arrangement under Chapter 5 of the *Act 2020*. An arrangement for a kind of export operations in relation to a kind of prescribed goods approved by the Secretary.

An approved arrangement:

- documents the controls and processes to be followed when undertaking export operations in relation to prescribed goods for export.
- enables the Secretary to have oversight of specific export operations.

### **Australian Meat Standard**

*Australian Standard for the Hygienic Production and Transportation of Meat and Meat Products for Human Consumption (AS4696)*.

### **European Union Cattle Accreditation Scheme (EUCAS) cattle**

Cattle from properties (farms, feedlots, or saleyards) which have been accredited under the Export Control Act and subordinate legislation that an EU listed abattoir may slaughter to export beef and beef products to the EU market

### **Corrective action request (CAR)**

A formal written directive issued by the department to the establishment management to take corrective action when a non-conformity is identified and reasonably likely to affect food safety, product wholesomeness, animal welfare, product integrity, or market access requirements.

### **Field Operations Manager (FOM)**

A senior departmental veterinarian who has regional responsibility for export establishments and the supervision of Area Technical Managers within their region.

### **Hormonal growth promotant (HGP)**

As defined by regulation 3 of the Agricultural and Veterinary Chemicals Code Regulations 1995 (Agvet Regulations), a veterinary chemical product containing a substance that is, or a mixture of substances that are, responsible for oestrogenic, androgenic or gestagenic activity to enhance growth or production in bovines or bubalines.

### **Livestock Production Assurance (LPA)**

The Livestock Production Assurance (LPA) program is the Australian livestock industry's on-farm assurance program covering food safety, animal welfare and biosecurity. It provides evidence of livestock history and on-farm practices when transferring livestock through the value chain.

### **Meat Transfer Certificate (MTC)**

A form approved by the Secretary for use when export eligible meat and meat products are transferred between export-registered establishments. This form may be electronic.

### **National Residue Survey (NRS)**

The departmental operational unit that monitors residues of agricultural and veterinary chemicals and environmental contaminants in Australian food commodities.

**Export Meat Operational Reference:** 3.9c Sourcing of cattle to comply with importing country hormonal growth promotant free requirements.

**Australian HGP-free cattle**

A herd where cattle are permitted to be introduced from outside sources but are all declared in an NVD at point of slaughter to be lifetime free from HGP treatment. This does not include cattle eligible for the EU (EUCAS cattle).

**Property identification code (PIC)**

An individual identification code issued to a property by the state or territory.

**Request for permit (RFP)**

An electronic application for an export permit and health certificate made to the department using the EXDOC system.

**State regulatory authority (SRA)**

A state or territory regulatory authority responsible for animal health and/or regulation of agricultural chemicals, or that has entered into an arrangement (agreement) with the department to undertake certain functions in relation to the export of food and agricultural products.