

# MANAGEMENT ACTIVITIES AND EXPENDITURE REPORT

Version 2.1 updated 11/03/20

**Project ID:**

**Management Unit or Zone:**

**Reporting Period:**

Please provide a brief description of the activities you have undertaken against your agreed management actions since your last report –refer to your Management Schedule, attached to your funding agreement for information about the activities you agreed to undertake.

You must complete this form for each funding agreement you have.

If you have more than one management unit (or zone) please download additional management activity and expenditure report templates at [www.nrm.gov.au/environmental-stewardship](http://www.nrm.gov.au/environmental-stewardship), complete and submit with your annual report.

If you have not carried out a contracted management action, please provide a reason/s why.

In the expenditure column, under the relevant management actions please provide a break-down of the financial expenses you have incurred over the last 12 months.

Management Actions (as per your Management Plan)	Description of actions taken over last 12 months
<b>Livestock Grazing Management</b>	<p><input type="checkbox"/> Not applicable (tick if this is not an agreed management action in your Funding Agreement)</p> <p>Is grazing exclusion a management action in your funding agreement?</p> <p>Yes <input type="checkbox"/>      No <input type="checkbox"/></p> <p><i>If grazing is a management action for the site but you didn't graze during this reporting period please complete the report and state why you didn't graze.</i></p> <p><b>Please note</b> This may also include fencing and costs to exclude stock.</p> <p><i>Grazing activities are included under any or all of the following; "Conservation grazing", "Strategic grazing", "Monitor &amp; manage grazing pressure from domestic livestock" &amp; "Monitor &amp; manage total grazing pressure".</i></p>

	Stock type 1:	Stock type 2:
<b>Paddock Area, if known (ha):</b>		
<b>Start date:</b>		
<b>End date:</b>		
<b>Type of stock:</b> eg. Cattle, sheep, goats		
<b>Production type:</b> eg. Dairy, meat, wool		
<b>Growth stage:</b>		
<b>No. individuals:</b>		
<b>Breed:</b>		
<b>Sward height (cm):</b>		
<b>Ground cover %:</b>		
<b>Cost of these actions:</b>	\$	
<b>Please provide comment on the effectiveness of the above management this year, or if the management was not undertaken, please state the reason why.</b>		
<b>Sward Height</b>	<p><i>There is a 'how-to' guide attached to this document.</i></p> <p><b>Please note</b> If you undertake grazing please record sward height at the end of your grazing periods. If you do not undertake grazing, then record sward height at the same time that you take the photo-point photograph for this site. Please ensure that this is done at the same time each year.</p>	
<b>Sward height (cm):</b>		
<b>Date measured:</b>		
<b>Ground Cover</b>	<p><i>There is a 'how-to' guide at the end of this document.</i></p> <p><b>Please note</b> If you undertake grazing, please record ground cover at the end of your grazing periods. If you do not undertake grazing, then record</p>	

	<i>ground cover percentage at the same time that you take the photo-point photograph</i>	
<b>Ground cover % estimate:</b>		
<b>Date measured:</b>		
<b>Native Herbivore Management</b>	<input type="checkbox"/> Not applicable (tick if this is not an agreed management action in your Funding Agreement)  <i>If Native Herbivore Management is a management action for the site but you didn't undertake any actions around this for the reporting period, please complete the report and state why you didn't take any action</i>	
	Species 1:	Species 2 (Please add as many other species as you like, on another page)
<b>Species:</b> (kangaroo, euro, wallaby, wombat, wallaroo)		
<b>Season observed/managed:</b>		
<b>Management Action Taken:</b> (exclusion fencing, observed, shooting, other)		
<b>Reason for Management:</b> (excessive grazing, excessive population, infrastructure damage, nil)		
<b>If applicable, no. culled:</b>		
<b>Please comment on the effectiveness of the above management actions this year, or if the management action was not undertaken please say why.</b>		

<b>Cost of these actions:</b>	<b>\$</b>
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<b>Feral Animal Management</b>	<input type="checkbox"/> Not applicable (tick if this is not an agreed management action in your Funding Agreement)  <i>If Feral Animal Management is a management action for the site but you didn't undertake any actions around this for the reporting period, please complete the report and state why you didn't take any action</i>	
	Species 1:	Species 2 (Please add as many other species as you like, on another page)
<b>Species:</b>		
<b>Season observed/managed:</b>		
<b>Management actions:</b> (bait, shoot, trap, destroy harbour)		
<b>Reason for management:</b> (excessive grazing, excessive population, land degradation, predation)		
<b>If applicable, no. culled:</b>		
<b>Cost of these actions:</b>	\$	
<b>Please comment on the effectiveness of the above management this year, or if it wasn't done please state the reason why.</b>		
<b>Weed Management</b>	<input type="checkbox"/> Not applicable (tick if this is not an agreed management action in your Funding Agreement)  <i>If Weed Management is a management action for the site but you didn't undertake any actions around this for the reporting period, please complete the report and state why you didn't take any action</i>  <b>Please note</b> Weed management is included under any or all of the following; "Monitor & manage herbaceous exotic plants (aggressive)", "Monitor & manage herbaceous exotic plants (non-aggressive)",	

	<i>“Monitor &amp; manage exotic shrubs (aggressive)”, “Monitor &amp; manage exotic plants”, “Monitor &amp; manage aggressive exotic plants” &amp; “Monitor &amp; manage non-aggressive exotic plants”.</i>
<b>Species managed:</b> <i>(do not include noxious (NSW) or declared (SA) plants)</i>	
<b>Treatment Method:</b> (chemical control, mechanical control, hand-pulling, biological control, fire, other)	
<b>Approx area treated (ha):</b>	
<b>Density of infestation:</b> (dense, scattered, isolated)	
<b>Cost of these actions:</b>	\$
<b>Please provide comment on the effectiveness of the above management this year, or if the management was not undertaken, please state the reason why</b>	
<b>Have you undertaken any activities to manage weeds that are; noxious (NSW) or declared (SA)?</b>	<p><i>Please identify the species managed, the actions taken.</i></p> <p><b>Please note</b> Activities to manage weeds that are noxious (NSW) or declared (SA) are <b>an obligation</b> &amp; as such you cannot put a cost against them. List of these weeds can be found at:</p> <p> <a href="https://pir.sa.gov.au/biosecurity/weeds_and_pest_animals/weeds_in_sa">https://pir.sa.gov.au/biosecurity/weeds_and_pest_animals/weeds_in_sa</a>  <a href="https://www.dpi.nsw.gov.au/biosecurity/weeds">https://www.dpi.nsw.gov.au/biosecurity/weeds</a> </p>

<b>Biomass Control Measures</b>	<input type="checkbox"/> Not applicable (tick if this is not an agreed management action in your Funding Agreement)  <i>If Biomass Control is a management action for the site but you didn't undertake any actions around this for the reporting period, please complete the report and state why you didn't take any action</i>  <b>Please note</b> Biomass control is included under any or all of the following; "Monitor & manage dominant native species", "Biomass control to reduce dominance of a single native plant species", "Biomass Control" & "Thinning".
<b>Biomass control activity:</b> <i>(eg. Thinning, burns, slashing, grazing)</i>	
<b>Purpose:</b> <i>(eg. Reduction of fire risks)</i>	
<b>Cost of these actions:</b>	\$
<b>Please provide comment on the effectiveness of the above management this year, or if the management was not undertaken, please state the reason why</b>	
<b>Revegetation</b>	<input type="checkbox"/> Not applicable (tick if this is not an agreed management action in your Funding Agreement)  <b>Please note</b> Regeneration is included under any or all of the following; "Monitor & manage regeneration", "Buffering", "Connectivity" & "Reduce isolation" and "Re-establish perennial native species" and "Plant native perennial species".
<b>Revegetation Activity:</b> <i>(e.g. tube stock planting, broadcast seeding)</i>	
<b>List species and number planted:</b>	

<b>Cost of these actions:</b>	\$
Note, if you have undertaken revegetation activities in previous years, please describe how successful this has been.	
<b>Year Planted:</b>	
<b>Species:</b>	
<b>Estimated Survival Rate:</b>	
<b>Regeneration</b>	<input type="checkbox"/> Not applicable (tick if this is not an agreed management action in your funding agreement)
<b>Species Observed Regenerating:</b> <i>(if known)</i>	
<b>How Widespread is Regeneration:</b> <i>Please attach photos if you have them.</i>	
<b>Restoration of Habitat</b>	<input type="checkbox"/> Not applicable (tick if this is not an agreed management action in your Funding Agreement)
<b>Have you placed any of the following habitat features?</b> <i>(Woody debris, corrugated tin, nesting boxes, other)</i>	
<b>Number of added habitat features.</b>	
<b>Cost of these actions:</b>	\$



<b>Other</b>	<i>Please identify any other expenditures associated with managing your site(s) (e.g. consultants, reporting etc).</i>
<b>Cost of these actions:</b>	<b>\$</b>
<b><i>TOTAL EXPENDITURE \$</i></b>	

## FIXED PHOTO POINT RECORD SHEET

Complete one photo record sheet, complete with a colour photograph for each management unit (Zone) in your management plan.

*Please note these photographs must be taken from the same place and during the same month and time each year.*

<b>Management unit number: (Zone)</b>	
<b>Date photo was taken:</b>	
<b>Time photo was taken:</b>	
<b>Site observations over the last 12 months:</b> <i>For example:</i> <ul style="list-style-type: none"><li>• General vegetation health</li><li>• Plants and/or animals observed</li><li>• Effectiveness of management actions</li><li>• Improvement or deterioration in condition</li><li>• An estimate of native versus exotic plant cover</li></ul>	

**Attach photograph**