AEPCOMM video tutorial

#### Fertiliser

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Automatic entry processing for commodities (AEPCOMM) video tutorial for Fertilisers.

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We recommend that while watching this tutorial you have access to essential resources such as:

* the class 19.2 requirements and conditions policy
* the Approved commodities and related information for the class 19.2 approved arrangements webpage and
* BICON (AEPCOMM user access).

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When performing an assessment of fertiliser, it is critical that the accredited person is able to determine the risk level rating that the consignment has been classified under. This rating is provided to the manufacturer by the department’s Bulk commodity national coordination centre (NCC).

Evidence of the risk level rating can be a copy of the certificate provided by Bulk commodity NCC or stated on the manufacturer’s declaration. The import conditions section of BICON will alert you to this.

Risk level rating evidence is required to be provided to the department if the lodgement is selected by the system for assessment verification to avoid non-compliance.

The accredited person will indicate the risk level classification by entering the ACC code when lodging the import declaration. Only risk levels 1 and 2 require an ACC code. Risk level 3 will not require an ACC code to be entered.

Assigning the correct ACC code is critical to ensure the consignment is managed in accordance with the BICON outcomes.

If the accredited person does not have evidence of the risk level rating then AEPCOMM must not be utilised and documents should be presented to the department for assessment.

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Let’s have a look at an example.

You have a consignment of 4 FCLs of solid mineral fertiliser from China (tariff 3104.30.00.18). The fertiliser is packed in 1000kg bags. You are in possession of:

* valid non-commodity documentation
* evidence of the risk level rating issued by the department’s Bulk commodity NCC (for risk level 2)
* and a manufacturer’s declaration as prescribed in BICON.

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Let’s go to the Approved commodities and related information for class 19.2 approved arrangements webpage.

You need to refer to the Fertiliser section of the webpage.

This section specifies the BICON case containing in-scope pathways for this commodity group is the Fertilisers case.

The information also states that this group includes:

* solid fertilisers containing mined and chemical ingredients only. These could be chemical or synthetic ingredients
* fertilisers classed as risk level 1, 2 or 3
* fertilisers that are bagged or loose in an FCL or FCX container.

This consignment fits into this description.

Now we check the tariff is in-scope of the approved arrangement.

Yes, it is. It fits under 3104.

The information on the webpage will also list other conditions you may need to draw your attention to in relation to the lodgement.

In this case, it alerts you to condition 17 – in relation to entering ACC codes in the system.

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Now, let’s go to the Fertilisers BICON case to verify the import pathway is in scope of AEPCOMM and determine the AEPCOMM code to enter in the system.

Please remember AEPCOMM information is only visible through your AEPCOMM user account.

Now you would follow the import pathway by answering the import questions according to the scenario.

We are in posession of all required documentation including risk level evidence.

The BICON onshore outcomes indicates an inspection is required.

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The AEPCOMM section displays the AEPCOMM code INS.

This code needs to be entered against the relevant line in the AEP processing type field of the Integrated cargo system (or ICS).

Additionally, BICON indicates that this subgroup also requires you to enter the ACC code FTR2 (for fertiliser risk category 2) in the AQIS commodity code field in the ICS.

As mentioned before, the ACC code is a critical field for managing fertilisers classified at risk level 1 and 2 adequately.

As you are expecting an inspection direction to be generated by the system, you are also required to enter an appropriate AA site number (as shown here) in the AQIS premises ID field in the ICS.

When lodging the import declaration you also need to ensure that you answer Community Protection (CP) profile questions in relation to the type and packaging of the fertiliser accurately, as the appropriate answers will allow the system to process the declaration correctly through AEPCOMM.

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Once the lodgement is completed, and if the import declaration is not selected for a document assessment verification by the system, the Agriculture import management system (or AIMS) will generate an inspection direction and email it to your company’s nominated address.

If you have any AEP related questions please contact AEPsupport@awe.gov.au