



Australian Government
Department of Agriculture,
Fisheries and Forestry

A better practice guide to imported horticulture inspections

About this guide

Our guide supports industry participants handling imported horticultural produce and cut flowers.

Follow this guide to improve the efficiency and effectiveness of biosecurity inspections. Following the guide will reduce unnecessary clearance delays.

This guide was produced by the Department of Agriculture, Fisheries and Forestry.

If you have feedback or ideas, please contact improvingregulatoryservicedelivery@aff.gov.au.

Guides are available at: agriculture.gov.au/hort-guide-aa.





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Before the inspection

Consolidate the total consignment to ensure safe access for biosecurity inspection. Do not stack or position items in a way that obstructs visual inspection or handling.





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Before the inspection

Have the supporting documents ready. These include phytosanitary certificate, treatment certificate (if required), supporting commercial documentation. See more on import requirements (including documentation) on [BICON](#).





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Before the inspection

Staff must be ready to assist with the biosecurity inspection.

Inspection room must be clean and ready for inspection of imported goods.





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During the inspection

Provide assistance to support the biosecurity inspection. Open packages or cartons for inspection when directed by a biosecurity officer.





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After the inspection

Repack boxes and cartons and clean the inspection room. This will help prepare for the next inspection.





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Class 2.4 conditions for operating approved arrangements

You must be familiar with the class 2.4 conditions for operating approved arrangements. For example:

Condition 14.11. Biosecurity officers must be provided with all reasonable facilities, assistance, and information necessary for the effective performance of their functions or duties or the exercise of their powers under the *Biosecurity Act 2015*.

Note: Assistance includes but is not limited to moving, lifting and sampling goods subject to biosecurity control, as directed by a biosecurity officer to enable inspection or other biosecurity activities to be performed.

Visit agriculture.gov.au/aaconditions to view the full class 2.4 conditions for operating approved arrangements.

