Imported Food Inspection Scheme laboratory nomination form

Form approved under the *Imported Food Control Act 1992*

Section A: General information

Purpose of this form

For food importers to nominate a laboratory to perform tests required under the Imported Food Inspection Scheme.

Before applying

The food importer/owner (or their customs broker) must contact a laboratory listed in Section C of this form to confirm that the facility can:

- perform the required tests specified on the food control certificate
- collect the samples from the Department of Agriculture, Fisheries and Forestry site
- accept the nomination.

See food testing – information for food importers.

The importer/owner is responsible for paying laboratory test costs. Some laboratories may require a deposit.

To complete this form

Electronically

You will need the latest version of Adobe Acrobat Reader to save changes to your document.

Food importer/owner or customs broker

Download the form and complete sections B, C and D. Email the form to the laboratory nominated in section C and ask them to complete sections E and F.

Complete a separate form for each customs entry.

Nominated laboratory

Confirm the nomination by completing sections E and F and submit the form to the department.

To submit this form

The nominated laboratory must lodge this form in the Cargo Online Lodgement System (COLS).

AGR093.0723

Section B: Applicant

To be completed by the food importer/owner or customs broker.

1 Importer business name (as listed in the Integrated Customs System)

2 Australian business registration

Australian Business Number (ABN)

Australian Company Number (ACN)

3 Business address

Street address (PO Box will not be accepted)

Suburb/town/city

State/territory

Postcode

4 Person authorised to sign this form

Given name(s)

Family name

Work phone (include area code)

Mobile phone

Email

5 Person authorised to receive the laboratory report and invoice

If the same as question 4, write AS ABOVE.

Given name(s)

Family name

Work phone (include area code)

Mobile phone

Email

Section C: Laboratory nomination

6 This laboratory nomination is for

☐ this consignment only

☐ this and all future consignments

Lodgement Reference Number (LRN)

7 Is your sample subject under biosecurity control?

No ☐ Go to question 9

Yes ☐ Go to question 8

8 Indicate the laboratory you have nominated for samples subject to biosecurity control.

Australia wide

☐ **National Measurement Institute**

Phone (03) 9644 4888
Email imports@measurement.gov.au

New South Wales, Queensland, Victoria and Western Australia

☐ **MNAQ Australia Pty Ltd (formerly known as BVAQ Pty Ltd)**

Phone (03) 8371 7600
Email customerexperienceau@mxnsaq.com

☐ **Silliker Australia trading as MNAQ Australia Pty Ltd**

Phone 1300 000 990
Email customersupport.au@mxnsaq.com

New South Wales, Queensland and Victoria

☐ **Symbio Laboratories**

Phone 1300 703 166
Email admin@symbiolabs.com.au

9 Indicate the laboratory you have nominated for samples not subject to biosecurity control

Australia wide

☐ **Agrifood Technology**

Phone (03) 9742 0555
Email lab.vic@agrifood.com.au

☐ **National Measurement Institute**

Phone (03) 9644 4888
Email imports@measurement.gov.au

☐ **Symbio Laboratories**

Phone 1300 703 166
Email admin@symbiolabs.com.au

New South Wales, Queensland, Victoria and Western Australia

☐ **MNAQ Australia Pty Ltd (formerly known as BVAQ Pty Ltd)**

Phone (03) 8371 7600
Email customerexperienceau@mxnsaq.com

☐ **Silliker Australia trading as MNAQ Australia Pty Ltd**

Phone 1300 000 990
Email customersupport.au@mxnsaq.com

New South Wales and Victoria

☐ **ALS Food and Pharmaceutical**

Phone (03) 8756 8111
Email FoodAustralia@ALSGlobal.com

South Australia only

☐ **Summit Laboratory Services (formerly SA Analytical Laboratory Services)**

Phone 1300 386 811
Email clientservice@summitlab.com.au

☐ **Fita Laboratories Pty Ltd**

Phone (08) 8918 1507
Email admin@fitalabs.com.au

Section D: Applicant declaration

To be completed by the person named in Section B of this application.

I declare that I have contacted the nominated laboratory specified in section C and they have accepted this nomination.

I have read and understood the privacy notice and Privacy Policy.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

Section E: Laboratory confirmation of nomination

To be completed by the nominated laboratory.

10 Name of nominated laboratory

11 Laboratory contact person

Given name(s)

Family name

Work phone (include area code)

Mobile phone

Email

12 This laboratory accepts the nomination for

- ☐ this consignment only
- ☐ this and all future consignments (ongoing nomination)

Section F: Laboratory declaration

To be completed by the person listed in Section E of this nomination form.

By providing these details I accept, for and on behalf of this laboratory, the nomination by the applicant named in Section B.

I have read and understood the privacy notice and Privacy Policy.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

Section G: Privacy notice

'Personal information' means information or an opinion about an identified, or reasonably identifiable, individual.

By completing and submitting this form you consent to the collection of all personal information, contained in this form.

The Department of Agriculture, Fisheries and Forestry collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form as required under the *Imported Food Control Act 1992* for the purposes of assessing your application and related purposes. If you fail to provide some or all of the personal information requested in this form, the department will be unable to process your application.

The department may disclose your personal information to other Australian Government agencies, persons or organisations where necessary for the purposes described, provided the disclosure is consistent with relevant laws, particularly the Privacy Act. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

See our Privacy Policy web page to learn more about accessing or correcting personal information or making a complaint. Alternatively, email our Privacy Officer at privacy@aff.gov.au.

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