



# NOTICE TO INDUSTRY 18

## Quick guide to import fees for horses

### Introduction

This Notice to Industry is to clarify the fees that may be charged by the Department of Agriculture, Fisheries and Forestry for horse imports to Australia. The outline of fees includes examples of activities that apply for the fee types listed in the department's [charging guidelines](#). From the 1 July 2023, an importation charge for all horse imports will apply. The importation charge is comprised of a 20% non-refundable reservation charge which will apply when booking a horse consignment at the PEQ and the balance of this importation charge (80%) will apply prior to the consignment's arrival. The previous booking assessment fees and daily horse husbandry fees have been removed.

### Import Permit fees

All horses intended for import to Australia must have a valid import permit from the department. Lodgement and assessment fees apply per consignment of horses.

Service	AUD (\$)
Online lodgement of import permit application	\$122
Assessment fee – Category 4	\$444
<b>Total permit cost (no variation)</b>	<b>\$566</b>
<b>If required</b>	
Add variation assessment – Category 4 – when applied for with initial application	\$444*
<b>Total permit cost (with variation applied for at the time of application)</b>	<b>\$1010</b>
<b>Other variations</b>	<b>AUD (\$)</b>
Variation – online lodgement (\$122) and update personal information including name, address, or phone number only (\$37 per 15 minutes)	\$159*
Variation – online lodgement (\$122) and assessment – Category 4 (\$444) – change to permit after granting	\$566*
<b>Fees for shuttle stallion permit applications</b>	<b>AUD (\$)</b>
Shuttle stallion EVA application – online lodgement – per permit	\$122
Shuttle stallion EVA assessment – Category 4 – for each stallion requiring a variation	\$444*
Shuttle stallion EVA assessment charge – for each stallion not requiring a variation	\$37*

\*Additional fees may apply if the assessment time exceeds 3 hours. Additional time is charged as an in-office fee of \$37 per 15 minutes.



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Fees for import permit applications are required at the time of lodgement. An import permit will not be granted until payment is cleared. Payments do not process on the day the application is submitted. The lodgement fee is non-refundable once the application has been submitted. Once an import permit application or variation application has been assessed, no matter the outcome, no refund can be issued. This is because the services provided by the department have been expended.



## Clearance fees – in-office and airport

The clearance fees detailed in the table below include the time taken for departmental officers to assess documentation in-office as well as inspecting horses on arrival at the airport. The time taken to clear horse stalls and equipment are charged on a separate invoice. These invoices will be generated through the AIMS system.

Service	Notes	AUD (\$)
Assessment of preparation schedule (Listed under 'additional comments' as '+ X (number) units assessment of preparation schedule' and charged under 'Inspection – Horse Inspect' on invoice)	Service code SQIA7H, fee per 15 minutes, charged per consignment	\$37
Inspection of horses at airport* including collecting hard copies of documentation (Listed as 'Inspection - Horse Inspect' on invoice and may contain additional detail in the comments section)	Service codes <b>will</b> include:	
	SQIS23H: FFS entry processing horse imports, fee per 15 minutes, charged per consignment	\$37
	Service codes <b>may</b> include out-of-office inspection and overtime fees:	
	SQIS25H: Out of office Fee For Service (FFS), fee per 15 minutes, charged per officer	\$62
	SQIOW2: Overtime – Mon-Fri, fee per first half hour (minimum), charged per officer in addition to SQIS25H when applicable	\$36
	SQIOW1: Overtime – Mon-Fri, fee per 15 minutes, charged per officer in addition to SQIS25H when applicable	\$18
	SQIOWS2: Overtime – Sat/Sun/Public Holiday – non-continuous, fee per first half hour (minimum), charged per officer in addition to SQIS25H when applicable	\$46
	SQIOWS1: Overtime – Sat/Sun/Public Holiday, fee per 15 minutes (after first half hour), charged per officer in addition to SQIS25H when applicable	\$23



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Inspection of documentation e.g. health certificates and associated documents (Listed in 'additional comments' as X (number of) units VO charges for HC & doc assessment, X units HTF in office on invoice)	Service code SQIA7H, fee per 15 minutes, charged per consignment	\$37
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\*Where the inspection of horses at the airport is for a consignment with multiple importers, fees are split according to the ratio of horses per importer.

### Non-refundable reservation charge – Mickleham Post Entry Quarantine Facility (MQF) fees

Non-refundable reservation charges (20%) will be invoiced to the importer based on the number of horses confirmed to arrive within the consignment up to 22 days prior to their importation. See [form – application for booking at Mickleham Post Entry Quarantine facility](#) for further details.

Bookings and fees for the privately operated Approved Arrangements (AAs) for horses are not determined by the department and must be discussed with the individual operator of the AA.

Service	Notes	AUD (\$)
Importation charge – horses (Reservation)	20% of the importation charge is applied at the time of booking per horse and is non-refundable. Service code SPHFRES2307, fee per animal	\$983

### Importation charge - Mickleham Post Entry Quarantine Facility (MQF) fees

The balance of the importation charges (80%) will be invoiced to the importer based on the number of horses within the consignment due to arrive from overseas. This invoice will be issued approximately one to two business days prior to their importation.

Additional charges that may be incurred during the quarantine period will be invoiced upon release of the consignment from PEQ.

Fees applicable to privately operated AAs are not determined by the department and must be discussed with the individual operator of the AA.

Service	Notes	AUD (\$)
Importation charge – horses (80%)	Service code SPHLIMP2307, fee per animal	\$3934
Additional charges – if required		



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PEQ Vet extra charges (includes supervision of additional testing)	Service code SPCFFIO2307, fee per 15 minutes	\$37
PEQ extra charges (includes Biosecurity officer time for out of hours supervision)	Service code SPCFFIO2307, fee per 15 minutes	\$37
PEQ miscellaneous (lump sum for specific items, such as additional naso-pharyngeal swabs, additional eskies, cost of deep burial for a deceased horse)	Service code SQQM, fee charged according to cost to department	As required
PEQ husbandry fee – horses that overstay the initial 14-day period (per animal, per day, after the minimum 14 days)		\$44

Fees are subject to change without notice. It is the importer's responsibility to keep up to date with changes to fees, policies and procedures.

Full details of the fees and levies for quarantine services can be found in the department's [charging guidelines](#).

For queries about fees and payment, please email the MQF [Booking and Invoicing team](#).