



How do I login to the Biosecurity Portal with myGovID?

This task card demonstrates how to login to the Biosecurity Portal with your digital identity.

Logging into the Portal

Registration Method

There are two registration methods available to log into the Biosecurity Portal (Portal):

- Method 1: myGovID with a digital identity
- Method 2: email and password

The method used to register will determine the services available:

- Method 1 provides access to inspection services including AIMS Directions and Approved Arrangement outcomes.
- Method 2 provides access to inspection services.

Method 1: myGovID – Digital Identity

The Portal uses Digital Identity, governed by the Digital Transformation Agency (DTA), as an authenticated and secure way of logging in. Digital Identity is a whole of government strategy to prove who you are online and make it quicker and easier to access government services.

NOTE: myGovID and myGov are different and do not share information. myGov lets you link to and access government services like Medicare and the ATO. myGovID is the governments digital identity app that you can use to sign in to a range of participating government online services.

Create a Digital Identity using the Australian Government’s myGovID. You will need a digital identity issued by myGovID of minimum Standard identity strength for users and Strong for Principal Authorities. You will also need to be linked to a business (ABN) in Relationship Authorisation Manager (RAM).

NOTE: For more information on setting up a Digital Identity and linking a business (ABN) in Relationship Authorisation Manager, refer to the following links:

- About Digital Identify - an overview of digital identify <https://www.digitalidentity.gov.au/about-digital-identity>
- Steps to set up your Digital Identity – a step by step guide to download the myGovID App and establish your identity <https://www.mygovid.gov.au/set-up>
- Verifying your identify - a guide on how to verify your identify <https://www.mygovid.gov.au/verifying-your-identity-documents>
- About the Principal Authority – information on the Principal Authority and linking a business online in RAM <https://info.authorisationmanager.gov.au/principal-authority>
- About authorised users and administrators – Information about roles in RAM <https://info.authorisationmanager.gov.au/authorised-users-and-administrators>



Logging In for the first time

Once you have registered to use the Portal, either with a digital identity or with an email and password, **browse** to the Portal landing page biosecurity.awe.gov.au

NOTE: The Portal works best with Google chrome, Safari and Microsoft Edge. Internet Explorer, Mozilla Firefox are not supported. Please enable cookies in your browser. The Portal uses cookies to enhance your site experience. The Portal also uses pop-ups. You must allow pop-ups on your browser before proceeding.

The Portal home page has links to important information to assist you in registering and using the Portal including:

- How to create your Digital Identity and register for the Portal.
- Information about the Portal.
- Information about new and upcoming features and services.
- User help guides and other helpful information.

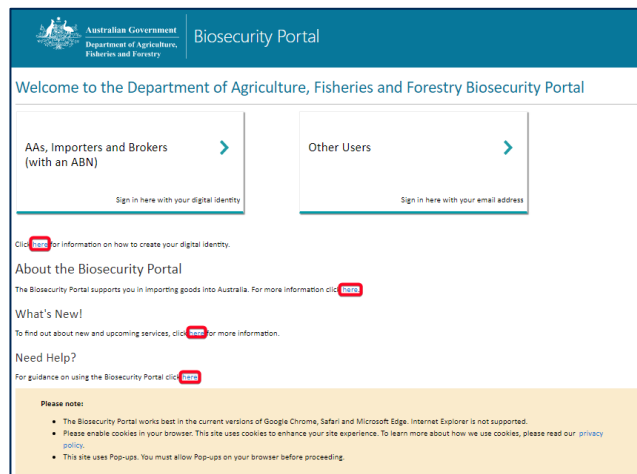


Figure 1: Biosecurity Portal Landing Page

Logging in with myGovID – Digital Identity

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Select ‘Sign in here with your digital identify’. You will be directed to the Digital Identity site to select the myGovID option. This selection only needs to be completed once, by ticking “Remember my choice”.



Select your identity provider

Alert: You may need to [increase the strength of your Digital Identity](#) for Department of Agriculture, Fisheries and Forestry.

Department of Agriculture, Fisheries and Forestry needs you to prove who you are using a Digital Identity.

Read about [what is an identity provider](#) and [your privacy and security](#).

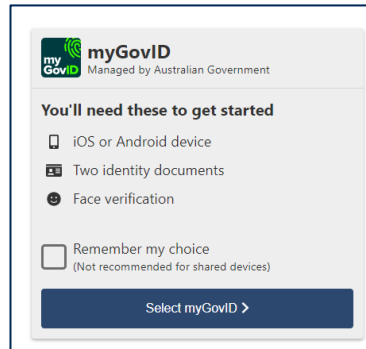


Figure 2: DTA myGovID digital identity selection

You will be asked to indicate your consent to share details with the department in the first session, the answer will be remembered for following sessions.

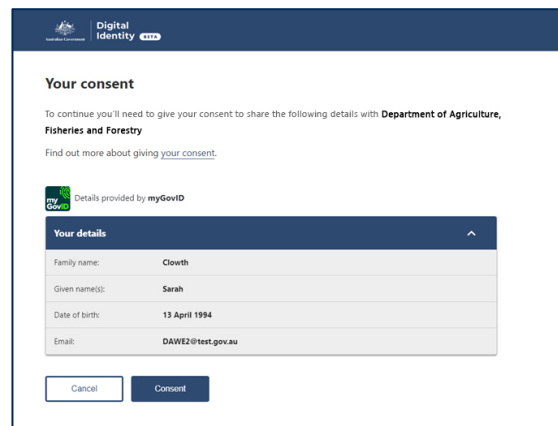


Figure 3: Consent to share details with the department



NOTE: If you are a representative of only one ABN, this popup window will disappear in a few seconds.

NOTE: If you are a representative of multiple ABNs, please select the organisation you are representing.

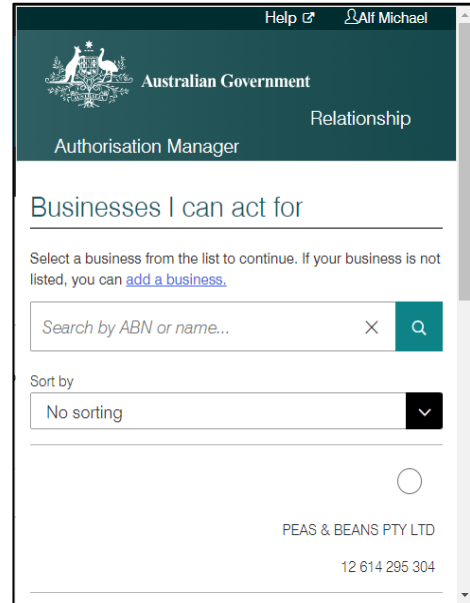
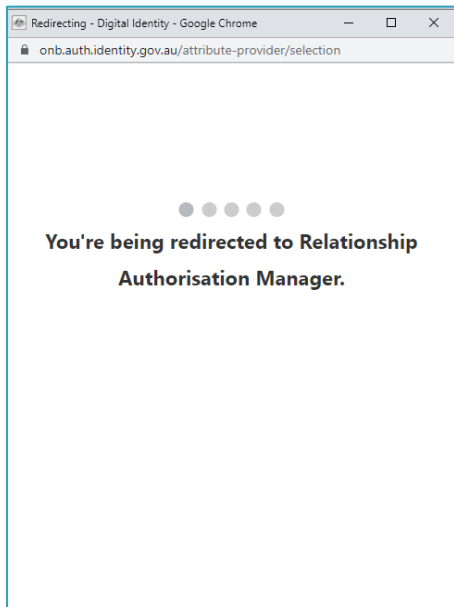


Figure 4: Relationship Authorisation Manager – business to act for in the Portal

NOTE: Upon successfully logging in for the first time, you will be required to update your profile. Refer to “How do I complete my personal and business profile?” task card.