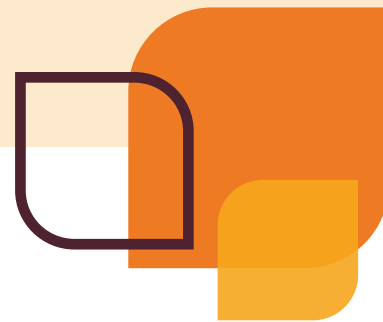




Dairy, eggs and fish exports – Low-risk framework

Responsibilities of stores

The department has made a number of significant changes to the way we regulate and audit low-risk dairy, eggs and fish export establishments, moving to a data driven and risk-based regulatory model. This includes storage facilities, fishing vessels, and live fish establishments (excluding establishments who export bivalve molluscs).

The low-risk framework utilises Artificial Intelligence as an assessment and verification tool and will provide a reduction in audit and regulatory burden. Establishments are required to submit documentation to the department via a single online digital portal, which will utilise artificial intelligence to assist in analysis of establishment compliance.

Establishments are required to submit documentation and be engaged in sector level verification activities. The following data will be required by the department:

- | | |
|---|--|
|  Establishment questionnaire |  Other approved arrangement documents or records as requested |
|  Declaration of conformity |  Sector level verification/assurance. |
|  Photo and video for Artificial Intelligence (AI) verification | |

Employees in an establishments management or control will have access to the portal and are responsible for final submission of files and declarations. The department may reach out to establishments for further information or action following submissions of files and declarations.

Stores questionnaire content

Establishments are required to answer the following questions as part of the questionnaire:

1. Please confirm details of key contacts at your establishment.
 - a. Complete section provided, noting name, email and phone for primary and secondary contacts.
2. Please confirm your establishment's current address of operations.
3. Please confirm your company's business address (if different).
4. Please confirm your company's Australian Business Number(s) (ABN) and Australian Company Number (ACN).
5. What other government authorities does the establishment currently hold a license with to conduct its operations?
 - a. Select one: Local council, State food regulatory authority, State health authority, Other, None.
 - b. If Other - Please provide details of licence type and provider.
6. Is this establishment currently audited under any recognised third-party food safety certification schemes? Do you agree to provide the department with the outcomes of the third-party audit/s if requested?
 - a. Select one: HACCP, Global Food Safety Initiative (GFSI), Food Safety System Certification (FSSC) 22000, British Retail Consortium (BRC), Other, None.
 - b. If Other - Please provide details of the third-party certification and provider.
7. Does the establishment conduct any other operations, additional to the storage and/or loading of pre-packaged (i.e. not exposed) prescribed goods?
 - a. Select yes or no, if yes - Please describe the other operations that occur onsite, including types of products and intended markets where applicable.
8. Are prescribed goods loaded for export at this establishment? (For example, loading and sealing directly into shipping containers or air cans/airside).

9. Does your establishment use a self-sealing program to apply Australian government seals to containers of prescribed goods loaded for export? Australian government seals are only applicable in certain circumstances to meet importing country requirements.
10. Have any prescribed goods loaded out of your establishment been subject to any notification by overseas authorities within the last 12 months, including detained consignments and errors on certification?
 - a. Select yes or no, if yes - Please provide details of the notification including a description of the incident and the affected product/s and overseas market/s.
11. Have there been any changes to key personnel in the last 12 months?
 - a. Select yes or no, if yes - Please provide details of the changes.
12. Has there been any significant variations to your establishment or Approved Arrangement in the last 12 months that you have not already notified the department of?
 - a. Select yes or no, if yes - Please describe the change/s made.
13. If you store food products at the establishment under chilled or frozen conditions, when were the critical temperature measuring instruments last successfully calibrated by a qualified technician?
 - a. Select one: up to 6 months ago, between 6-12 months ago, over 12 months ago, not applicable.
 - b. If over 12 months ago - When is the next calibration scheduled to be completed?

Declaration of conformity

As a part of completing the annual requirements, establishments will be required to declare that they:

- Understand their requirements
- Have documented evidence of staff training and competency
- Have completed verification activities including internal audits as scheduled
- Have actioned all non-compliances identified in the last 12 months
- Have no critical non-compliances identified in the last 12 months, or have appropriately addressed any critical non-compliances identified
- Understand obligations to notify the department of any variations to approved arrangements and registrations
- Understand the departments right to undertake additional compliance and verification activities
- Have provided true and correct information to the department.

AI Verification Inputs

You will be required to upload video and photos of your establishment of the below elements:

- General cleanliness inside of the establishment
- General cleanliness outside of the establishment
- Product packaged in containers with labels and transfer documentation.

Files uploaded for AI verification must:

- Be uploaded in the correct file type:
 - Photos (e.g. jpeg, png)
 - Videos (e.g. mp4).
- Clear image or video:
 - Not pixelated or blurry
 - Object of image or video not obstructed
 - Space well lit.
- Clearly show required element.

More information

Learn more about low-risk audits for dairy, eggs and fish, and the requirements specific to establishments.

<https://www.agriculture.gov.au/biosecurity-trade/export/controlled-goods/low-risk-audits-dairy-eggs-fish-establishments>

Email dairyeggsfish@aff.gov.au

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