



## Egg promotion - monthly return form

<b>Who should complete this return form</b>	<ul style="list-style-type: none"><li>• Producer</li><li>• Seller</li><li>• Integrated enterprise operator who releases laying chickens from a hatchery into a commercial egg production facility, during the month, without a sale of the laying chickens occurring.</li></ul>
<b>How to complete the return form</b>	<p><b>Section A</b> – complete the full name and address of the business</p> <p><b>Section B</b> – complete your full name and sign the declaration acknowledging that you have authority to act on behalf of the organisation</p> <p><b>Section C</b> – enter quantities, total amounts payable and details of outstanding levy.</p> <p><b>References</b> – sections D to F.</p>
<b>Mandatory fields</b>	Fields marked with an <b>asterisk (*)</b> are mandatory fields that must be completed in accordance with the <a href="#">Primary Industries Levies and Charges Collection Act 1991</a> and the <a href="#">Primary Industries Levies and Charges Regulations 1991</a> .
<b>Declaration</b>	The declaration must be signed by, in the case of: <ul style="list-style-type: none"><li>• an individual – that person</li><li>• a body corporate – a company director, company secretary, or a principal officer</li><li>• a partnership – one of the partners</li><li>• an individual authorised in writing to act on behalf of any of the above.</li></ul>
<b>Due date</b>	Monthly return and payment must be lodged with the department within <b>28 days after the end of the month in which the levy was received</b> . <b>Example:</b> for the month of July, the return and payment is due to the department on or before 28 August.
<b>Late payments</b>	Late levy payments incur a penalty calculated daily at a compounding rate of 2% each month, including penalties already accrued, until the outstanding amount is paid in full.
<b>How to make a payment</b>	<p><b>EFT (Preferred):</b></p> <p><b>Account name:</b> Department of Agriculture, Water and the Environment Official Administered Receipts</p> <p><b>BSB:</b> 092 009</p> <p><b>Account number:</b> 111 700</p> <p><b>Reference:</b> <i>your LRS account number &amp; business name</i></p> <p><b>Cheque or Money Order made out to:</b> Department of Agriculture, Water and the Environment - Levies</p>
<b>How to lodge the return</b>	<p><b>Email:</b> <a href="mailto:levies.management@awe.gov.au">levies.management@awe.gov.au</a></p> <p><b>Fax:</b> 1800 609 150</p> <p><b>Mail:</b> Department of Agriculture, Water and the Environment – Levies Locked Bag 4488 KINGSTON ACT 2604</p> <p><b>Online:</b> <a href="http://leviesonline.agriculture.gov.au/LRSOnline">leviesonline.agriculture.gov.au/LRSOnline</a></p>
<b>Contact us</b>	<p><b>Levies Management:</b> 1800 020 619 (free call number)</p> <p><b>Email:</b> <a href="mailto:levies.management@awe.gov.au">levies.management@awe.gov.au</a></p>



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### SECTION A: Lodgement details

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LRS account number Month ended\* / /

Please note that your **LRS account number** is required for account management purposes.

ABN\* ACN\*

Full name of the  
business\*

Business address  
(not a PO Box) \*

Postal Address\*

Phone

Fax

Email

Method of payment: EFT  Cheque  Money Order  Levy paid\* \$

Date deposited: \_\_\_\_/\_\_\_\_/\_\_\_\_

### SECTION B: Declaration

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**Declaration: I declare that to the best of my knowledge the information contained on this return form and any attachments is correct in every essential detail.** Giving false or misleading information is a serious offence.

Title First name\* Last name\*

By signing this form I acknowledge that I have the authority to sign this declaration as a company director, company secretary or principal officer of the body corporate, partner, owner or other person, authorised in writing to act on behalf of this organisation.

Signature\*

Date\*

/ /

**IMPORTANT:** It is an offence of strict liability under subsection 24(1) of the *Primary Industries Levies and Charges Collection Act 1991 (Act)* to refuse or fail to give a return or information that you are required to give in the Act.

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## SECTION C: Total quantity and levy details

For the levy month and year:

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Levy number: 129	01a	01b	01	(A)
(i) Number of laying chickens on which levy has been received	(ii) Number of laying chickens released into the egg production facility	(i) - (ii) = (iii) SUB TOTAL Number of laying chickens on which levy is payable	(iv) Levy rate per laying chicken	(iii) x (iv) = SUB TOTAL levy payable
			32.5 cents	\$

**Statistic for month** (For example: if this return is for the month of July, you need to supply figures for the total number of laying chickens sold or released during the month of July).

Levy number: 129	02a	02b	02c	02
(i) TOTAL number of laying chickens sold during the month	(ii) Total number of exempt# laying chickens	(iii) Total number of laying chickens released during the month	(i) - (ii) + (iii) = TOTAL number on which levy will be paid	
			\$	

# See Section D about claiming exemption.

### Details of levy outstanding

Business name	Business address (including postcode)	Business ABN or ACN	Date payment for laying chickens was due (as per normal terms of trade)	Total number of leviable laying chickens	Total amount of levy owing
					\$
					\$
					\$
					\$
					\$

Please attach additional lists if space provided is insufficient with heading "Egg promotion information continued".

### Details of levy received from buyers who have paid late

Business name	Business address (including postcode)	Business ABN or ACN	Date when the levy payment was received	Month when debt was declared to the department	Total amount of levy Received (\$)
					\$
					\$
					\$
					\$
<b>Total amount of levy received from buyers who paid late (B)</b>					<b>\$</b>

Please attach additional lists if space provided is insufficient with heading "Egg promotion information continued".

Total Paid (A + B) = \$

Alternatively, lodge your return online at: [leviesonline.agriculture.gov.au/LRSOnline](http://leviesonline.agriculture.gov.au/LRSOnline).



## SECTION D: Exemptions

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A producer of laying chickens is not liable to pay the egg promotion levy if the laying chickens are purchased for personal egg production and not for the commercial production of eggs.

The purchaser of laying chickens must provide the seller with a written notice claiming the exemption and stating that the laying chickens will not be used for the commercial production of eggs. The seller must retain this notice for examination. The seller must inform the buyer in writing or otherwise that, if the buyer later sells the chickens to a person who intends to use them in the commercial production of eggs, levy will be payable on the eggs presumed to be laid.

## SECTION E: Definitions

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A laying chicken means a female chicken that is to be raised for the production of eggs.

Laying chickens are taken to be purchased when the first payment for the chickens, whether the payment represents the whole, or part only, of the purchase price for the chickens, is made.

Laying chickens are taken to be kept for use in the commercial production of eggs when they are released from the hatchery into a commercial egg production facility by the integrated enterprise operator.

Integrated enterprise operator means a person who conducts a hatchery and keeps laying chickens for use in the commercial production of eggs.

## SECTION F: Privacy notice

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Personal information collected on the egg promotion levy return or in any other form supplied by you to the Department of Agriculture, Water and the Environment (the Department) for the purposes of the lodging a return with the department will be treated in accordance with the *Privacy Act 1988* and any relevant guidelines.

### Personal information

'Personal information' means information or an opinion about an identified individual, or an individual who is reasonably identifiable.

The collection of mandatory information as denoted by an asterisk (\*) is authorised by the *Primary Industries Levies and Charges Collection Act 1991* (the Act) and the *Primary Industries Levies and Charges Collection Regulations 1991* for the purpose of administering the egg promotion levy.

If you do not provide the mandatory information requested in this form, you will be in breach of the Act and the Department may be required to take action. The Department will also be unable to administer the egg promotion levy if the mandatory information is not provided. The personal information collected may include information in relation to your business, including your ABN, ACN, business name, contact person details, email address, physical address, and phone number and information about the people you dealt with in a return period.

Giving false or misleading information is a serious offence.

### Disclosure, use and storage of information

The Department may disclose your personal information and those of the people you dealt with in a return period to levy recipient organisations and the Australian Bureau of Statistics where necessary for the above purposes, provided the disclosure is consistent with relevant laws, in particular the Act and the *Privacy Act 1988*.

Your personal information will be used and stored in accordance with the Australian Privacy Principles. See our Privacy Policy webpage at: <https://www.awe.gov.au/about/commitment/privacy> to learn more about accessing or correcting personal information or making a complaint. Alternatively, you can email the Department at [privacy@awe.gov.au](mailto:privacy@awe.gov.au).