



Laying chickens levy- monthly return form

Who should complete this return form	<ul style="list-style-type: none">A producer, the proprietor of the hatchery must lodge a return for a month if the producer is liable to pay levy on laying chickens hatched in the month.
How to complete the return form	<p>Section A – complete the full name and address of the hatchery</p> <p>Section B – complete your full name and sign the declaration acknowledging that you have authority to act on behalf of the organisation</p> <p>Section C – enter quantities and total amounts payable</p> <p>References – sections D to F.</p>
Mandatory fields	Fields marked with an asterisk (*) are mandatory fields that must be completed in accordance with the Primary Industries Levies and Charges Collection Act 1991 and the Primary Industries Levies and Charges Regulations 1991 .
Declaration	The declaration must be signed by, in the case of: <ul style="list-style-type: none">an individual – that persona body corporate – a company director, company secretary, or a principal officera partnership – one of the partnersauthorised in writing to act on behalf of this organization.
Due date	Monthly return and payment must be lodged with the department within (2) months after the end of the month in which the 1,000th laying chicken was hatched. Example: for the month of July, the return and payment are due to the department on or before 30 September.
Late payments	Late levy payments incur a penalty calculated daily at a compounding rate of 2% each month, including penalties already accrued, until the outstanding amount is paid in full.
How to make a payment	<p>EFT (Preferred):</p> <p>Account name: Department of Agriculture, Water and the Environment Official Administered Receipts</p> <p>BSB: 092 009</p> <p>Account number: 111 700</p> <p>Reference: <i>your LRS account number & business name</i></p> <p>Cheque or Money Order made out to: Department of Agriculture, Water and the Environment - Levies</p>
How to lodge the return	<p>Email: levies.management@awe.gov.au</p> <p>Fax: 1800 609 150</p> <p>Mail: Department of Agriculture, Water and the Environment – Levies Locked Bag 4488 KINGSTON ACT 2604</p> <p>Online: leviesonline.agriculture.gov.au/LRSOnline</p>
Contact us	<p>Levies Management: 1800 020 619 (free call number)</p> <p>Email: levies.management@awe.gov.au</p>



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SECTION A: Lodgement details

LRS account number Month ended* / /

Please note that your **LRS account number** is required for account management purposes.

ABN* ACN*

Full name of the hatchery *

Business address of the hatchery (not a PO BOX) *

Postal Address*

Phone

Fax

Email

Method of payment: EFT Cheque Money Order

Levy paid* \$

Date deposited: ____/____/____

SECTION B: Declaration

Declaration: I declare that to the best of my knowledge the information contained on this return form and any attachments is correct in every essential detail. Giving false or misleading information is a serious offence.

Title First name* Last name*

By signing this form, I acknowledge that I have the authority to sign this declaration as a company director, company secretary or principal officer of the body corporate, partner, owner or other person, authorised in writing to act on behalf of this organisation.

Signature*

Date*

/ /

IMPORTANT: It is an offence of strict liability under subsection 24(1) of the *Primary Industries Levies and Charges Collection Act 1991 (Act)* to refuse or fail to give a return or information that you are required to give in the Act.



SECTION C: Total quantity and levy details

For the levy month and year:

20 __

Levy number: 055

01a

01b

01

(i) TOTAL number of laying chickens hatched at the hatchery	(ii) Number of laying chickens that died or were destroyed at hatchery within 48 hours of being hatched	(i) - (ii) = (iii) SUB TOTAL Number of laying chickens on which levy is payable	(iv) Levy rate per laying chicken	(iii) x (iv) = TOTAL levy payable
			15.27 cents	\$

Day old laying chicken sales

State/Territory	Actual sales for levy month	Forecast sales		
		One month after levy month	Two months after levy month	Three months after levy month
ACT				
NSW	02	10	11	12
Victoria	03	13	14	15
Queensland	04	16	17	18
South Australia	05	19	20	21
Western Australia	06	22	23	24
Tasmania	07	25	26	27
Northern Territory	08	28	29	30
Other (incl overseas sales)	09	31	32	31
TOTAL				

Alternatively, lodge your return online at: leviesonline.agriculture.gov.au/LRSONline.

SECTION D: Exemptions

A producer of laying chickens is not liable to pay the laying chickens levy if less than 1000 laying chickens are hatched at the hatchery in a financial year.

A producer of laying chickens is also not liable to pay levy on laying chickens that die or are destroyed at the hatchery at which they were hatched within 48 hours after being hatched.

SECTION E: Definitions

A laying chicken means a female chicken that is to be raised for the production of eggs.



SECTION F: Privacy notice

Personal information collected on the laying chickens levy return or in any other form supplied by you to the Department of Agriculture, Water and the Environment (the Department) for the purposes of the lodging a return with the department will be treated in accordance with the *Privacy Act 1988* and any relevant guidelines.

Personal information

‘Personal information’ means information or an opinion about an identified individual, or an individual who is reasonably identifiable.

The collection of mandatory information as denoted by an asterisk (*) is authorised by the *Primary Industries Levies and Charges Collection Act 1991* (the Act) and the *Primary Industries Levies and Charges Collection Regulations 1991* for the purpose of administering the laying chickens levy.

If you do not provide the mandatory information requested in this form, you will be in breach of the Act and the Department may be required to take action. The Department will also be unable to administer the laying chickens levy if the mandatory information is not provided. The personal information collected may include information in relation to your business, including your ABN, ACN, business name, contact person details, email address, physical address, and phone number and information about the people you dealt with in a return period.

Disclosure, use and storage of information

The Department may disclose your personal information and those of the people you dealt with in a return period to levy recipient organisations and the Australian Bureau of Statistics where necessary for the above purposes, provided the disclosure is consistent with relevant laws, in particular the Act and the *Privacy Act 1988*.

Your personal information will be used and stored in accordance with the Australian Privacy Principles. See our Privacy Policy webpage at: <https://www.awe.gov.au/about/commitment/privacy> to learn more about accessing or correcting personal information or making a complaint. Alternatively, you can email the Department at privacy@awe.gov.au.