



Australian Government

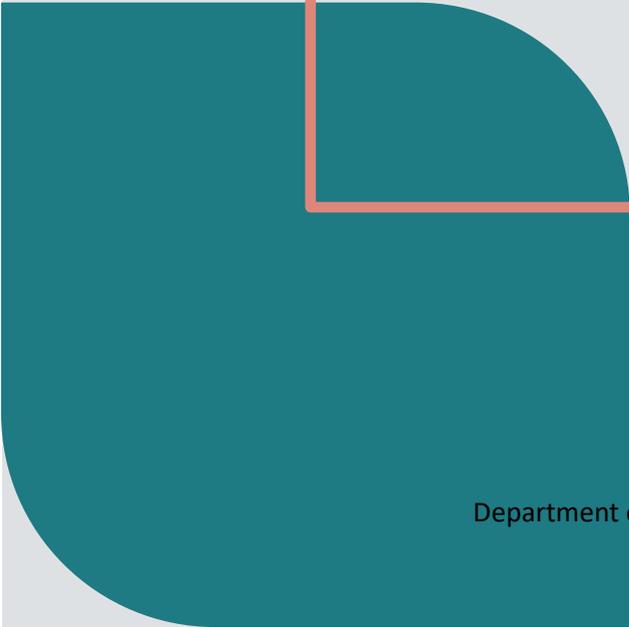
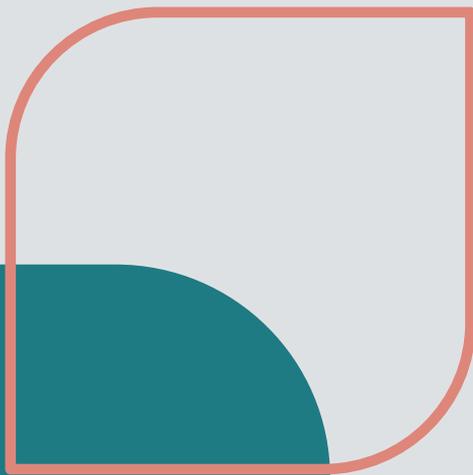
Department of Agriculture,
Fisheries and Forestry



MASTER CONSOLIDATOR USER GUIDE

Version 2.0

1 August 2023





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Lodging Master Consolidator Declarations for LCL/FAK containers

All Master Consolidators (MCs) handling LCL/FAK containers subject to BMSB measures **must** register with the department.

Registration forms can be found on the department website [here](#). Please complete your form and email to SPP@aff.gov.au to register your company.

Please note that all individuals from your company that intend to lodge declarations, **must** register as a separate user under the Master Consolidator Identification (MC ID) for the company. Due to some MC IDs being shared accounts, it is important to distinguish who lodged the declaration for both the department and the Master Consolidator if follow up actions are required. Failure to do this could result in non-compliance action being taken against the individual or company.

Note: Once you are a registered user, your login will remain active. There is no requirement to re-register every year.

When do I need to lodge a BMSB Master Consolidator Declaration Form?

LCL/FAK containers are managed for BMSB risk at the container level. This includes LCL consignments that are manufactured in and/or from a target risk country, between 1 September and 30 April (inclusive).

If your LCL/FAK container is subject to the measures when the cargo report is lodged, it will be referred for a Seasonal Pest hold (SPHOLD), and the cargo reporter will receive a message that an MC declaration is required to be submitted – see below. If you believe your cargo is not subject to the measures, a Nil Risk MC declaration will still be required to lift the hold.

Note: You will need to provide appropriate documentation that verifies your container is out of scope.



Important: If your LCL/FAK container does not have an SPHOLD at the container level and you do not receive this message in the ICS, **DO NOT SUBMIT AN MC DECLARATION** – your LCL/FAK container is not subject to BMSB seasonal measures and does not require a declaration to be lodged for clearance.

How do I complete the BMSB Master Consolidator Declaration Form?

Registered Master Consolidators must enter relevant details on their declaration form about the LCL/FAK container that is being imported. This information will include incoming vessel information along with a declaration against **all** goods in the container, this is not limited to only the target high risk goods.

Evidence to support the declaration type selected is also required to be provided. This includes but is not limited to:

- A container manifest that has HS codes and port of origins for all House Bills (HBOLs), and
- Bill of Lading (BOL) with a Shipped-on Board (SOB) date, and/or individual HBOLs that have HS codes and port of origin, and/or
- Any relevant sealing, 120 hour transshipment or NUFT [declarations](#), and/or
- Any offshore treatment certificate(s) that meet BMSB requirements. Visit [here](#) for up to date BMSB treatment information and requirements.



Master Consolidator declarations will be monitored throughout the season for non-compliance. Where continued non-compliance is found, the department may direct all future LCL/FAK containers for that MC ID for full documentation assessment, onshore treatment, or export.

Declaration Lodgement Process

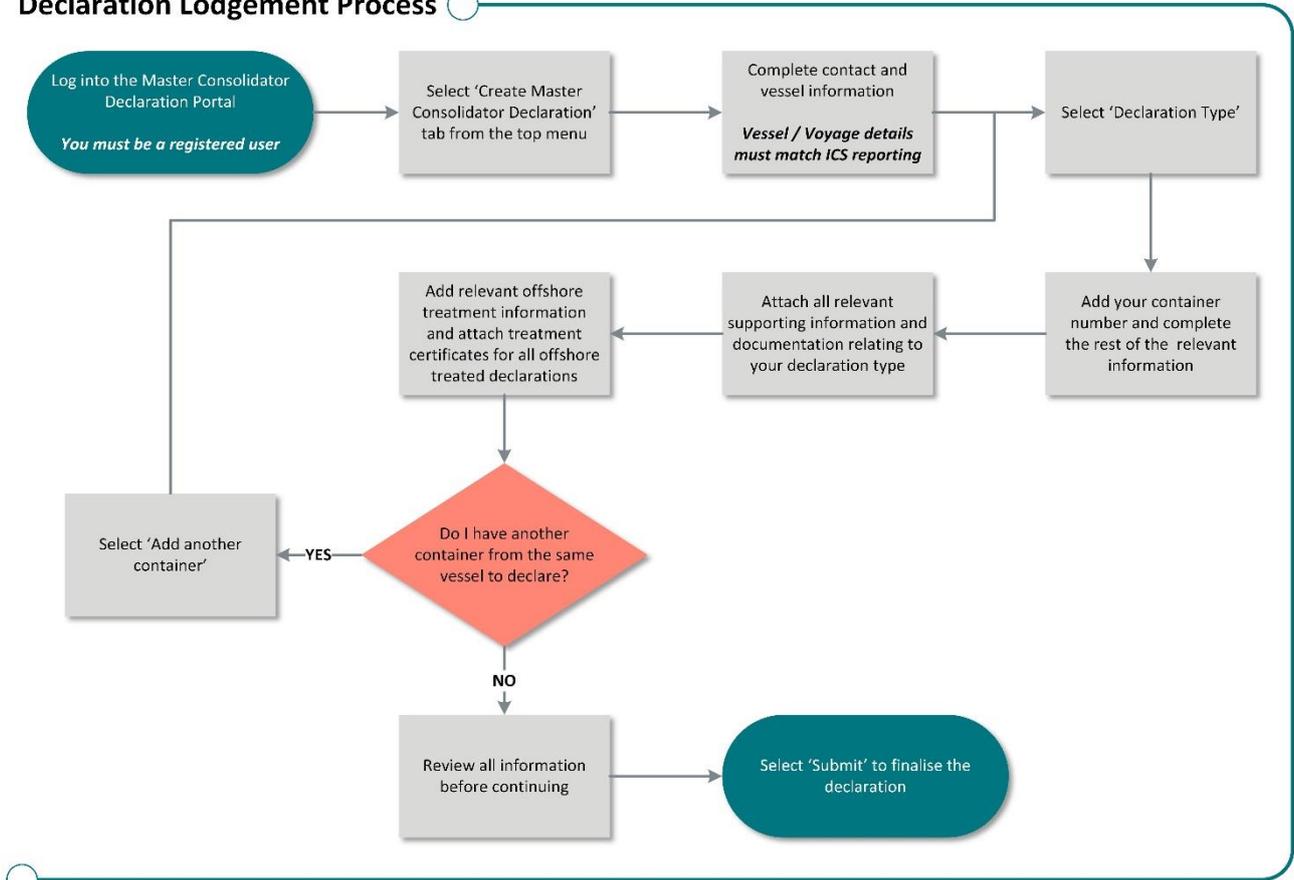


Figure 1: Flow chart showing lodgement of Master Consolidator Declarations

How to reset a forgotten password

Any registered MC user that has forgotten their password, can reset it by using their accounts user email via the login screen, then clicking the 'Forgot Password?' link. See '[Accessing the Master Consolidator Declaration Form](#)' for instructions on how to access the login screen.



Accessing the Master Consolidator Declaration Portal

WELCOME!
 FORMS PORTAL

DAFF Forms

This portal allows users to submit following forms to DAFF.

- Overseas Treatment Provider
- Master Consolidator

↓

Sign in with your local account

Email address *

Password *

[Forgot your password?](#)

*indicates required

Sign in

Don't have an account? [Sign up](#)

Read our [privacy policy](#).

Cancel

Enter your code.

Verify

Read our [privacy policy](#).

Once you have registered and have received your MC ID, log on to the departmental portal using your registered username, password and two factor authenticator code. The Master Consolidator Declaration form can be accessed through the department portal via [here](#). Access to the form is only available to registered Master Consolidators.

- Once on the Forms Portal home page, select the 'Create Master Consolidator Declaration.'



Australian Government
 Department of Agriculture,
 Fisheries and Forestry

DAFF Forms Portal

Home | [Create Master Consolidator Declaration](#) | [Summary of Declarations](#) | Jane Citizen ▾

WELCOME!

FORMS PORTAL



DAFF Forms

This portal allows users to submit following forms to DAFF.

- Overseas Treatment Provider
- Master Consolidator

- This will open a new Master Consolidator Declaration form for you to complete.

Australian Government
 Department of Agriculture,
 Fisheries and Forestry

DAFF Forms Portal

Home | [Create Master Consolidator Declaration](#) | [Summary of Declarations](#) | Jane Citizen ▾

[Home](#) > [Biosecurity](#) > [Seapest](#) > [MC Forms](#) > [Master Consolidator Declaration Form](#)

Master Consolidator Declaration Form

Contact Name * Contact Number *

Vessel Id * Vessel Name

Voyage Number *

[Next](#)

Entering the information on a Master Consolidator Declaration Form

- When a new form is generated, your 'Contact Name' will be pre-populated with your registered details.

Home | [Create Master Consolidator Declaration](#) | [Summary of Declarations](#) | Jane Citizen ▾

[Home](#) > [Biosecurity](#) > [Seapest](#) > [MC Forms](#) > [Master Consolidator Declaration Form](#)

Master Consolidator Declaration Form

Contact Name * Contact Number *

Vessel Id * Vessel Name

Voyage Number *



Note: Fields marked with an * are mandatory fields that must be completed; some fields have validated formats.

Home | Create Master Consolidator Declaration | Summary of Declarations | Jane Citizen

Home > Biosecurity > Seapest > MC Forms > Master Consolidator Declaration Form

Master Consolidator Declaration Form

Contact Name * Contact Number *

Vessel Id * Vessel Name

Voyage Number *

- The 'Contact Name' and 'Contact Number' must be added and are required to reflect the person lodging the declaration. Each person from your company lodging declarations, must use their individually registered account ID, sharing of IDs is not acceptable and could lead to non-compliance action. The phone number field must be provided with area code information and contain no spaces (i.e., 0212345678).

Home | Create Master Consolidator Declaration | Summary of Declarations | Jane Citizen

Home > Biosecurity > Seapest > MC Forms > Master Consolidator Declaration Form

Master Consolidator Declaration Form

Contact Name * Contact Number *

Vessel Id * Vessel Name

Voyage Number *

Entering Vessel information

- Enter the relevant 'Vessel Id,' 'Vessel Name' and 'Voyage Number.' It is important to check that details entered match **exactly** what has been declared in ICS on the sea cargo report. If this information does not match, the system cannot release the hold on your container. If you find your container is still held after receiving your automated direction, please check the above information against ICS, then see the ['What happens if I have made a mistake'](#) section of this document.

Home | Create Master Consolidator Declaration | Summary of Declarations | Jane Citizen

Home > Biosecurity > Seapest > MC Forms > Master Consolidator Declaration Form

Master Consolidator Declaration Form

Contact Name * Contact Number *

Vessel Id * Vessel Name

Voyage Number *

- If you are making a declaration for multiple containers on the same vessel, click 'Add Another Container' once details for first container have been lodged. All containers must match their corresponding vessel details.



Add More Containers

Do you want to add another Container?

No Yes

Previous Next

- If you wish to add additional information to aid assessment, please utilise the 'Supporting Documentation Information' field* to type a message.

Supporting Documentation

Document Type	Document Count	Created By	Last Modified On
Container Manifest	0		22/06/2023 12:03 PM

[Add Supporting Documentation](#)

[Attach Document](#)

Supporting Documentation Information

Previous Next

*Please note that this function is just an aid to communicate any further information you may have for the department, it is **not** to be used as documentary evidence.

Entering Container and Treatment Certificate information

Each container can only be declared once using one of the declaration types below. Multiple declarations may result in multiple entries being created with differing directions. If this has occurred, please contact BMSBprocessing@aff.gov.au with **all** associated entry numbers that have been created for the container.

Select the declaration type:

There are five risk status types* that can be declared:

- Treated offshore** - the entire container with target high risk goods has been treated offshore, or
- Partially treated** - all the target high risk goods inside the container have been treated offshore (partially treated), or
- Treatment onshore** - the entire container is nominated for onshore treatment, or
- Nil risk** - the entire container does not have any target high risk goods inside, or
- Unknown risk** - the contents of the container are unknown and nominated to be held at an approved arrangement (AA) site pending further information to be provided.

Declaration Details

BMSB Declaration Type *

- Treated Offshore
- Treated Onshore
- Partially Treated
- Nil Risk**
- Unknown Risk

Container Discharge Port *

Onshore Treatment Type

AA Treatment Facility

AA Verification Facility

*A brief description of acceptable scenarios has been included under each type below. Please ensure that all declarations accurately reflect the nature and/or treatments of the goods being imported.



Treated Offshore

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

Container Discharge Port *

AA Verification Facility *

All goods within the container can be treated on the one certificate* as an FCL, or across multiple certificates* as LCLs, but **ALL** goods *must* have been treated offshore, not just the target high risk goods.

If **ALL** goods have *not* been treated, and only the target high risk goods have been treated, please select the “Partially Treated” declaration type, as the “Treated Offshore” option is **not** the correct declaration type to lodge for this scenario and may result in a non-compliance being issued.

*The container and seal or all goods and package quantities must be linked to the relevant treatment certificate(s) via an acceptable consignment link, failure to do so will result in the whole container requiring onshore treatment or export.

1. Enter container number information. This must follow the standard format of 4 alpha - 7 numeric (i.e., ABCD1234567).

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

Container Discharge Port *

AA Verification Facility *

2. Enter the discharge and destination port information (i.e., SYD or MEL) and select from the drop box.

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

AA Verification Facility *

Container Discharge Port *

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

AA Verification Facility *

Container Discharge Port *

3. Nominate* an onshore AA verification facility. Based on the discharge and destination ports, a list of AA providers that can undertake this task in that location will be displayed.



Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

Container Discharge Port *

AA Verification Facility *

 WO082 - Grace Worldwide (Australia) Pty Ltd - WA
 WO147 - RC Sadleir Pty Ltd - WA

**The nominated onshore AA verification facility information will only be used if the container is randomly selected for an onshore verification activity. Where containers are selected for an inspection, relevant directions will be generated and emailed to the Master Consolidator.*

4. Supporting documentation* for this type of declaration is required.
- Upload a copy of the container manifest via the 'Attach Document' button.
 - Upload the rest of the supporting documentation via the 'Add Supporting Documentation' button. Repeat this step for all additional documents you wish to submit.
 - Additional documentation should include at a minimum;
 - Bill of Lading with a Shipped-on Board date.
 - Any relevant House Bills with HS codes and port of origin.

Note: Each attachment has an 8 MB limit, however there is no limit on the number of documents able to be uploaded.

Supporting Documentation

Supporting Documentation

Document Type	Document Count	Created By	Last Modified On
Container Manifest	0		22/06/2023 10:16 AM

Supporting Documentation Information

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Supporting Documentation

Supporting Documentation

Document Type	Document Count	Created By	Last Modified On
Container Manifest	1		22/06/2023 10:27 AM

Supporting Documentation Information

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**Please see '[Tips and troubleshooting](#)' section for tips and requirements for supporting documentation.*

5. Offshore treatment certificate information is required. This information must be added exactly as it is listed on the offshore treatment provider's certificate*, to allow the department to match the information. Failure to match certificate information may cause delays for the container upon arrival.

Offshore Treatment Certificate Details

AEI Number

Treatment Certificate Number *

Consignment Type *

Container Number *

Treatment Type *

Date and Time Treatment Completed *

[Next](#)



- Upload a copy of your treatment certificate via the 'Attach Document'. All treatment certificates are required to be added separately. If required, please use the 'Add Supporting Evidence' functions for further supporting documents including sealing declarations.

Offshore Treatment Certificate Details

Document Type	Document Count	Created By	Last Modified On	
Treatment Certificate	0	Jane Citizen	22/06/2023 10:43 AM	Attach Document

[Add Supporting Evidence](#)

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Offshore Treatment Certificate Details

Document Type	Document Count	Created By	Last Modified On	
Treatment Certificate	1	Jane Citizen	22/06/2023 10:47 AM	Attach Document

[Add Supporting Evidence](#)

[View details](#)

[Previous](#) [Next](#)

- To add additional certificates please use the 'Add a Treatment Certificate' option.

Offshore Treatment Certificate Details

Do you want to add another Certificate?

No Yes

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*Please see '[Tips and troubleshooting](#)' section for tips and requirements for treatment certificates.

- You may add another container to this declaration at this stage. Follow steps in corresponding declaration type for new container declaration.

Add More Containers

Do you want to add another Container?

No Yes

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- Once all the relevant information for this declaration type has been completed, select the 'Yes' radio button stating you agree with the terms and conditions of submitting the declaration and click 'Submit'. Your declaration has now been submitted into the department for assessment. Once submitted, you will receive an automated direction via aims to the email address registered to the MC ID or an email verifying that your container does not require intervention and has been released from BMSB seasonal requirements. If you receive the latter, please do not email requesting a release direction. The processing and policy teams are unable to provide this, as an AIMs entry was never created. This automated email is your release from BMSB requirements, and your container is now only subject to import conditions relating to your goods and BICON.

Declaration Statement

- Treated Offshore Container Numbers - ABCD1234567

- Treated offshore

Under sections 5, 56 and 57 of the *Biosecurity (Conditionally Non-prohibited Goods) Determination 2021*, the container(s) identified in this notice require treatment to mitigate the biosecurity risk posed by Brown marmorated stink bug (BMSB). As the agent of the owner of the goods, I am advising all the goods in the identified container(s) have been treated offshore using an approved treatment method by an approved treatment provider. Evidence of the offshore treatment(s) is attached with this notice.

- Submit Declaration

Under sections 5, 56 and 57 of the *Biosecurity (Conditionally Non-prohibited Goods) Determination 2021*, the container(s) identified in this notice are subject to intervention to manage the biosecurity risk posed by Brown marmorated stink bug (BMSB). As the agent of the owner of the goods, I have made the above declaration to best of my knowledge and hereby provide this notice to the Department of Agriculture, Fisheries and Forestry to manage the risk of BMSB associated with the identified container(s). By submitting this declaration, I confirm that I have read, understood and agree with all terms and disclaimers presented in this form.

The container(s) identified in this notice are subject to intervention to manage the biosecurity risk posed by As the agent of the owner of the goods, I have made the above declaration to best of my knowledge and hereby provide this notice to the Department of Agriculture, Fisheries and Forestry to manage the risk of associated with the identified container(s).

I agree

No Yes

Status

Draft

[Submit](#)



Partial Treatment

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

Container Discharge Port *

AA Verification Facility *

Only part of the container has been treated i.e. all target high risk goods within the container. These goods can be treated on the one certificate* as consolidated cargo, or across multiple certificates* as LCLs, but **ALL** target high risk goods *must* have been treated offshore.

If all target high risk goods have *not* been treated offshore, then please use the “Treated Onshore” as the “Partial Treatment” option is *not* the correct declaration type to lodge for this scenario and may result in a non-compliance being issued.

**All risk goods must be linked to the relevant treatment certificate via an acceptable consignment link, failure to do so will result in the whole container requiring onshore treatment or export.*

1. Enter container number information. This must follow the standard format of 4 alpha-7 numeric (i.e., ABCD1234567).

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

Container Discharge Port *

AA Verification Facility *

2. Enter the discharge and destination port information (i.e., SYD or MEL) and select from the drop box.

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

Container Discharge Port *

AA Verification Facility *

- AUMAS - Mascot - NSW
- AUNTL - Newcastle - NSW
- AUPKL - Port Kembla - NSW
- AUSYD - Sydney - NSW
- AUDRW - Darwin - NT
- AUBNE - Brisbane - QLD
- AUBNA - Brisbane Airport - QLD**

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

Container Discharge Port *

AA Verification Facility *

- AUMAS - Mascot - NSW
- AUNTL - Newcastle - NSW
- AUPKL - Port Kembla - NSW
- AUSYD - Sydney - NSW

3. Nominate* an onshore AA verification facility. Based on the discharge and destination ports, a list of AA providers that can undertake this task in that location will be displayed.



Declaration Details

BMSB Declaration Type *
 Partially Treated

Container Number *
 ABCD1234567

Container Destination Port *
 AUMEL - Melbourne - VIC

Container Discharge Port *
 AUMEL - Melbourne - VIC

AA Verification Facility *
 V0130 - A Hartrodt Australia Pty Ltd - VIC
 V0146 - Sirva Pty Ltd - VIC

*The nominated onshore AA verification facility information will only be used if the container is randomly selected for an onshore verification activity. Where selected for an inspection, relevant directions will be generated and emailed to the Master Consolidator.

4. Supporting documentation* for this type of declaration is required.
 - Upload a copy of the container manifest via the 'Attach Document' button.
 - Upload the rest of the supporting documentation via the 'Add Supporting Documentation' button. Repeat this step for all additional documents you wish to submit.
 - Additional documentation should include at a minimum;
 - Bill of Lading with a Shipped-on Board date.
 - Any relevant House Bills with HS codes and port of origin.

Note: Each attachment has an 8 MB limit, however there is no limit on the number of documents able to be uploaded.

Supporting Documentation

Add Supporting Documentation

Document Type	Document Count	Created By	Last Modified On
Container Manifest	0		22/06/2023 10:16 AM

Attach Document

Supporting Documentation Information

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Supporting Documentation

Add Supporting Documentation

Document Type	Document Count	Created By	Last Modified On
Container Manifest	1		22/06/2023 10:27 AM

Attach Document

Supporting Documentation Information

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*Please see '[Tips and troubleshooting](#)' section for tips and requirements for supporting documentation.

5. Offshore treatment certificate information is required. This information must be added exactly as it is listed on the offshore treatment provider's certificate*, to allow the department to match the information. Failure to match certificate information may cause delays for the container upon arrival.

Offshore Treatment Certificate Details

AEI Number *
 SG40125B

Treatment Certificate Number *
 BMSB123

Consignment Type *
 Container Number

Container Number *
 ABCD1234567

Treatment Type *
 Methyl Bromide

Date and Time Treatment Completed *
 10/05/2023 10:36 AM

Next



- Upload a copy of your treatment certificate via the 'Attach Document'. All treatment certificates are required to be added separately. If required, please use the 'Add Supporting Evidence' functions for further supporting documents including sealing declarations.

Offshore Treatment Certificate Details

Document Type	Document Count	Created By	Last Modified On	
Treatment Certificate	0	Jane Citizen	22/06/2023 10:43 AM	Add Supporting Evidence Attach Document

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Offshore Treatment Certificate Details

Document Type	Document Count	Created By	Last Modified On	
Treatment Certificate	1	Jane Citizen	22/06/2023 10:47 AM	Add Supporting Evidence View details Attach Document

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- To add additional certificates please use the 'Add a Treatment Certificate' option.

Offshore Treatment Certificate Details

Do you want to add another Certificate?

No Yes

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*Please see '[Tips and troubleshooting](#)' section for tips and requirements for treatment certificates.

- You may add another container to this declaration at this stage. Follow steps in corresponding declaration type for new container declaration.

Add More Containers

Do you want to add another Container?

No Yes

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- Once all the relevant information for this declaration type has been completed, select the 'Yes' radio button stating you agree with the terms and conditions of submitting the declaration and click 'Submit'. Your declaration has now been submitted into the department for assessment. Once submitted, you will receive an automated direction via aims to the email address registered to the MC ID or an email verifying that your container does not require intervention and has been released from BMSB seasonal requirements. If you receive the latter, please do not email requesting a release direction. The processing and policy teams are unable to provide this, as an AIMS entry was never created. This automated email is your release from BMSB requirements, and your container is now only subject to import conditions relating to your goods and BICON.

Declaration Statement

- Partially Treated Container Numbers - ABCD1234567
- Partially Treated

Under sections 5, 56 and 57 of the *Biosecurity (Conditionally Non-prohibited Goods) Determination 2021*, the container(s) identified in this notice are subject to intervention to manage the biosecurity risk posed by Brown marmorated stink bug (BMSB). As the agent of the owner of the goods, I have made the above declaration to best of my knowledge and hereby provide this notice to the Department of Agriculture, Fisheries and Forestry to manage the risk of BMSB associated with the identified container(s).

- Submit Declaration

Under sections 5, 56 and 57 of the *Biosecurity (Conditionally Non-prohibited Goods) Determination 2021*, the container(s) identified in this notice are subject to intervention to manage the biosecurity risk posed by Brown marmorated stink bug (BMSB). As the agent of the owner of the goods, I have made the above declaration to best of my knowledge and hereby provide this notice to the Department of Agriculture, Fisheries and Forestry to manage the risk of BMSB associated with the identified container(s). By submitting this declaration, I confirm that I have read, understood and agree with all terms and disclaimers presented in this form.

The container(s) identified in this notice are subject to intervention to manage the biosecurity risk posed by As the agent of the owner of the goods, I have made the above declaration to best of my knowledge and hereby provide this notice to the Department of Agriculture, Fisheries and Forestry to manage the risk of associated with the identified container(s).

I agree

No Yes

Status

Draft

[Submit](#)



Treatment Onshore

Declaration Details

BMSB Declaration Type *

Container Number *

Onshore Treatment Type *

Container Destination Port *

AA Treatment Facility *

Container Discharge Port *

Value of Goods > \$1M
 No Yes

Not all target high risk goods OR nil goods have been treated offshore and whole container will need to be treated onshore to mitigate the BMSB risk. It is the Master Consolidator’s responsibility to clear treatment of goods with all relevant importers/brokers, as this decision lies solely with the Master Consolidator. If any goods within the container cannot be treated* for any reason, export will be the only option available.

**Deconsolidation for part treatment is not permitted, if the whole container cannot be treated onshore, the container will be directed for export.*

1. Enter container number information. This must follow the standard format of 4 alpha-7 numeric (i.e., ABCD1234567).

Declaration Details

BMSB Declaration Type *

Container Number *

Onshore Treatment Type *

Container Destination Port *

AA Treatment Facility *

Container Discharge Port *

Value of Goods > \$1M
 No Yes

2. Enter the discharge and destination port information (i.e., SYD or MEL) and select from the drop box.

Declaration Details

BMSB Declaration Type *

Container Number *

Onshore Treatment Type *

Container Destination Port *

AA Treatment Facility *

Container Discharge Port *

Value of Goods > \$1M
 No Yes

Declaration Details

BMSB Declaration Type *

Container Number *

Onshore Treatment Type *

Container Destination Port *

AA Treatment Facility *

Container Discharge Port *

Value of Goods > \$1M
 No Yes



3. Select the treatment type and from this a list of AA treatment providers that can undertake that type of treatment selected in that location will be displayed.

Declaration Details

BMSB Declaration Type *
 Treated Onshore

Container Number *
 ABCD1234567

Container Destination Port *
 AUSYD - Sydney - NSW

Container Discharge Port *
 AUSYD - Sydney - NSW

Onshore Treatment Type *
 Heat Treatment
 Methyl Bromide
 Sulfuryl Fluoride
 Overpowering Cologne

Value of Goods > \$1M
 No Yes

Declaration Details

BMSB Declaration Type *
 Treated Onshore

Container Number *
 ABCD1234567

Container Destination Port *
 AUSYD - Sydney - NSW

Container Discharge Port *
 AUSYD - Sydney - NSW

Onshore Treatment Type *
 Methyl Bromide

AA Treatment Facility *
 N0271 - Gibsons Freight (Australia) Pty Ltd - NSW
 N0178 - CEVA Freight (Australia) Pty Ltd - NSW
 N0275 - Murrell Freight Services Pty Ltd - NSW
 N0281 - Grace Worldwide (Australia) Pty Ltd - NSW
 N0289 - Mainfreight Air and Ocean Pty Ltd - NSW
 N0291 - Hanley's Removals Pty Ltd - NSW
 N0386 - Museum of Contemporary Art Ltd - NSW

Value of Goods > \$1M
 No Yes

4. Where the individual goods are known to be valued at more than AUD \$1 million, select 'yes'.*

Declaration Details

BMSB Declaration Type *
 Treated Onshore

Container Number *
 ABCD1234567

Container Destination Port *
 AUSYD - Sydney - NSW

Container Discharge Port *
 AUSYD - Sydney - NSW

Onshore Treatment Type *
 Methyl Bromide

AA Treatment Facility *
 N0503 - Steritech Pty Ltd - NSW

Value of Goods > \$1M
 No Yes

**DO NOT select 'yes' if your individual goods do not exceed AUD\$1 million, as this will trigger a delay in assessment due to the approval process. If you have accidentally checked this option, please contact BMSBprocessing@aff.gov.au.*

5. Only a container manifest is required for this type of declaration.
 - Upload a copy of the container manifest via the 'Attach Document' button.

Note: Each attachment has an 8 MB limit, however there is no limit on the number of documents able to be uploaded.

Supporting Documentation

Add Supporting Documentation

Document Type	Document Count	Created By	Last Modified On
Container Manifest	0		22/06/2023 10:16 AM

Attach Document

Supporting Documentation Information

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Supporting Documentation

Add Supporting Documentation

Document Type	Document Count	Created By	Last Modified On
Container Manifest	1		22/06/2023 10:27 AM

Attach Document

Supporting Documentation Information

Previous Next

**Please see 'Tips and troubleshooting' section for tips and requirements for supporting documentation.*

6. You may add another container to this declaration at this stage. Follow steps in corresponding declaration type for new container declaration.



Add More Containers

Do you want to add another Container?
 No Yes

- Once all the relevant information for this declaration type has been completed, select the ‘Yes’ radio button stating you agree with the terms and conditions of submitting the declaration and click ‘Submit’. Your declaration has now been submitted into the department for assessment. Once submitted, relevant directions will be generated by the system and emailed to the email address registered to the MC ID.

Declaration Statement

- Treated Onshore Container Numbers - ABCD1234567
 - Treatment Onshore - Agreement to Treat
 Under sections 5, 56 and 57 of the *Biosecurity (Conditionally Non-prohibited Goods) Determination 2021*, the container(s) identified in this notice require treatment to mitigate the biosecurity risk posed by Brown marmorated stink bug (BMSB). In accordance with section 134 of the Biosecurity Act 2015, the treatment may damage the Goods within the identified container. As the agent of the owner of the goods, I have the authority to agree to the goods being treated and agree that I am aware that the treatment may cause damage to the Goods. I also understand that the goods may have plastic wrapping cut or removed if the treatment so requires, and I agree to such action taking place.
 - Submit Declaration
 Under sections 5, 56 and 57 of the *Biosecurity (Conditionally Non-prohibited Goods) Determination 2021*, the container(s) identified in this notice are subject to intervention to manage the biosecurity risk posed by Brown marmorated stink bug (BMSB). As the agent of the owner of the goods, I have made the above declaration to best of my knowledge and hereby provide this notice to the Department of Agriculture, Fisheries and Forestry to manage the risk of BMSB associated with the identified container(s). By submitting this declaration, I confirm that I have read, understood and agree with all terms and disclaimers presented in this form.
- The container(s) identified in this notice are subject to intervention to manage the biosecurity risk posed by As the agent of the owner of the goods, I have made the above declaration to best of my knowledge and hereby provide this notice to the Department of Agriculture, Fisheries and Forestry to manage the risk of associated with the identified container(s).

I agree
 No Yes

Status
 Draft



Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

Container Discharge Port *

AA Verification Facility *

All goods within the container are Nil risk and do not meet any of the criteria outlined in the BMSB seasonal measures by the department.

DO NOT use this option unless **everything** within the container is out of scope for BMSB onshore intervention. If there are target high risk goods within the container that have been treated and the balance is Nil risk, you will have to use the “Partially Treated” option as the “Nil Risk” option is *not* the correct declaration type to lodge for this scenario and may result in a non-compliance being issued.

- Enter container number information. This must follow the standard format of 4 alpha-7 numeric (i.e., ABCD1234567).



Declaration Details

BMSB Declaration Type *
 Nil Risk

Container Number *
 ABCD1234567

Container Destination Port *
 [Empty]

Container Discharge Port *
 [Empty]

AA Verification Facility *
 [Empty]

9. Enter the discharge and destination port information (i.e., SYD or MEL) and select from the drop box.

Declaration Details

BMSB Declaration Type *
 Nil Risk

Container Number *
 ABCD1234567

Container Destination Port *
 [Open dropdown menu showing list of ports: AUMAS - Mascot - NSW, AUNTL - Newcastle - NSW, AUPKL - Port Kembla - NSW, AUSYD - Sydney - NSW, AUDRW - Darwin - NT, AUBNE - Brisbane - QLD, AUBNA - Brisbane Airport - QLD]

AA Verification Facility *
 [Empty]

Declaration Details

BMSB Declaration Type *
 Nil Risk

Container Number *
 ABCD1234567

Container Destination Port *
 AUBNE - Brisbane - QLD

Container Discharge Port *
 [Open dropdown menu showing list of ports: AUMAS - Mascot - NSW, AUNTL - Newcastle - NSW, AUPKL - Port Kembla - NSW, AUSYD - Sydney - NSW]

AA Verification Facility *
 [Empty]

10. Nominate* an onshore AA verification facility. Based on the discharge and destination ports, a list of AA providers that can undertake this task in that location will be displayed.

Declaration Details

BMSB Declaration Type *
 Nil Risk

Container Number *
 ABCD1234567

Container Destination Port *
 AUBNE - Brisbane - QLD

Container Discharge Port *
 AUBNE - Brisbane - QLD

AA Verification Facility *
 [Open dropdown menu showing list of providers: Q0096 - Roland Graf's Auto Centre Pty Ltd - QLD, Q0101 - FedEx Express Australia Pty Ltd - QLD, Q0118 - DHL Express (Australia) Pty Ltd - QLD, Q0120 - A Hartrodt Australia Pty Ltd - QLD]

Next

**The nominated onshore AA verification facility information will only be used if the container is randomly selected for an onshore verification activity. Where selected for an inspection, relevant directions will be generated and emailed to the Master Consolidator.*

11. Supporting documentation* for this type of declaration is required.

- Upload a copy of the container manifest via the 'Attach Document' button.
- Upload the rest of the supporting documentation via the 'Add Supporting Documentation' button. Repeat this step for all additional documents you wish to submit.
- Additional documentation should include at a minimum;
 - Bill of Lading with a Shipped-on Board date.
 - Any relevant House Bills with HS codes and port of origin.



Note: Each attachment has an 8 MB limit, however there is no limit on the number of documents able to be uploaded.

Supporting Documentation

[Add Supporting Documentation](#)

Document Type	Document Count	Created By	Last Modified On
Container Manifest	0		22/06/2023 10:16 AM

[Attach Document](#)

Supporting Documentation Information

[Previous](#) [Next](#)

Supporting Documentation

[Add Supporting Documentation](#)

Document Type	Document Count	Created By	Last Modified On
Container Manifest	1		22/06/2023 10:27 AM

[Attach Document](#)

Supporting Documentation Information

[Previous](#) [Next](#)

*Please see '[Tips and troubleshooting](#)' section for tips and requirements for supporting documentation.

- You may add another container to this declaration at this stage. Follow steps in corresponding declaration type for new container declaration.

Add More Containers

Do you want to add another Container?

No Yes

[Previous](#) [Next](#)

- Once all the relevant information for this declaration type has been completed, select the 'Yes' radio button stating you agree with the terms and conditions of submitting the declaration and click 'Submit'. Your declaration has now been submitted into the department for assessment. Once submitted, you will receive an automated direction via aims to the email address registered to the MC ID or an email verifying that your container does not require intervention and has been released from BMSB seasonal requirements. If you receive the latter, please do not email requesting a release direction. The processing and policy teams are unable to provide this, as an AIMs entry was never created. This automated email is your release from BMSB requirements, and your container is now only subject to import conditions relating to your goods and BICON.

Declaration Statement

- Nil Risk Container Numbers - ABCD1234567
- Nil Risk

Under sections 5, 56 and 57 of the *Biosecurity (Conditionally Non-prohibited Goods) Determination 2021*, the container(s) identified in this notice may be subject to intervention to manage the biosecurity risk posed by Brown marmorated stink bug (BMSB). As the agent of the owner of the goods, I am advising there are nil target high risk goods in the identified container(s) that should be subject to biosecurity intervention for the management of BMSB risk. Evidence that there are no target high risk goods within the identified container(s) is attached with this notice.

- Submit Declaration

Under sections 5, 56 and 57 of the *Biosecurity (Conditionally Non-prohibited Goods) Determination 2021*, the container(s) identified in this notice are subject to intervention to manage the biosecurity risk posed by Brown marmorated stink bug (BMSB). As the agent of the owner of the goods, I have made the above declaration to best of my knowledge and hereby provide this notice to the Department of Agriculture, Fisheries and Forestry to manage the risk of BMSB associated with the identified container(s). By submitting this declaration, I confirm that I have read, understood and agree with all terms and disclaimers presented in this form.

The container(s) identified in this notice are subject to intervention to manage the biosecurity risk posed by As the agent of the owner of the goods, I have made the above declaration to best of my knowledge and hereby provide this notice to the Department of Agriculture, Fisheries and Forestry to manage the risk of associated with the identified container(s).

I agree

No Yes

Status

Draft

[Submit](#)



Unknown Risk

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

Container Discharge Port *

AA Verification Facility *

Any declaration lodged as Unknown will be subject to a Full Import Declaration (FID) assessment. Additional information will need to be sent to BMSBprocessing@aff.gov.au once the contents and risk has been identified, including but not limited to a manifest and bill of lading. The Master Consolidator is required to follow up on all containers lodged under this option and provide relevant information once all FIDs have been lodged in ICS.

1. Enter container number information. This must follow the standard format of 4 alpha-7 numeric (i.e., ABCD1234567).

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

Container Discharge Port *

AA Verification Facility *

2. Enter the discharge and destination port information (i.e., SYD or MEL) and select from the drop box.

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

AA Verification Facility *

Declaration Details

BMSB Declaration Type *

Container Number *

Container Destination Port *

Container Discharge Port *

AA Verification Facility *

3. Nominate* an onshore AA verification facility. Based on the discharge and destination ports, a list of AA providers that can undertake this task in that location will be displayed.



Declaration Details

BMSB Declaration Type *
 Unknown Risk

Container Number *
 ABCD1234567

Container Destination Port *
 AUSYD - Sydney - NSW

Container Discharge Port *
 AUSYD - Sydney - NSW

AA Verification Facility *
 N0164 - CT Freight Pty Ltd - NSW
 N0178 - CEVA Freight (Australia) Pty Ltd - NSW
 N0192 - Concordia International Forwarding Pty Ltd - NSW
 N0219 - DHL Express (Australia) Pty Ltd - NSW

Next

**The nominated onshore AA verification facility information will only be used if the container is randomly selected for an onshore verification activity. Where selected for an inspection, relevant directions will be generated and emailed to the Master Consolidator.*

4. Supporting documentation* for this type of declaration is required.
- Upload a copy of the container manifest via the 'Attach Document' button.
 - Upload the rest of the supporting documentation via the 'Add Supporting Documentation' button. Repeat this step for all additional documents you wish to submit.
 - Additional documentation should include at a minimum;
 - Bill of Lading with a Shipped-on Board date.
 - Any relevant House Bills with HS codes and port of origin.

Note: Each attachment has an 8 MB limit, however there is no limit on the number of documents able to be uploaded.

Supporting Documentation

Add Supporting Documentation

Document Type	Document Count	Created By	Last Modified On
Container Manifest	0		22/06/2023 10:18 AM

Attach Document

Supporting Documentation Information

Previous Next

Supporting Documentation

Add Supporting Documentation

Document Type	Document Count	Created By	Last Modified On
Container Manifest	1		22/06/2023 10:27 AM

Attach Document

Supporting Documentation Information

Previous Next

**Please see 'Tips and troubleshooting' section for tips and requirements for supporting documentation.*

5. You may add another container to this declaration at this stage. Follow steps in corresponding declaration type for new container declaration.

Add More Containers

Do you want to add another Container?
 No Yes

Previous Next

6. Once all the relevant information for this declaration type has been completed, select the 'Yes' radio button stating you agree with the terms and conditions of submitting the declaration and click 'Submit'. Your declaration has now been submitted into the department for assessment. Once submitted, you will receive an automated direction via aims to the email address registered to the MC ID.



Declaration Statement

- Unknown Container Numbers - ABCD1234567
- Unknown

Under sections 5, 56 and 57 of the *Biosecurity (Conditionally Non-prohibited Goods) Determination 2021*, the container(s) identified in this notice may be subject to intervention to manage the biosecurity risk posed by Brown marmorated stink bug (BMSB). As the agent of the owner of the goods, I am advising there may be target high risk goods in the identified container(s) subject to biosecurity intervention for the management of BMSB risk. I request for the identified container(s) to be moved to an approved arrangement site pending lodgement of all the Full Import Declarations (FIDS) for all consignments within the identified container(s). I understand the identified container(s) will be held until all FIDS have been lodged in the Integrated Cargo System (for a period of up to 35 business days after arrival and discharge in Australia), and further assessment will be required to assess the BMSB risk.

- Submit Declaration

Under sections 5, 56 and 57 of the *Biosecurity (Conditionally Non-prohibited Goods) Determination 2021*, the container(s) identified in this notice are subject to intervention to manage the biosecurity risk posed by Brown marmorated stink bug (BMSB). As the agent of the owner of the goods, I have made the above declaration to best of my knowledge and hereby provide this notice to the Department of Agriculture, Fisheries and Forestry to manage the risk of BMSB associated with the identified container(s). By submitting this declaration, I confirm that I have read, understood and agree with all terms and disclaimers presented in this form.

The container(s) identified in this notice are subject to intervention to manage the biosecurity risk posed by As the agent of the owner of the goods, I have made the above declaration to best of my knowledge and hereby provide this notice to the Department of Agriculture, Fisheries and Forestry to manage the risk of associated with the identified container(s).

I agree

No Yes

Status

Draft

Submit

7. The container will be permitted to move from the wharf to the nominated onshore AA verification facility site pending further information being provided to the department. These containers will be held seals intact and may be held for up to 35 business days awaiting all FIDs to be lodged.
8. The Master Consolidator must advise the department when all FIDs have been lodged and additional information will need to be sent to BMSBprocessing@aff.gov.au once the contents and risk has been identified. This will need to include a manifest and any relevant treatment certificates or BOL or HBOLS with Shipped-on Board dates that were not lodged in the initial declaration. The Master Consolidator is required to follow up on all containers lodged under this option and provide relevant information once all FIDs have been lodged in ICS.

What happens after the Master Consolidator Declaration Form is submitted?

Depending on the type of declaration made, and the details provided, declarations may be directed for officer assessment by the department.

- For declarations received prior to the arrival of the container, and assessed as not requiring further BMSB intervention, there will be no hold or AIMS entry generated. In this instance the department cannot provide you with a final release as no AIMS entry has been created, however you will receive an automated email informing you that your container is not subject to BMSB intervention. This email is your release from BMSB requirements only. These containers will be permitted to deconsolidate, and the consignments will be managed as per normal biosecurity processes.
- For declarations received prior to the arrival of the container, and assessed as requiring BMSB intervention, an AIMS entry will be generated, and an automated direction emailed to both the Master Consolidator (sent to the email registered to the MC ID and email added by the user that made the declaration), and the onshore approved arrangement site for further action.
- For declarations received after the arrival of the container, the container may be held at the wharf, until the declaration has been assessed and actioned by the department. It is important to lodge all declarations before the arrival of container to help reduce delays. The department does not have the ability to fast-track late lodgements of containers that have already arrived. All lodgements are assessed in the order in which they are received.
- Containers without a declaration and subject to BMSB measures will be held at the wharf until a declaration is provided to the department for assessment. Containers may be held at the wharf for up to



35 business days and directed for export if a declaration is not received. If you have a message in ICS that directs you to lodge an MC declaration, you **must** lodge one. This may include containers that are out of scope via season dates or country of origin. It is important to still lodge a declaration against these containers even if they are NIL risk, as this is the only way the system can clear the hold.

Supplementary Information YES Prev Page Next

Impediment Details AQIS SEASONAL PEST HOLD

BMSB RISK: MASTER CONSOLIDATOR MUST LODGE A SEASONAL PEST DECLARATION
 WWW.AGRICULTURE.GOV.AU/BMSB

The following container is held for BMSB seasonal pest measures. The Master Consolidator must lodge a Seasonal Pest Declaration located www.agriculture.gov.au/BMSB. Please disregard if declaration has been submitted and receipt received.

What happens if I make a mistake?

If a declaration has been submitted and the container number, vessel ID and/or voyage ID is incorrect, the SCR lodgement in ICS has been amended to an FCL, or if the MC Declaration was not required, then the declaration must be withdrawn.

It is important to contact BMSBprocessing@aff.gov.au with all/any multiple entry numbers relating to the same container, or if a direction has been received prior to the withdrawal of the declaration so the department can manually withdraw the corresponding AIMs entry.

Withdrawing a declaration

To withdraw an incorrectly lodged declaration:

1. Log into the Master Consolidator Declaration online portal.
2. Click the 'Summary of Declarations' tab, which will enable you to see all the declarations you have submitted, and those that are still in draft status. You can withdraw any declaration that has been submitted or is in draft status by clicking the 'Withdraw' button next to the appropriate declaration.

Declaration ID	Container Number	Vessel Id	Voyage Number	Status Reason	Master Consolidator	Created By	Created On	
MC2023-00001085	abc1234567	2185432	213s	Draft	Jane Citizen	Jane Citizen	22/06/2023 2:03 PM	
MC2023-00001084	ABC01234567	1234562	21s	Draft	Jane Citizen	Jane Citizen	22/06/2023 12:03 PM	
MC2023-00001083	ABC01234567	2134254	45546a	Draft	Jane Citizen	Jane Citizen	22/06/2023 10:16 AM	
MC2023-00001079	CLS15488799	9500032	8589	Submitted	Jane Citizen	Jane Citizen	07/06/2023 8:13 AM	Withdraw
MC2023-00001079	XUDL3544856	9500032	8589	Submitted	Jane Citizen	Jane Citizen	07/06/2023 8:16 AM	Withdraw



Declaration ID	Container Number	Vessel Id	Voyage Number	Status Reason	Master Consolidator	Created By	Created On	
MC2023-00001085	abc1234567	2185432	213s	Draft	Jane Citizen	Jane Citizen	22/06/2023 2:03 PM	
MC2023-00001084	ABC01234567	1234562	21s	Draft	Jane Citizen	Jane Citizen	22/06/2023 12:03 PM	
MC2023-00001083	ABC01234567	2134254	45546a	Draft	Jane Citizen	Jane Citizen	22/06/2023 10:16 AM	
MC2023-00001079	CLS15488799	9500032	8589	Submitted	Jane Citizen	Jane Citizen	07/06/2023 8:13 AM	Withdraw
MC2023-00001079	XUDL3544856	9500032	8589	Submitted	Jane Citizen	Jane Citizen	07/06/2023 8:16 AM	Withdraw

3. Select the most appropriate reason for the withdrawal from the drop-down menu. Then press 'Submit'.



- You will now be able to change the 'Vessel Id' and/or the 'Voyage Number' if required. You can also 'Add a Container', 'Delete a Container' and/or 'Edit' the existing container details.

Home | Create Master Consolidator Declaration | Summary of Declarations | Jane Citizen

Home > Biosecurity > Seapest > MC Forms > Review Master Consolidator Declaration Form

Review Master Consolidator Declaration Form

Declaration ID
MC2023-00001085

Contact Name *
Jane Citizen

Contact Number *
321

Vessel Id *
2644864

Vessel Name

Voyage Number *
2135

Containers

Containers Add a Container

Container ID ↑	Container Number	Withdrawn	BMSB Declaration Type	Declaration ID	Created On	
VC2023-00001092	abcd1234567	No	Treated Offshore	MC2023-00001085	22/06/2023 2:01 PM	<div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">View details</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 2px;">Delete</div> <div style="border: 1px solid black; padding: 2px;">Edit</div>

Tips and troubleshooting



ICS holds and messages

- If you have a **AIQIS SEASONAL PEST HOLD (SPHOLDM)** and you receive a message in ICS directing you to lodge an MC declaration, you will not be able to move your container until a declaration has been completed. There is no way to have this hold lifted without a MC declaration. If you have lodged an MC declaration and ICS is still showing this message, please check that your declaration has the correct vessel, voyage and container information as what has been declared in ICS. If this information differs, please see the ['what happens if I've made a mistake'](#) section.

Supplementary Information YES Prev Page Next

Impediment Details AIQIS SEASONAL PEST HOLD

BMSB RISK: MASTER CONSOLIDATOR MUST LODGE A SEASONAL PEST DECLARATION
 WWW.AGRICULTURE.GOV.AU/BMSB

The following container is held for BMSB seasonal pest measures. The Master Consolidator must lodge a Seasonal Pest Declaration located www.agriculture.gov.au/BMSB. Please disregard if declaration has been submitted and receipt received.

Type	Vers	Workgroup	Task Event	Task Id	Status/Action/Assessment	Creation Date/Time	Due Date/Time	Last Action/Assess User	Supp Ind	Select
RESE	1				HELD	14 APR 2022 09:20				<input type="checkbox"/>
	1	AIQISDINTER	AIQISIFACE			14 APR 2022 10:41			N	<input type="checkbox"/>
					SPHOLDM	14 APR 2022 10:41		PICBKD		<input type="checkbox"/>
SCS	1					14 APR 2022 09:20				<input type="checkbox"/>
SIA	2					12 APR 2022 09:59				<input type="checkbox"/>
SIAL	2					12 APR 2022 09:59				<input type="checkbox"/>
UARM	1					20 APR 2022 16:25				<input type="checkbox"/>



- If your House Bill (HBOL) is showing a **SEASONAL PEST REFERRAL (SPREF)** message, this is **NOT** a hold. It is a system reference recognising what has triggered the original SPHOLD. Do not contact the department requesting that the SPREF be lifted, it cannot be lifted as it is not a hold. Please check ICS to ensure that there are no other ABF or AQIS holds as this is usually what is holding your HBOL if your container has a CONDCLEAR or SUBUBMOV.

Supplementary Information YES Prev Page Next

Impediment Details AQIS SEASONAL PEST REFERRAL

Type	Vers	Workgroup	Task Event	Task Id	Status/ Action/ Assessment	Creation Date/Time	Due Date/Time	Last Action/ Assess User Id	Supp Ind	Select
▶ SCRL	2				CLEAR	12 APR 2022 16:23				<input type="checkbox"/>
	2	AQ GAS GOV	APMATCH	[REDACTED]		12 APR 2022 16:23			N	<input type="checkbox"/>
					SPREF	12 APR 2022 16:23		PICBKD		<input type="checkbox"/>
SCR	2					12 APR 2022 16:23				<input type="checkbox"/>
SIA	1					13 APR 2022 11:16				<input type="checkbox"/>

- If your FCL is showing a **CONDITIONAL RELEASE** message, your container is subject to department intervention outlined in the noted entry. Your conditional release will clear once you have completed all onshore interventions and receive a final release.

Supplementary Information YES Prev Page Next

Impediment Details CONDITIONAL RELEASE

Movement allowed to nominated Biosecurity approved premise pending Dept. of Agriculture action Q [REDACTED]. Container to remain seals intact, deconsolidation NOT PERMITTED

Type	Vers	Workgroup	Task Event	Task Id	Status/ Action/ Assessment	Creation Date/Time	Due Date/Time	Last Action/ Assess User Id	Supp Ind	Select
▶ SCRL	1				HELD	14 APR 2022 04:25				<input type="checkbox"/>
	1	AQISINTER	AQISIFACE	[REDACTED]	ACQUIT	19 APR 2022 10:36		SYSTEM	N	<input type="checkbox"/>
	1	AQISINTER	AQISIFACE	[REDACTED]		19 APR 2022 10:36			N	<input type="checkbox"/>
					COND RELS	19 APR 2022 10:36		PICBKD		<input type="checkbox"/>
SCR	1					14 APR 2022 04:25				<input type="checkbox"/>
SIA	1					13 APR 2022 11:16				<input type="checkbox"/>
SIAL	1					13 APR 2022 11:16				<input type="checkbox"/>

- If your FCL is showing a **AQIS GAS HOLD** message, your container is subject to Giant African Snail measures, this is not BMSB related. These holds cannot be lifted by the BMSB Processing Team, and your container will be held until the risk has been investigated and/or mitigated by the Container NCC team (containerncc@aff.gov.au).



Consolidated Status HELD	Underbond Conditions	
	Border	AQIS
	Cargo Report Evaluated NO	Cargo Report Evaluated NO
	Import Declaration Evaluated N/A	Import Declaration Evaluated N/A
	Import Declaration Paid N/A	
	Cargo Report SAC NO	
	Supplementary Information YES	
Impediment Details AQIS GAS HOLD	Prev Page Next	

FIXLOC direction

If you receive a FIXLOC direction for your container via AIMS, you will need to contact BMSBprocessing@aff.gov.au with the location you have nominated, and the entry number associated, noting that you may need to change your AA nomination to one that has been approved to carry out the required onshore intervention. This cannot be fixed via the online portal or by lodging amended or additional declarations.

My container is still held in ICS after declaration lodgement

If you have lodged your declaration, please wait up to an hour for messaging to update in ICS. If you have waited and the hold still has not been lifted, please log back into the MC portal and review your declaration. In most cases, a hold not lifting is due to the Vessel ID and/or the Voyage ID not matching what has been reported in ICS. If this is the case, please see the '[what happens if I've made a mistake](#)' section. If the details in your lodgement are correct and your container is still held, please contact BMSBprocessing@aff.gov.au to investigate further.

Please note that this is the only team that can advise and /or have this removed. DO NOT contact multiple areas requesting a release, this only clogs up mailboxes, which in turn delays triaging and responses to other clients.

Changing container cargo type from LCL to FCL in ICS

Once a cargo type is reported in ICS as an LCL, an SPHOLD will be placed on the container. If the cargo type is amended to an FCL/FCX, the SPHOLD will remain at the container level even after the LCL report has been withdrawn. The system will not automatically lift the hold. If this occurs, please email BMSBprocessing@aff.gov.au with your OBOL verifying the FCL cargo type, to have the hold lifted.

FID lodgements

If your container has been selected for a Full Import Declaration (FID) assessment or you have lodged an "unknown" declaration type, then your container will require assessment upon lodgement of all FIDs within the container via ICS. It is important to check that all import declarations have been lodged and all house bills (HBOLS) are linked to their parent bills (PBOLS) via ICS *before* contacting the department to progress with assessment. Assessment cannot be completed until all HBOLS and PBOLS have been accounted for via reporting. HBOLS that are out of scope due to being an Unaccompanied Personal Effects (UPE) or a Self-Assessed Clearance (SAC), will need to have the relevant indicators selected in ICS to be exempted from this requirement. If the entire container is out of scope due to being UPEs or has been shipped out of season and you have received a FID assessment direction, please contact BMSBprocessing@aff.gov.au with relevant supporting documents to verify exemption from FID assessment requirements.



Unaccompanied Personal Effects (UPEs)

Household goods and personal effects imported as unaccompanied personal effects, and that are categorised as target high risk goods will not be subject to mandatory treatment requirements if they are imported under the B534 form and reported using customs tariff chapter 99. However, goods required to be reported under a Full Import Declaration (FID), for example, motor vehicles and / or goods that do not meet the customs criteria of UPEs and must be reported separately under a different tariff, will require mandatory BMSB treatment either offshore or onshore (if permitted).

Changes to BMSB treatment rates to include timber

Occasionally goods being imported will require onshore treatment for BMSB *and* treatment to address commodity concerns, like timber. If this is the case, once you have lodged your declaration you will have to contact BMSBprocessing@aff.gov.au to amend the automated direction as this cannot be done via the portal. It is important that the rate gets changed to meet the higher requirements of the timber concern otherwise your goods will be subject to a second treatment as the BMSB rate does not meet the timber requirements.

Payments against entries

If you or your company do not have an account with the department, you will be required to pay your outstanding assessment/inspection charges prior to release, treatment, or inspection. You will receive a pending payment direction with instruction on how to pay. Once payment has been made, please contact BMSBprocessing@aff.gov.au to finalise and/or receive your next direction, ensuring that the entry number you have paid is quoted in the subject field. Payments are processed by another department and the BMSB processing team cannot access this system, so it is important that you contact us to inform that payment has been made.

Treatment certificates

It is important that when you lodge a treatment certificate with your declaration that it matches the information that the treatment provider has lodged. If this information does not match or the treatment provider has not lodged your treatment to the department, your container will be directed for an assessment by an officer. If this becomes an ongoing issue, the department suggests contacting your treatment provider for advice on how they are lodging their certificate information. Matching your lodgement to the treatment providers lodgement will enable system matching and alleviate delays due to officer intervention.

If you have received a direction stating that your certificate cannot be validated, and to contact your treatment provider to lodge the certificate with the department, it is important that you contact BMSBprocessing@aff.gov.au once you have confirmation that your certificate has been lodged. The processing team does not get notifications of certificate lodgements, it is important to follow up any outstanding certificate lodgements and inform the processing team when the assessment can be completed on the container.

Supporting documents

At a minimum, a manifest is required to be submitted with your declaration. It is highly recommended a BOL with a Shipped on Board date and any or all relevant HBOLS be lodged with every declaration to enable timely assessment and alleviate the need for additional document requests. Please note that the more individual documents that are uploaded the more time it takes to assess. A good process to follow is to break documents up into categories and upload as combined documents i.e.,

Attachment 1) Manifest that includes HS codes and country of origin for all HBOLS,

Attachment 2) Bill of Lading with Shipped-on Board date,



Attachment 3) ALL relevant house bills with HS codes and/or country of origin (combined into the one document preferably in the order of the manifest) to support manifest,

Attachment 4) ALL sealing declarations (if relevant),

Attachment 5) ALL NUFT declarations (if relevant),

Attachment 6) Any other information that may be relevant to your container.

DO NOT lodge treatment certificates anywhere other than the treatment section.

Whilst these document requirements are not compulsory, it will greatly aid the timely assessment and ultimate clearance of all containers lodged via the Master Consolidator Portal.

Useful Information

MC – Master Consolidator

MC DEC – Master Consolidator Declaration

AIMS – Agriculture Import Management System

BOL – Bill of Lading

HBOL – House Bill of Lading

PBOL – Parent Bill of Lading

ICS – Integrated Cargo System

GAS – Giant African Snail

HPP – Hitchhiker Pest Policy

MC ID – ID registered to MC

FID – Full Import Declaration

SOB – Shipped-on Board

OBOL – Ocean Bill of Lading

FCL – Full Container Load

LCL – Less than a Container Load

FAK – Freight of All Kinds

CAL – Country Action List

Contact Information

Queries relating to Master Consolidator Declarations for LCL and FAK consignments lodged via the Master Consolidator Online Declaration Form should be directed to bmsbprocessing@aff.gov.au. This includes, but is not limited to, additional documents, hold issues, payment notifications, duplicate and withdrawn entries.

Queries relating to BMSB seasonal measures can be directed to the Hitchhiker Pests Policy (HPP) Team via SPP@aff.gov.au.

Queries relating to **onshore** BMSB treatments and providers should be directed to treatments@aff.gov.au.

Queries relating to **offshore** BMSB treatments and providers should be directed to BMSBtreatments@aff.gov.au.

Queries relating to BMSB inspections should be directed to the inspection support mailbox or the post inspection support mailbox in the state of inspection. HPP, Treatments and the BMSB Processing teams **cannot** action these queries nor can they approve special arrangements. Please call **1800 900 090**.

Please **do not** email multiple departmental mailboxes with the same query or information as this only serves to clog our mailboxes leading to delays in triaging and responding to other clients.

Please **do not** email any departmental mailbox that is not relevant to your query. These emails will not be answered.

Please **do not** send multiple emails about the same issue/query without waiting for a response. Although these mailboxes are constantly monitored, they do become extremely busy, and a response may take time. We



understand that your time and goods are important, but emailing multiple times only serves to clog our mailboxes, leading to delays in triaging and responding to you and other clients.

See. Secure. Report.

Seen something unusual? Report it, even if you are not sure.

Pests and diseases can spread quickly over large distances, so it is essential that you report what you find as soon as possible.

If you see something that could have entered Australia with imported goods, secure the goods and report it by phoning **1800 798 636** or completing the [online form](#) available on our webpage.

Further Information

Visit agriculture.gov.au/BMSB to:

- [find seasonal measures for BMSB](#)
- [find and complete the BMSB Master Consolidator declaration form](#)
- [register for MC ID](#)

Visit the [Hitchhiker pest webinar](#) series available at agriculture.gov.au (search for Australian Biosecurity series).

Visit agriculture.gov.au/subscribe to subscribe to the [newsletter](#) and [Industry Advice Notices](#) to keep up-to-date on the changes to import requirements, including updates to BMSB seasonal measures.

Acknowledgement of Country

We acknowledge the Traditional Custodians of Australia and their continuing connection to land and sea, waters, environment and community. We pay our respects to the Traditional Custodians of the lands we live and work on, their culture, and their Elders past and present.

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