



20 June 2019

## **Industry Advice Notice**

### **Implementation of new Official Marks – bolt seals and tamper-indicative seals**

#### **1. Purpose**

This Industry Advice Notice (IAN) provides further information on the implementation of the new official marks – bolt seals and tamper-indicative seals, advice on ordering the new seals, and instructions on the disposal of the old seals.

An initial IAN was distributed on 14 May 2019 (**Attachment A**), providing some preliminary information on the change and should be read in conjunction with this notice.

#### **2. Scope**

This notice applies to all clients using bolt seals and tamper-indicative seals issued by the department.

#### **3. Background**

Following a tender process, a change in appearance of bolt seals and tamper-indicative seals will occur. The implementation date for these changes is **1 August 2019**. The existing bolt seal and tamper-indicative seal must cease being applied at close of business **31 July 2019**.

All consignments with a health certificate dated on or after 1 August must be accompanied by the new seals.

#### **4. Ordering New Seals**

Orders for the new seals can now be placed. The seals will be dispatched as soon as possible. The department encourages you to place your orders as soon as practical to facilitate their swift dispatch.

A copy of the ordering form is found at **Attachment B**. Completed forms should be sent to the following regional office for action:

North East Region (Brisbane)

Email: [Northeastmeatstores@agriculture.gov.au](mailto:Northeastmeatstores@agriculture.gov.au)

Post: PO Box 222, Hamilton Central, QLD 4007

Ensure the new seals remain segregated until they are required on 1 August onwards.



**Australian Government**  
**Department of Agriculture**

**5. Disposal of Old Seals**

All use of the old seals must cease on close of business **31 July 2019**.

For Establishments with a permanent departmental officer present

The seals must be secured once not in use, reconciled, and destroyed under the supervision of the authorised officer, such as the On Plant Veterinarian. The seals can be 'destroyed' by locking the mechanism, to ensure they cannot be used, or in any way deemed satisfactory by the departmental officer.

Record the details of the destruction and email the Destruction certificate at **Attachment C** to [northeastmeatstores@agriculture.gov.au](mailto:northeastmeatstores@agriculture.gov.au).

For Establishments with **no** permanent departmental presence

Please organise for the return of the seals to the North East Region office (details as above).



**Attachment A – Initial Industry Advice Notice dated 14 May 2019**

14 MAY 2019

## **Industry Advice Notice**

### **Changes to appearance of Australia's Official Marks – bolt seals and tamper-indicative seals**

#### **1. Purpose**

This notice provides notification of a change in the appearance of official marks – bolt seals and tamper-indicative seals, a change to the unique seal identification number, and advice of the new seals implementation date.

#### **2. Scope**

This notice applies to all clients receiving export certification services from the department. **3.**

#### **Background**

Following a recent tender process, a change in appearance of bolt seals and tamper-indicative seals will occur (please see point **6. Seals** for example).

Currently, the unique seal number printed upon each bolt seal and tamper-indicative seal includes an 'A' at the start of each number, however the 'A' is not reflected on the health certificate. The 'A' will not be printed on the new seals, aligning the physical seal number with the seal number printed on the health certificate.

The implementation date for these changes is **1 August 2019**. The existing bolt seal and tamper-indicative seal must cease being applied on **31 July 2019**.

The department will be notifying trading partners of the upcoming changes, including the appearance of the seals and removal of the 'A' in each seal number, to facilitate a smooth transition and prevent any disruptions to trade.

#### **4. Responsibilities**

Further information regarding the ordering of new seals and correct destruction procedure of current seals from 1 August 2019 onwards will be provided shortly.

Establishments are advised to ensure adequate stock levels of current seals to see through exports until 31 July 2019.



## Definitions

The following table defines terms used in this notice.

Term	Definition
Official Mark – Tamper-Indicative Seal	<p>As defined in the <i>Export Control (Prescribed Goods – General) Order 2005</i>, Part 13:</p> <p><b>13.10A Declaration of official mark—tamper-indicative seal</b></p> <p>For the purposes of the definition of <b>official mark</b> in section 3 of the Act, a seal that:</p> <ul style="list-style-type: none"><li>(a) is a tamper-indicative metal strap seal that can be secured in a loop by inserting one end of the seal into or through a protected locking mechanism on the other end; and</li><li>(b) complies with ISO 17712:2013 <i>Freight containers—Mechanical seals</i> published by the International Organization for Standardization; and</li><li>(c) carries the words “Australian Government”; and</li><li>(d) carries a unique number, or a combination of letters and numbers, provided to the manufacturer of the seal by the Department;</li></ul> <p>is an official mark.</p>
Official Mark – Bolt Seal	<p>As defined in the <i>Export Control (Prescribed Goods – General) Order 2005</i>, Part 13:</p> <p><b>13.11A Declaration of official mark—bolt seal</b></p> <p>For the purposes of the definition of <b>official mark</b> in section 3 of the Act, a seal that:</p> <ul style="list-style-type: none"><li>(a) is a high security bolt seal; and</li><li>(b) complies with ISO 17712:2013 <i>Freight containers—Mechanical seals</i> published by the International Organization for Standardization; and</li><li>(c) carries the words “Australian Government”; and</li><li>(d) carries a unique number, or a combination of letters and numbers, provided to the manufacturer of the seal by the Department; and</li><li>(e) is coated with green or blue plastic;</li></ul> <p>is an official mark.</p>



**6 . Appearance of the new seals**



**Attachment B – Order Form**

 <p><b>Australian Government</b> <b>Department of Agriculture</b></p> <p><b>2019 Security Seal Order Form</b></p>		<p><i>Control Number (Department use only)</i></p>			
Requisitioning Officer Printed Name: ..... Signature: ..... Date: .....		Establishment No. Delivery Address		<p><i>Department Use Only:</i></p>	
Ident. No	Description of Item/s	UOI	Quantity Required	Quantity Issued	Quantity to follow
Insp21	Bolt seal – green (supplied in boxes of 200)	BOX			
Insp21	Bolt seal – blue (supplied in boxes of 200)	BOX			
	<i>Serial No's:</i>				
Insp22A	Tamper-indicative seal (supplied in boxes of 1000)	BOX			
	<i>Serial No's:</i>				
<p><b>Department use only</b> <b>Authority for Issue</b></p> Printed Name: ..... Signature: ..... Date: .....		<p><b>Department use only</b> <b>Consignment Details</b></p> Cons. # ..... Date: .....		<p><b>Receipt is acknowledged</b></p> Printed Name: ..... Signature: ..... Date: .....	

Scan and email order form to Departmental Stores [northeastmeatstores@agriculture.gov.au](mailto:northeastmeatstores@agriculture.gov.au)

When seals are received by the establishment, quantity and serial numbers received must be checked against a copy of the processed order form and signed by an Authorised Signatory of the establishment and returned to the Department Authorised Officer.

Seals must only be used by the establishment on the Order Form. Seals must not be used at any other establishment or by any person who is not authorised.



**Attachment C - Destruction Certificate**

<b>DESTRUCTION CERTIFICATE</b>	
<b>Department of Agriculture</b> <b>Accountable seal</b>	
<b>Destruction Certificate</b>	
<b>Declaration of destruction:</b>	
Seal description:	Serial Numbers:
<b>The above seals were destroyed by:</b>	
Signature of employee:	
Printed Name:	
<b>In the presence of:</b>	
Signature of employee:	
Printed Name:	
Date destroyed:	____/____/____
<b>For office use only:</b>	
Acknowledgement of destruction :	
Printed name:	
Date:	____/____/____

**Email Destruction Certificate to [northeastmeatstores@agriculture.gov.au](mailto:northeastmeatstores@agriculture.gov.au)**