

MERIT Ready Reckoner V3 Regional Land Partnerships – Project Services

GUIDANCE FOR DATA ENTRY

- > ~ represents the reporting fields that may be optional depending on the item picked in the previous field (usually used for "(if other)".
- > Where "(If Other)" references are made; the free text option allows you to add multiple items as listed in the previous Type field (please use a similar style to this Type field's dropdowns or add new descriptions).
- > <u>Underlined reporting fields</u> represent the field requirement under the "Comment" column.
 > Mapping FENCES Must be drawn with a line and a polygon (to calculate both length and area). The line and polygon may be separate areas or the same (see RLP MERIT user guide; '12. Map an area' available soon).
- > Mapping requirements are based on the Department's "On-ground investment location data capture, management and sharing standards V1.0".

WHS Requirements Tell us whether your WHS requirements are being maintained and continue to comply with Section 44 of the Services Agreement.	hether your WHS requirements are being maintained and continue		It is a requirement for WHS procedures to be maintained and updated when necessary.
	 Please enter the reason(s) the WHS requirements were not met. 	 Free Text (300 characters) 	
Project change management	 Do you have a variation request currently in progress with the Dept* 	• Dropdown	
	If yes, please provide details of the change required.*	Free text (300 characters)	
	Are further changes to the project MERI Plan or Project Work Order required?*	 Dropdown 	
	If yes, please provide a succinct summary of the change required and reasons	 Free text (300 characters) 	
	below.*		

Project Service	Output measure (payment measures)	Mapping requirements	Reporting fields (*) refers to mandatory fields in MERIT	Field Options	Comment	Assurance Guide - Document/s that may be attached to MERIT for Contrac Assurance or Auditable Outputs purposes
ollecting, or synthesising aseline data ell us how many types of data sets	Number of baseline data sets collected	N/A	 Number of baseline data sets collected and/or synthesised* 	Number Field	 <u>Comments</u>* - List the types of data sets used for this RLP project. 	Primary Evidence: • Report / Summary
ou collected and/or synthesised.	and/or synthesised		• Comments*	Free text - 500 characters	Can Attach multiple documents by adding a row.	Field survey sheetsData spreadsheet
			Available Evidence	Free text		• Invoice / Receipt
			Evidence of Service Delivery	Attach Document button.		Mapping (survey sites)
						Supporting Information: • Planning / Methodology document • Agreement/Contract • Staff/Task allocation documen
ommunication materials ell us how many unique ublications you have produced.	Number of communication		Type of communication material published*	• Dropdown	Can add row for each type of communication material published.	Primary Evidence: • Copy of communication materials
	materials published		• Type of communication material published (if Other)*~	Free text - 100 characters	Can upload bulk data for this service using an excel table. Purpose of communication material* (e.g. public awareness, warnings, advertisements) Can Attach multiple documents by adding a row	Invoice / ReceiptPhotos
			Number of communication materials published*	Number Field		Supporting Information: • Agreement / Contract • Correspondence • Staff / Task allocation document
			Purpose of communication material*	Free text - 300 characters		
			Available Evidence	Free text		
			Evidence of Service Delivery	Attach Document button		
ommunity / stakeholder ngagement ell us about the events you	Number of field daysNumber of training /	• N/A	 Type of Community / Stakeholder engagement Activity* 	Dropdown	 Can add row for each Type of Community /Stakeholder engagement. Can upload bulk data for this service using an excel table. Can add an image/photo. 	Primary Evidence:
provided and which stakeholder groups participated.	workshop eventsNumber of conferences / seminars	vorkshop events Number of conferences /	Number of Community / Stakeholder engagement type events*	Number field		
	Number of one-on-		Purpose of engagement*	free text - 300 characters	Purpose of engagement*	• Photos
	one technical advice interactions		 Number of communities or groups engaged* 	Number Field	(e.g. public awareness, new program) Can Attach multiple documents by adding a row	Supporting Information:
	Number of on-ground trials /	Number of on-ground rials / lemonstrations	Total number of attendees/participants*	Number Field		Planning / Methodology documentCopy of communication materials (advertising event)
	demonstrations		Number of Indigenous attendees/participants	Number Field		Staff / Task allocation document

Project Service	Output measure (payment measures)	Mapping requirements	Reporting fields (*) refers to mandatory fields in MERIT	Field Options	Comment	Assurance Guide - Document/s that may be attached to MERIT for Contra Assurance or Auditable Outputs purposes
	Number of on-ground works		Number of farmers attending/participating	Number Field		
			Industry type engaged*	Dropdown	1	
			Available Evidence	Free text		
			Evidence of Service Delivery	Attach Document button		
ontrolling access	Number of structures	> 1:1,000	Number of structures installed*	Number field	Please attach mapping details*~	Primary Evidence:
ell us about the structures you have stalled to control access and any ff-site areas showing evidence of	installed • Length (km) installed	> Map the infrastructures.	Site/s where access has been controlled*	Mapping link with auto- calculated figures.	(Displays if Actual/Invoiced area differ by more than 10% to mapped	Completed Site/Activity AssessmentReport Summary
ing protected by this action.	Area (ha) where		 Please attach mapping details*~ 	 Attach Document button~ 	 Reason for actual/invoiced area being different to mapped amount*~ (Displays if 	 Invoice/Receipt
	access has been		Actual length (km)/area (ha) where access	Number Field (to correct		Photos
	controlled		has been controlled*	calculated figure/s).		 Mapping
			Reason for actual area being different to	• Dropdown/Comment~- 300	Actual/Invoiced area differ by more	Supporting Information:
			mapped amount*~	characters	than 10% to mapped area)	Supporting Information: • Planning / Methodology document
			Area (ha)/Length (km) invoiced*	Number Field (to correct saleulated figure (s)	Can add row for each type of	Agreement/Contract
			Reason for invoiced amount being	calculated figure/s).Dropdown/Comment~- 300	access control installed.	Approval/Permit
			different to actual amount*~	characters	• (Multiple sites may be included).	 Document detailing purpose, type, methods, results, outcome,
			Site/s protected by access control	Mapping link with auto-	Can upload bulk data for this	recommendations
			structures	calculated figures	service using an excel table.	
			Type of access control installed*	Dropdown	Can add an image/photo.	
			Type of access control installed (if other)*~	Free text - 100 characters	 Control objective* should outline the reason for this work and list any species being protected. Can list 	
			Control objective*	Free text - 300 characters	multiples by "scientific name	
			Available Evidence	Free text - 300 characters	(common name). Multiple species	
			Evidence of Service Delivery	Attach Document button~	should be separated by semicolons	
			·		Can attach document	
ontrolling pest animals	Area (ha) treated for	• > 1:10,000, or	Initial or follow-up control?*	Dropdown	 Please attach mapping details*~ 	
ndertaken to control pest animals	pest animals – initial	greater, as	Sites where pest control was undertaken*	Mapping link with auto-	 (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped 	Primary Evidence:
ross the mapped area, and your pjective.	Area (ha) treated for	appropriate		calculated figures.		Completed Data spreadsheet
	pest animals - follow- up	> Map paddocks or landscapes which	 Please attach mapping details*~ 	Attach Document button~		Site/Activity AssessmentReport SummaryInvoice/Receipt
	uρ	are subject to	 Actual Area (ha) created for pest animals* 	Number Field (to correct		
		management	a Descen for actual area being different to	calculated figure/s).	amount*~ (Displays if	• Photos
		practice change. For	 Reason for actual area being different to mapped amount*~ 	 Dropdown/Comment~- 300 characters 	Actual/Invoiced area differ by more	Mapping
		larger areas make	Actual length (km) created for pest	Number Field (to correct	than 10% to mapped area)	
		separate polygons	animals*	calculated figure/s).	Can add section for initial or follow-	Supporting Information:
		for areas with	Reason for actual area being different to	• Dropdown /Comment~- 300	up (Multiple sites may be included).	 Planning / Methodology document
		different methods or intensities of	mapped amount*~	characters	Can add row for each target pest species (relevant to the	Agreement/Contract
		management	 Invoiced Area (ha) treated for pest 	 Number Field (to correct 	sites provided in this section's	Staff/Task allocation document
			animals*	calculated figure/s).	map).	 Document detailing purpose, type, methods, results, outcome, recommendations
			Reason for invoiced amount being different to actual amount*	• Dropdown/Comment~- 300	Can upload bulk data for this	Photo monitoring
			different to actual amount*~Invoiced length (km) treated for pest	charactersNumber Field (to correct	service using an excel table.	 map of photo monitoring sites
			animals*	calculated figure/s).	 Can add an image/photo. 	 photos to have dates /GPS data
			Reason for invoiced amount being	 Dropdown /Comment~- 300 	• <u>Treatment objective</u> * should	photos are clearly taken at same angle, direction height
			different to actual amount*	characters	outline the reason for this work.	 document outlining observations from photo monitoring
			Target pest species*	Type to search species	Can Attach Document	 online maps of project sites
			Type of control*	Dropdown	1	 records of GPS points
			Type of control (if Other)*~	Free text - 100 characters	1	Hard copy maps with notations
			Treatment objective*	Free text - 300 characters	1	Project plans
			Individuals or colonies?*	Dropdown	1	 document outlining what, where, how and why Schedules drafted on whiteboard/notice boards
			Number of individuals or colonies	Number field	1	Schedules dialied on whiteboard/hotice boards
			removed/destroyed*			
			Available Evidence	Free Text		
	İ		Evidence of Service Delivery	Attach Document button~		

Project Service	Output measure (payment measures)	Mapping requirements	Reporting fields (*) refers to mandatory fields in MERIT	Field Options	Comment	Assurance Guide - Document/s that may be attached to MERIT for Contract Assurance or Auditable Outputs purposes
Developing farm/project/site management plan Tell us about the management plans being developed or revised, across the mapped area.	 Number of farm/project/site plans developed Area (ha) covered by plan 	> 1:10,000, or greater, as appropriate > Map paddocks or landscapes which are subject to management plans.	 Are these plans new or revised* Type of plan* Type of plan (if Other)*~ Number of plans developed* Site/s covered by plan/s*~ Please attach mapping details*~ Actual Area (ha) covered by plan/s* Reason for actual area being different to mapped amount*~ Invoiced Area (ha) covered by the plan* Reason for invoiced amount being different to mapped amount*~ Species and/or Threatened ecological communities covered in plan* Available Evidence Evidence of Service Delivery 	 Dropdown Free text - 300 characters Number Field Mapping link with autocalculated figures. Attach Document button Number Field (to correct calculated figure/s). Dropdown/Comment - 300 characters Number Field (to correct calculated figure/s). Dropdown/Comment - 300 characters Free text - 300 characters Free text Attach Document button 	 Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add row for New / Revised plans. (Multiple sites may be included). Can upload bulk data for this service using an excel table. Species and/or Threatened ecological communities covered in plan* allows species by "scientific name (common name). Multiple species should be separated by semicolons ";". 	Report/SummarySupporting Information:Correspondence
Debris removal Tell us about the actions you have undertaken to remove debris from land and/or water systems in the mapped area.	Area (ha) of debris removal	> 1:1,000 > Map the area where debris removal has been carried out.	 Initial or follow-up activity?* Site/s where debris removal was implemented*~ Please attach mapping details*~ Actual Area (ha)/length (km) of debris removed Reason for invoiced amount being different to mapped amount*~ Invoiced Area (ha) of debris removed Reason for invoiced amount being different to actual amount*~ Type of debris removed* Weight (tonnes) of debris removed Volume (m3) of debris removed Available Evidence Evidence of Service Delivery 	Dropdown Mapping link with autocalculated figures. Attach Document button~ Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Dropdown/Comment~- 300 characters Dropdown/Comment~- 300 characters Number Field Number Field Free Text Attach Document button~	 Can attach document. Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add row for initial or follow-up (Multiple sites may be included). Can upload bulk data for this service using an excel table. Can attach document 	Primary Evidence: Site/Activity Assessment Report Summary Invoice/Receipt Photos Mapping Supporting Information: Planning / Methodology document Agreement/Contract Copy of communication materials Staff/Task allocation document Document detailing purpose, type, methods, results, outcome, recommendations online maps of project sites records of GPS points Hard copy maps with notations Project plans
Erosion management Tell us about the area affected by erosion, methods used to control or avoid erosion across the mapped area, and any areas that have benefitted from this work.	Area (ha) of erosion control Length (km) of stream/coastline treated for erosion	> As appropriate > 1:1,000, Map active gully and streambank being stabilised. > 1:10,000, Map paddocks or other areas where action is being taken.	 Initial or follow-up activity? Site/s where erosion is evident*~ Site/s of erosion control*~ Please attach mapping details*~ Actual Area (ha)/length (km) of erosion control* Reason for actual area being different to mapped amount*~Site/s of erosion control* Invoiced Area (ha)/length (km) of erosion control* Reason for invoiced amount being different to actual amount*~ Number of erosion control structures installed* 	 Dropdown Mapping link with autocalculated figures. Mapping link with autocalculated figures. Attach Document button~ Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Number Field (to correct calculated figure/s). Number field 	 Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add row for initial or follow-up (Multiple sites may be included). Can upload bulk data for this service using an excel table. Can add an image/photo. Can attach Document 	Invoice/ReceiptPhotosMapping

Project Service	Output measure (payment measures)	Mapping requirements	Reporting fields (*) refers to mandatory fields in MERIT	Field Options	Comment	Assurance Guide - Document/s that may be attached to MERIT for Contract Assurance or Auditable Outputs purposes
			Type of treatment method*	Dropdown/Free Text		records of GPS pointsHard copy maps with notations
			Please map any off-site area/s if they benefitted from this erosion management activity	 Mapping link with auto- calculated figures 		 Project plans document outlining what, where, how and why Schedules drafted on whiteboard/notice boards
			 Please describe evidence of off-site benefits 	Free text - 300 characters		Solication and the solication an
			Available Evidence	Free text		
			Evidence of Service Delivery	 Attach Document button~ 		
Establishing and maintaining feral-free enclosures Tell us about the actions you have		> 1:10,000, or greater, as appropriate	Newly established or maintained feral free enclosure?*	Dropdown	 Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area 	Primary Evidence: • Site/Activity Assessment completed
undertaken to protect native species or control feral species across the mapped area.	enclosures	> Map paddocks or landscapes which are subject to agreements.	 Number of feral free enclosures* Number of days maintaining feral-free enclosures* 	Number fieldNumber field (0.5 = half day)		Maintenance schedulesReport SummaryInvoice/Receipt
	maintaining feral-free enclosures		Site/s of feral free enclosures*~	Mapping link with auto- calculated figures.	being different to mapped amount*~ (Displays if	PhotosMapping
			Please attach mapping details*~	Attach Document button~	Actual/Invoiced area differ by more than 10% to mapped area)	Supporting Information:
			Actual Area (ha) of feral-free enclosures*	Number Field (to correct calculated figure/s).	Can add section for Newly established or maintained	Planning / Methodology documentAgreement/Contract
			Reason for actual area being different to mapped amount*~	Dropdown/Comment~- 300 characters	feral free area. (Multiple sites may be included). • Can add row for each targeted species (relevant to the sites provided in this section's map).	 Staff/Task allocation document Approval/Permit Document detailing purpose, type, methods, results, outcome, recommendations Photo monitoring map of photo monitoring sites
			 Invoiced Area (ha) of feral-free enclosures* Reason for invoiced amount being different to actual amount*~ 	 Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters 		
			Targeted species being protected*	Type to search species	Can upload bulk data for this service using an excel table.	photos to have dates /GPS dataphotos are clearly taken at same angle, direction height
			Targeted feral species being controlled*	Free text - 300 characters	 Add a new feral free area. Can add an image/photo. Can add Document 	 document outlining observations from photo monitoring
			Individuals or Populations?*	Dropdown		online maps of project sites
			Number of populations (or individuals) protected within feral free enclosures*	Number field		records of GPS points
			Available Evidence	Free Text		
			Evidence of Service Delivery	Attach Document button~		
stablishing and maintaining preeding program	Number of breeding	> 1:1,000, or greater as		Dropdown	Can add section for either:	Primary Evidence:
ell us about the breeding programs ndertaken across the mapped area.	populations	appropriate > Map any breeding	Is this a newly established or maintained breeding program?*	• Dropdown •	- Ex-situ / In-situ, or - Newly established / Maintained	 Completed Data spreadsheet Maintenance schedules Site/Activity Assessment
	 Number of days maintaining breeding 	facility, or patches where several nest	Number of breeding sites created*	Number field	breeding area(Multiple sites may be included).	
	programs	boxes have been installed. Exclude	 Number of days maintaining breeding programs* 	Number field (0.5 = half day)	 Can add row for each targeted species (relevant to the 	 Report Summary Invoice/Receipt Approval/Parmit
		internal streams, roads,	Sites of breeding program*	Mapping link	sites provided in this section's	Approval/PermitPhotos
		built infrastructure etc. where your action won't be applied.	Area (ha) of feral-free enclosures established or maintained	auto-calculated figures	map). • Can upload bulk data for this	Mapping
		won't be applied.	Targeted threatened species*	Type to search	service using an excel table.Can add an image/photo.	Supporting Information: • Planning / Methodology document
			Technique of breeding program*	Dropdown	Can attach Document	Agreement/ContractStaff/Task allocation document
			• Technique of breeding program (if Other)~*	• Free text - 300	-	 Starry rask allocation document Document detailing purpose, type, methods, results, outcome, recommendations
			Individuals or Groups*	Dropdown	1	Photo monitoring
			Number of groups / individuals in breeding program*	Number field		 map of photo monitoring sites photos to have dates /GPS data
			Number of individuals released or established in the wild*	Number field	-	 photos are clearly taken at same angle, direction height document outlining observations from photo monitoring
	i e		COLUMNICA III LIIC VVIIG		_	online maps of project sites

Project Service	Output measure (payment measures)	Mapping requirements	Reporting fields (*) refers to mandatory fields in MERIT	Field Options	Comment	Assurance Guide - Document/s that may be attached to MERIT for Contract Assurance or Auditable Outputs purposes
			Evidence of Service Delivery	Attach Document button~		records of GPS points
Establishing and maintaining agreements Tell us about the agreements being established and maintained, across	agreements as appropria	> 1:10,000, or greater, as appropriate > Map paddocks or	 Agreement type* Type of agreement/s (if Other)* 	Dropdown Comment Free Text – 300 characters	Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area	Primary Evidence: • Agreement/Contract • Report Summary
the mapped area.	agreements	landscapes which are	Established or maintained*	Dropdown		Meeting Minutes
	Number of days	subject to agreements.	Number of agreements*	Number field		Invoice/Receipt
	maintaining agreements		Number of days maintaining agreements (if applicable)	Number field (0.5 = half day)	being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more	Participant register Supporting Information:
			 Site/s where agreements were established* Please attach mapping details*~ 	 Mapping link with auto- calculated figures. Attach Document button~ 	than 10% to mapped area)Can add a row for either:Type of agreement/s*, or	 Planning / Methodology document Agreement/Contract Staff/Task allocation document
			 Actual Area (ha) of site/s agreements* Reason for actual area being different to aligned amount*~ 	 Number Field (to correct calculated figure/s Dropdown/Comment Free Text – 300 characters 	 Established or maintained* (Multiple sites may be included). Can upload bulk data for this service using an excel table. 	 Document detailing purpose, type, methods, results, outcome, recommendations map of photo monitoring sites photos to have dates /GPS data
			 Invoiced Area (ha) of site/s agreements Reason for invoiced amount being 	 Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 	Can Attach Document	 photos are clearly taken at same angle, direction height document outlining observations from photo monitoring online maps of project sites records of GPS points
			different to actual amount*~	characters		
			Available Evidence Fyidence of Service Delivery	Free TextAttach Document button~		
Establishing monitoring	Number of	N/A	 Evidence of Service Delivery Type of monitoring regime* 	Attach Document button Dropdown	Can add row for	Primary Evidence:
regimes Tell us about the monitoring regimes	monitoring regimes	Established or maintained?*	Dropdown	 - Type of monitoring regime, OR Planning/Methodology document e.g. man 	Planning/Methodology document e.g. management plan	
being established and maintained.	establishedNumber of days		Number of monitoring regimes*	Number field	 Can upload bulk data for this service using an excel table. Can add an image/photo. Report Summary Invoice/Receipt Photos 	Completed Data spreadsheet Report Summary
	maintaining monitoring regimes		Number of days maintaining monitoring regimes*	Number field (0.5 = half day		• Photos
			Monitoring regimes objective	Free text - 500 characters	 Monitoring regimes objective* should describe what information 	Mapping
			Available Evidence	Free Text	these monitoring regimes will	Supporting Information:
			Evidence of Service Delivery	• Attach Document button~		Correspondence
Farm management survey Tell us about farm management surveys being conducted as part of	Number of farm management surveys	N/A	Baseline survey or indicator (follow up) survey?*	Dropdown	Can add row for baseline or indicator (can list multiple surveys).	Primary Evidence: • Participant register
the project.	conducted		Number of farm management surveys conducted*	Number field	Can upload bulk data for this service using an excel table.	Completed Data spreadsheetCompleted survey forms
			Number of days spent on these farm management surveys*	Number field (0.5 = half day)	Survey purpose* should outline what management functions the	Report Summary
			Survey purpose	• Free text - 500	survey will aim to capture and how this information will be used. If	Supporting Information: • Planning / Methodology document
			Available Evidence	Free text	applicable list species by "scientific	Correspondence
			Evidence of Service Delivery	Attach Document button~	name (common name). Multiple species should be separated by semicolons ";". • Attach Document	 Staff/Task allocation document Document detailing purpose, type, methods, results, outcome, recommendations Project plans document outlining what, where, how and why Schedules drafted on whiteboard/notice boards
Fauna survey Tell us about the fauna surveys heira conducted across the manned	Area surveyed (ha) (fauna)	> 1:1,000 > Map individual	Baseline survey or indicator (follow up) survey?*	• Dropdown	Please attach mapping details*~ (Displays if Actual/Invoiced area	Primary Evidence: • Field survey sheets
being conducted across the mapped area.	ucted across the mapped (Tauna)		Number of fauna surveys conducted*	Number field	differ by more than 10% to mapped	
	surveys conducted		Date Range*	Free text - 300 characters	area)	Report Summary

Project Service	Output measure (payment measures)	Mapping requirements	Reporting fields (*) refers to mandatory fields in MERIT	Field Options	Comment	Assurance Guide - Document/s that may be attached to MERIT for Contract Assurance or Auditable Outputs purposes
			 Site/s covered by fauna surveys* Please attach mapping details*~ 	 Mapping link with auto- calculated figures. Attach Document button 	Reason for actual/invoiced area being different to mapped amount*~ (Displays if	Invoice/ReceiptPhotosMapping
			Actual Area (ha) covered by fauna surveys*	Number Field (to correct seleviated figure (c)	Actual/Invoiced area differ by mor than 10% to mapped area)	Supporting Information: Planning / Methodology document Agreement/Contract Staff/Task allocation document
			 Reason for actual area being different to mapped amount*~ 	calculated figure/s).Dropdown/Comment~- 300 characters	• Can add section for baseline or indicator survey (Multiple sites may	
			 Invoiced Area (ha) covered by fauna surveys* Reason for invoiced amount being different to actual amount*~ 	 Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters 	be included). Can add row for each target specie in section above (relevant to the sites provided in this section's map).	
			Target Species recorded*	 Type to search species 	Can upload bulk data for this	map of photo monitoring sites
			Survey technique*	Free text - 500 characters	service using an excel table.Can add an image/photo.	 photos to have dates /GPS data
			Individuals or Groups*	Dropdown	Date range* refers to when the	 photos are clearly taken at same angle, direction height document outlining observations from photo monitoring
			 Number of groups / individuals in Fauna Survey* 	Number field	 <u>Date range</u>* refers to when the surveys were conducted. They can be specific dates, dates ranging 	online maps of project sites
			Available Evidence	Free text	from/to, months or seasons.	 records of GPS points
			Evidence of Service Delivery	 Attach Document button∼ 	 <u>Survey technique</u>* refers to the survey design, data you will capture and how it will be used. Attach Document 	
Implementing Fire management actions	management actions	gement greater as appropriate > Map paddocks or landscapes where	Initial or follow-up control?*	• Dropdown	 Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add row for initial or follow-up (Multiple sites may be included). Can upload bulk data for this service using an excel table. Can add an image/photo. Primary Evidence: Site/Activity Assessment Report Summary Invoice/Receipt Copy of communication mater Mapping Supporting Information:	•
Tell us about the fire management actions you have undertaken across the mapped area and any areas that have benefitted from this work.	fire management action		 Area (ha) treated by fire management actions* Please attach mapping details*~ 	 Mapping link with auto- calculated figures. Attach Document button~ 		Report SummaryInvoice/Receipt
			Actual Area (ha)/length (km) treated by management action	Number Field (to correct calculated figure/s).		 Mapping Supporting Information: Planning / Methodology document (e.g. fire management plan) Agreement/Contract Staff/Task allocation document
			Reason for actual area being different to mapped amount*~	• Dropdown/Comment~- 300 characters		
			 Invoiced Area (ha) treated by management action* Reason for invoiced amount being different to actual amount*~ 	 Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters 		
			Type of fire management action*	Dropdown	Attach Document Add a row	photos are clearly taken at same angle, direction height
		Type of fire management action (if Other)~*	Free text - 100 characters	Add a row Attach document	document outlining observations from photo monitoringMapping	
		Please map any off-site area/s if they benefitted from this fire management action	Mapping link with auto- calculated figures		 online maps of project sites records of GPS points Hard copy maps with notations 	
			If off-site area was mapped please provide a description on the evidence available to reflect this benefit.	• Free text - 300 characters		
			Available Evidence	Free Text		
			Evidence of Service Delivery	 Attach Document button~ 		

Project Service	Output measure • (payment measures)	Mapping requirements	Reporting fields • (*) refers to mandatory fields in MERIT	Field Options ●	• Comment	Assurance Guide - Document/s that may be attached to MERIT for Contract Assurance or Auditable Outputs purposes
Flora survey Tell us about the flora surveys being conducted across the mapped area.	Area surveyed (ha) Number of surveys conducted	> 1:1,000 > Map individual survey plot locations	 Baseline survey or indicator (follow up) survey?* Number of flora surveys conducted* Date range* Site/s covered by flora surveys* Please attach mapping details*~ Actual Area (ha) covered by flora surveys* Reason for actual area being different to mapped amount*~ Invoiced Area (ha) covered by flora surveys* Reason for invoiced amount being different to actual amount*~ Target species recorded* Threatened ecological communities (if applicable) Survey technique* Individuals or Groups / individuals in Flora Survey* Available Evidence 	 Dropdown Number field Free text - 300 characters) Mapping link with autocalculated figures. Attach Document button Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Type to search species Free text - 300 characters Free text - 300 characters Dropdown Number field Free text 	 Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add section for Baseline or indicator (Multiple sites may be included). Can add row for each target species in each section. Can upload bulk data for this service using an excel table. Can add an image/photo. Date range* refers to when the surveys were conducted. They can be specific dates, dates ranging from/to, months or seasons. Survey technique* refers to the survey design, data you will capture and how it will be used. Attach document 	Primary Evidence: Completed Field survey sheets Completed Data spreadsheet Report Summary Invoice/Receipt Photos Mapping Supporting Information: Planning / Methodology document Agreement/Contract Staff/Task allocation document Approval/Permit Document detailing purpose, type, methods, results, outcome, recommendations Photo monitoring map of photo monitoring sites photos to have dates /GPS data photos are clearly taken at same angle, direction height document outlining observations from photo monitoring online maps of project sites records of GPS points
Habitat augmentation Tell us about the habitat augmentation actions you have undertaken across the mapped area and areas that have benefitted from this work.	 Area (ha) of augmentation Number of structures or installations 	> 1:10,000, or greater as appropriate > Map paddocks or landscapes where habitat augmentation action is being applied. Or > 1:1,000 > Map patches where several next boxes have been installed. Exclude internal streams, roads, built infrastructure etc. where your action won't be applied.	 Evidence of Service Delivery Initial or follow-up control?* Site/s of habitat augmentation* Initial or follow-up control?* Please attach mapping details*~ Actual Area (ha) /length (km) of habitat augmentation* Reason for actual area being different to mapped amount*~ Invoiced Area (ha) habitat augmentation* Reason for invoiced amount being different to actual amount*~ Number of structures installed* Type of habitat augmentation / installed* Purpose of habitat augmentation* Please map any off-site area/s if they benefitted from this habitat augmentation If off-site area was mapped please provide a description on the evidence available to reflect this benefit. Available Evidence Evidence of Service Delivery 	 Attach Document button~ Dropdown Mapping link with autocalculated figures. Attach Document button Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Number field Dropdown Free text - 100 characters Free text - 300 characters Mapping link with autocalculated figures Free text - 300 characters Free text - 300 characters Free text - Attach Document button~ 	 Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add section for initial or follow-up (Multiple sites may be included). Can add row for each target species in each section (relevant to the sites provided in this section's map). Can upload bulk data for this service using an excel table. Purpose of habitat augmentation* should outline the reason for this work. Attach Document 	 Planning / Methodology document Agreement/Contract Staff/Task allocation document

Project Service	Output measure • (payment measures)	Mapping requirements	Reporting fields • (*) refers to mandatory fields in MERIT	Field Options •	• Comment	Assurance Guide - Document/s that may be attached to MERIT for Contract Assurance or Auditable Outputs purposes
dentifying the location of potential sites Tell us about the potential sites you have identified to deliver your RLP Services and briefly describe the works you will undertake.		N/A	Number of potential sites identified* What have these sites been identified for?* Available Evidence Evidence of Service Delivery	 Number Field Free text - 500 characters Free text Attach Document button~ 	 Can add an image/photo. What have these sites been identified for?* - Provide a brief description of the works you will undertake. (E.g. Potential site for pest control services. Species X; Y; Z needs protection against pigs and feral cats. Aim to use bait). Attach Document 	Primary Evidence: Planning/Methodology document (e.g. management plan) Site/Activity Assessment Report Summary Invoice/Receipt Photos Mapping Supporting Information: Meeting Correspondence Correspondence Agreement/Contract Staff/Task allocation document Approval/Permit Document detailing purpose, type, methods, results, outcome, recommendations Photo monitoring map of photo monitoring sites photos to have dates /GPS data photos are clearly taken at same angle, direction height document outlining observations from photo monitoring online maps of project sites records of GPS points
mproving hydrological regimes Tell us about the treatments Implemented to improve water Imanagement across the mapped Interest and any areas that have Imperited from this work.	Number of treatments implemented to improve water management	As appropriate: > 1:1,000, locations of infrastructure, or > 1:100,000, catchments where water actions have been extensively applied (e.g. reduced grazing pressure).	 Installed or Maintained* Number of treatments implemented to improve water management* Site/s where hydrological regimes are being improved*~ Please attach mapping details*~ Actual Area (ha) /length (km) covering the hydrological regime change Reason for actual area being different to mapped amount*~ Invoiced Area (ha) /length (km) covering the hydrological regime change Reason for invoiced area being different to mapped amount*~ Type of treatment implemented to improve water management* Type of treatment implemented (if Other)~* Hydrological treatment objective* Site/s of catchment being managed as a result of this management action Available Evidence Evidence of Service Delivery 	 calculated figure/s). Dropdown/Comment~ - 300 characters Number Field (to correct calculated figure/s). 	 Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add row for installed / maintained (Multiple sites may be included). Can upload bulk data for this service using an excel table. Can add an image/photo. Hydrological treatment objective* should outline the reason for this work and list any species or TEC being protected. Attach Document 	Primary Evidence: Completed Data spreadsheet Site/Activity Assessment Report Summary Invoice/Receipt Photos Mapping Supporting Information: Planning / Methodology document (e.g. management plan) Agreement/Contract Staff/Task allocation document Approval/Permit Document detailing purpose, type, methods, results, outcome, recommendations Photo monitoring map of photo monitoring sites photos to have dates /GPS data photos are clearly taken at same angle, direction height document outlining observations from photo monitoring online maps of project sites records of GPS points

Project Service	Output measure • (payment measures)	Mapping requirements	Reporting fields • (*) refers to mandatory fields in MERIT	Field Options •	Comment	Assurance Guide - Document/s that may be attached to MERIT for Contract Assurance or Auditable Outputs purposes
Improving land management	Area (ha) covered by	As appropriate	Initial or follow-up control?*	Dropdown	 Please attach mapping details*~ 	Primary Evidence:
practices Tell us about the actions you have undertaken to improve land	practice change	> 1:1,000, Map fencing less than	Site/s covered by practice change*	Mapping link with auto-	(Displays if Actual/Invoiced area differ by more than 10% to mapped	Site/Activity Assessment
management practices across the	·	200m, active gully		calculated figures.	area)	Invoice/Receipt
mapped area and any areas that have benefitted from this work.		and streambank	 Please attach mapping details*~ 	Attach Document button	Reason for actual/invoiced area	• Photos
	beneficed from this work.	being stabilised. > 1:10,000, fencing	Actual Area (ha)/length (km) covered by practice change*	Number Field (to correct calculated figure/s	being different to mapped amount*~ (Displays if	Mapping
		greater than 200m	Reason for actual area being different to	• Dropdown/Comment~- 300	Actual/Invoiced area differ by more	Supporting Information:
		& less than 1 km,	mapped amount*~	characters correct calculated	than 10% to mapped area)	Planning / Methodology document
		Map paddocks, surface run off or		figure/s.	Can add row for initial or follow-up control (Multiple sites may be	CorrespondenceAgreement/Contract
		other areas where action is being	Invoiced Area (ha) covered by practice	Number Field (to correct	included).	Staff/Task allocation document
		taken.	change*	calculated figure/s).	 Can upload bulk data for this service using an excel table. 	Copy of communication materials
		> 1:100,000, fencing	Reason for invoiced amount being	• Dropdown/Comment~- 300	 Can add an image/photo. 	Document detailing purpose, type, methods, results, outcome, recommendations
		(widths > 10m), map	different to actual amount*~	characters	Purpose of improving land	recommendations • Photo monitoring
		paddocks or other	Type of action	 Drop down/Comment~- 100 characters 	management practice* Outline the	 map of photo monitoring sites
		areas where action is being taken.		characters	reason for this work. • Attach Document	 photos to have dates /GPS data
		is being taken.	Industry type	Dropdown		 photos are clearly taken at same angle, direction height
			Purpose of improving land management	Free text - 300 characters		document outlining observations from photo monitoring
			practice*			 online maps of project sites records of GPS points
			Please map any off-site area/s if they	Mapping link with auto-		
			benefitted from this practice change	calculated figures.		
			• If off-site area was mapped please provide a description on the evidence available to	Free text - 300 characters		
		reflect this benefit.				
			Available Evidence	Free text		
			Evidence of Service Delivery	Attach Document button~		
Managing disease Tell us about the disease/s being	Area (ha) treated for disease	greater as appropriate > Map the	Initial or follow-up treatment?*	Dropdown	 (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more Complet Site/Act Report S Invoice/ Photos Mapping 	Primary Evidence: • Completed Data spreadsheet
managed and the actions you have undertaken across the mapped area			Site where disease managed*Initial or	 Mapping link with auto- 		Site/Activity Assessment
and any areas that have benefitted from this work.			follow-up treatment?*	calculated figures.		Report Summary
J. G. M. C. M. G. M.			Please attach mapping details*~ Actual Area (ha) area to discount.	Attach Document button		Mapping
			Actual Area (ha) created for disease*	 Number Field (to correct calculated figure/s). 		
			Reason for actual area being different to	• Dropdown/Comment~- 300		
			mapped amount*~	characters		
			Invoiced Area (ha) treated for disease*	Number Field (to correct	Can add row for initial or follow-up	Planning / Methodology document
				calculated figure/s).	treatment (Multiple sites may be	Agreement/Contract
			Reason for invoiced amount being	 Dropdown/Comment~- 300 	included).Can upload bulk data for this	Staff/Task allocation document
			different to actual amount*~	characters.	service using an excel table.	Approval/Permit Constant and a second a second and a second a
			Disease treated*	Free text - 100 characters	Can add an image/photo.	 Copy of communication materials Document detailing purpose, type, methods, results, outcome,
			 Type of management method/treatment* 	Dropdown	 <u>Disease treated</u>* list the disease/s affecting the area. Can list 	recommendations • Photo monitoring
			If other, write type of management method	Free text - 100 characters	multiples. • Management method / treatment	 map of photo monitoring sites
			Management method/ treatment objective*	Free text - 300 characters	objective* • Describe the method/s being used	 photos to have dates /GPS data photos are clearly taken at same angle, direction height
		Please map any off-site area/s if they have also benefitted from this disease	Mapping link with auto- calculated figures.	to treat the area, and the objective of the treatment of the treatment	 online maps of project sites 	
			management*	_	• records of GPS points • records of GPS points	records of GPS points
			• If off-site area was mapped please provide a description on the evidence available to reflect this benefit.	Free text - 300 characters		
			Available Evidence	Free Text		

Project Service	Output measure • (payment measures)	Mapping requirements	Reporting fields • (*) refers to mandatory fields in MERIT	Field Options	• Comment	Assurance Guide - Document/s that may be attached to MERIT for Contract Assurance or Auditable Outputs purposes
Negotiating with the	Number of groups	N/A	Which sector does the group belong to?	Dropdown	Can add row for each Type of	Primary Evidence:
Community, Landholders,	negotiated with		Groups negotiated with*	Number field	Negotiations.	Meeting minutes (record of negotiations)
Farmers, Traditional Owner groups, Agriculture industry			Objective of negotiations*	Free text - 300 characters	Can upload bulk data for this	Participant register
groups etc. Tell us about the negotiations you			,		service using an excel table.	Correspondence
have undertaken as part of			Available Evidence	Free Text	 Objective of negotiations* A brief description of how the 	Report Summary Invariant (Respire)
delivering your RLP project.			Evidence of Service Delivery	Attach Document button	negotiations will contribute to	Invoice/Receipt
					protecting the area".	Supporting Information:
					Attach document	 Planning / Methodology document
						Copy of communication materials
						 Staff/Task allocation document Document detailing purpose, type, methods, results, outcome, recommendations
Obtaining relevant approvals	Number of relevant	N/A	Number of relevant approvals obtained*	Number field	What were these approvals	Primary Evidence:
Tell us about the relevant approvals you have obtained as part of	approvals obtained		 What were these approvals obtained for?* 	Free text - 300 characters	obtained for?* Please list why	Application
delivering your RLP project.					these approvals were required for	Approval/Permit
			Available Evidence	Free text	this program". (E.g. Private land,	
			Evidence of Service Delivery	 Attach Document button~ 	heritage site, etc)Attach Document	Supporting Information: • Correspondence
					Actual Bocament	Staff/Task allocation document
						 Document detailing purpose, type, methods, results, outcome, recommendations
Pest animal survey Tell us about the pest animal surveys	Area (ha) surveyed for		Baseline survey or indicator (follow-up)	• Dropdown	 Please attach mapping details*~ 	Primary Evidence:
being conducted across the mapped	pest animals	pest animals Number of pest animals surveys conducted > Map individual survey plot locations	survey?*		differ by more than 10% to mapped •	Completed Field survey sheets
area.	·		Number of surveys conducted*Date range*	Number fieldFree text - 100 characters		Completed Data spreadsheetReport Summary
	-		Site/s surveyed for pest animals**~	Mapping link with auto-	Reason for actual/invoiced area	Invoice/Receipt
			one, o san reyea for post animals	calculated figures.	being different to mapped	• Photos
			 Please attach mapping details*~ 	 Attach Document button~ 	amount*~ (Displays if	Mapping
			Actual Area (ha) surveyed for pest	Number Field (to correct	 Can add Section for baseline or indicator survey (Multiple sites may be included). Can add row for each target species (relevant to the sites provided in this section's map). Can upload bulk data for this 	
			animals*Reason for actual area being different to	calculated figure/s).Dropdown/Comment~- 300		Supporting Information:Planning / Methodology document
			mapped amount (if Actual area differ by	characters		
			more than 10% to mapped area)			 Staff/Task allocation document Approval/Permit Document detailing purpose, type, methods, results, outcome, recommendations photos to have dates /GPS data
			 Invoiced Area (ha) surveyed for pest 	Number Field (to correct		
			animals*	calculated figure/s).		
			 Reason for invoiced amount being different to actual amount*~ 	 Dropdown/Comment~- 300 characters 		
			Target species recorded*	Type to search species		 photos to nave dates / or 3 data photos are clearly taken at same angle, direction height
			Survey technique*	Dropdown	Can add an image/photo.	
			• Survey technique (if Other)~*	Free text - 300 characters	Date range* refers to when the surveys were conducted. They can be specific dates, dates ranging.	
			Individuals / Groups*	• Dropdown	be specific dates, dates ranging from/to, months or seasons.	
			Number of Individual / group*	Number field	Attach Document	
			Available Evidence*	Free Text	_	
Dient coming comes	. " \	1 1 000	Evidence of Service Delivery	Attach Document button~		
Plant survival survey Tell us about the plant survival	 Area (ha) surveyed for plant survival 	> 1:1,000 > Map individual	 Baseline survey or indicator (follow-up) survey?* 	Dropdown	 Please attach mapping details*~ (Displays if Actual/Invoiced area 	Primary Evidence: • Completed Field survey sheets
surveys being conducted across the mapped area.	Number of plant	survey plot locations	 Number of plant survival surveys 	Number field	differ by more than 10% to mapped	
	survival surveys	, ,	conducted*		area)Reason for actual/invoiced area being different to mapped	Report Summary
	conducted		Date range*	Free text - 100 characters		Invoice/Receipt
			Site/s surveyed for plant survival*	Mapping link with auto-		• Photos
			Diagon attach manning datails*	calculated figures.	amount*~ (Displays if Actual/Invoiced area differ by more	Mapping
			 Please attach mapping details*~ Actual Area (ha) surveyed for plant survival 	Attach Document button~Number Field (to correct	than 10% to mapped area)	Supporting Information:
				calculated figure/s).	Can add Section for baseline or	Planning / Methodology document
			Reason for actual area being different to	• Dropdown/Comment~- 300	indicator survey (Multiple sites may	
			mapped amount	characters	be included).	Staff/Task allocation document

			 Invoiced Area (ha) treated for pest animals* Reason for invoiced amount being different to actual amount*~ Species recorded* Survey technique* Individuals or Groups* Number of Individuals / group surviving* If follow-up (indicator) survey, what is the survival rate (%) Available Evidence Evidence of Service Delivery 	 Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Type to search species. Free text - 300 characters Dropdown Number field Number field (%) Free text Attach Document button~ 	 Can add row for each species recorded (relevant to the sites provided in this section's map). Can upload bulk data for this service using an excel table. Can add an image/photo. Date range* refers to when the surveys were conducted. They can be specific dates, dates ranging from/to, months or seasons. Survey technique* refers to the survey design, data you will capture and how it will be used. Attach document 	 Approval/Permit Document detailing purpose, type, methods, results, outcome, recommendations Photo monitoring map of photo monitoring sites photos to have dates /GPS data photos are clearly taken at same angle, direction height online maps of project sites records of GPS points
Project planning and delivery of documents as required for the delivery of the Project Services and monitoring Tell us about the planning documents you have developed to support the delivery of the Project Services and monitoring.	 Number of planning and delivery documents for delivery of the project services and monitoring Number of days project planning / preparation 	N/A	 Number of planning and delivery documents for delivery of the project services and monitoring* Number of days administering project plans / delivery documents* Purpose of these documents* Available Evidence Evidence of Service Delivery 	 Number field Number field (0.5 = half day) Free text - 300 characters Free text Attach Document button 	 Attach document Can add row for any different purpose of these documents. Can upload bulk data for this service using an excel table. Purpose of these documents* should identify why these plans and/or documents were required. Attach document 	Primary Evidence: Planning/Methodology document (e.g. final plan) Invoice/Receipt Supporting Information: Agreement/Contract Staff/Task allocation document Correspondence Document detailing purpose, type, methods, results, outcome, recommendations Project plans
Remediating riparian and aquatic area Tell us about the remediation actions you have undertaken across the mapped area and any areas that have benefitted from this work.	• Length (km) > 1:1,00 gully an being st itted from this work.	(m) > 1:1,000, Map active gully and streambank being stabilised. > 1:10,000, Map areas where action is being	 Initial or Follow up control* Site/s covered by remediation* Please attach mapping details*~ Actual Area (ha)/length (km) being remediated* Reason for actual area being different to mapped amount 	 Dropdown Mapping link with autocalculated figures. Attach Document button~ Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters 	Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add row for initial or follow-up Primary Evidence: Report Summary Invoice/Receipt Photos Mapping Supporting Information: Planning / Method Agreement/Contra	Primary Evidence: Site/Activity Assessment Report Summary Invoice/Receipt Photos Mapping Supporting Information: Planning / Methodology document Agreement/Contract Staff/Task allocation document
	 Invoiced area (ha)/length (km) being remediated* * Reason for actual area being different to actual amount* Number of structures installed* Type of remediation* Type of remediation (if Other) Please identify any area/s that have show evidence of off-site benefits. Please provide a description on the evidence available to reflect this benefit 	 Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Number Field Dropdown Free Text - 100 characters Mapping link with autocalculated figures Free Text - 300 characters 	service using an excel table. Can add an image/photo. Attach document	 Approval/Permit Document detailing purpose, type, methods, results, outcome, recommendations Photo monitoring map of photo monitoring sites photos to have dates /GPS data photos are clearly taken at same angle, direction height document outlining observations from photo monitoring online maps of project sites records of GPS points 		
Removing weeds Tell us about the weed removal activities you have undertaken across the mapped area.	 Area (ha) treated for weeds – initial Area (ha) treated for weeds - follow-up Length (km) treated for weeds – initial 	• > 1:10,000 or greater, as appropriate 1:10K for small treated areas up to 200 ha > 1:100K for larger treatment areas	 Available Evidence Evidence of Service Delivery Initial or follow-up treatment? Site/s where weed treatment was undertaken * Please attach mapping details*~ 	 Free text Attach Document button~ Dropdown Mapping link with autocalculated figures. Attach Document button~ 	 Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if 	Primary Evidence: Completed Data spreadsheet Site/Activity Assessment Report Summary Invoice/Receipt Photos

	Length (km) treated for weeds – follow-up		 Actual Area (ha)/length (km) treated for weed removal* Reason for actual area being different to mapped amount Invoiced area (ha)/length (km) treated for weed removal* Reason for invoiced amount being different to actual amount* Target weed species* Threatened Ecological Community (if applicable) Type of treatment Type of treatment (if other) Treatment objective* Available Evidence Evidence of Service Delivery 	 Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Type to search species Free Text - 100 characters Dropdown Free text - 100 characters Free Text - 300 characters Free text Attach Document button~ 	Actual/Invoiced area differ by more than 10% to mapped area) Can add Section for initial or follow-up (Multiple sites may be included). Can add row for each target weed species (relevant to the sites provided in this section's map) Can upload bulk data for this service using an excel table. Can add an image/photo. Treatment objective* should outline how the work will contribute to protecting the area. Attach document	 Mapping Supporting Information: Planning / Methodology document Agreement/Contract Staff/Task allocation document Approval/Permit Document detailing purpose, type, methods, results, outcome, recommendations photos are clearly taken at same angle, direction height online maps of project sites records of GPS points
Revegetating habitat Tell us about the revegetation activities you have undertaken.	 Area (ha) of habitat revegetated Area (ha) of revegetated habitat maintained Number of days collecting seed Number of days propagating plants 	tated > 1:10,000 for smaller areas (up to 200 ha) e.g. tube stock planting or of days larger areas e.g. direct seeding.	 Initial or maintenance activity?* Site/s being revegetated~* 	 Attach bocument button Mapping link with autocalculated figures. Attach Document button Number Field (to correct calculated figure/s Dropdown/Comment 300 characters Number Field (to correct calculated figure/s Dropdown/Comment 300 characters Mapping link with autocalculated figures. Number Field (to correct calculated figures) Free text – 300 characters 	 Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add Section for initial or maintenance activity. (Multiple sites may be included). Site mapping is only mandatory where the invoice is for an 'area' output measure. Can add row for each species (relevant to the sites provided in this section's map) Can upload bulk data for this service using an excel table. Can add an image/photo. Type of Revegetation activity* should outline the work that will contribute to revegetating the area". Threatened Ecological Community allows entry of multiple TECs. Please use EPBC Listing title. Attach document 	Report SummaryInvoice/ReceiptPhotosMapping
			 Species* Number of days collecting seed Number of days propagating plants Planting method: Direct seeding / tube-stock planting Type of revegetation activity* Threatened ecological community (if applicable) Individuals / kilograms* Number planted* Objective of revegetation activity * Available Evidence Evidence of Service Delivery 	 Type to search species Number field (0.5 = half day) Number field (0.5 = half day) Dropdown Free Text - 100 characters Free Text - 100 characters Dropdown Number field Free Text - 300 character Free text Attach Document button~ 		

Project Service	Output measure • (payment measures)	Mapping requirements	Reporting fields • (*) refers to mandatory fields in MERIT	Field Options •	Comment	Assurance Guide - Document/s that may be attached to MERIT for Contract Assurance or Auditable Outputs purposes
Site preparation Tell us about the actions and methods used to prepare sites for	 Area (ha) of site preparation Number of days preparing site 	As appropriate > 1:10,000 for smaller areas (up to 200 ha) > 1:100,000 for larger areas	 Site/s where preparation was undertaken* Please attach mapping details*~ 	 Mapping link with auto- calculated figures. Attach Document button~ 	 Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add row for Industry type* or for Type of action*. (Multiple sites may be included). Can upload bulk data for this service using an excel table. Can add an image/photo. Aim of site preparation* should briefly describe what the area is 	Primary Evidence: Site/Activity Assessment Report Summary Invoice/Receipt Photos Mapping Supporting Information: Planning / Methodology document Agreement/Contract Staff/Task allocation document Approval/Permit Document detailing purpose, type, methods, results, outcome, recommendations
			 Actual length (km)/area (ha) where access has been controlled* Reason for actual area being different to mapped amount 	 Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters 		
			Invoiced area (ha) of the site preparation*	Number Field (to correct calculated figure/s).		
			 Reason for invoiced amount being different to actual amount*~ 	 Dropdown/Comment~- 300 characters 		 photos are clearly taken at same angle, direction height document outlining observations from photo monitoring online maps of project sites
			Number of days in preparing sites*	Number fields	being prepared for.	• records of GPS points
			Industry type *	• Dropdown	 Threatened Ecological Community allows entry of multiple TECs. Please use EPBC Listing title. Attach document 	
			 Type of action* Type of action (if Other)~* 	DropdownFree Text - 100 characters		
			Aim of site preparation*	• Free Text - 300 characters		
			Threatened Ecological Community (if applicable)	Free Text - 100 characters		
			Available Evidence	Free Text		
			Evidence of Service Delivery	 Attach Document button~ 		
Skills and knowledge survey Tell us about the skills and knowledge surveys being conducted	Number of skills and knowledge surveys conducted	N/A	 Baseline survey or indicator (follow up) survey?* 	• Dropdown	 Can upload bulk data for this service using an excel table. Can add an image/photo. Date range* refers to when the surveys were conducted. They can be specific dates, dates ranging from/to, months or seasons. Survey technique* refers to the survey design, data you will capture and how it will be used. Survey objective* should outline aim of the survey and how the data will be used. Completed survey forms Report Summary Outporting Information: Planning / Methodology Copy of communication Document detailing purporting information: Planning / Methodology Copy of communication Document detailing purporting information: Planning / Methodology Copy of communication Document detailing purporting information: Planning / Methodology Copy of communication Document detailing purporting information: Planning / Methodology Copy of communication Document detailing purporting information: 	 Participant Register Completed Data spreadsheet Completed survey forms Report Summary Supporting Information: Planning / Methodology document Copy of communication materials Staff/Task allocation document Document detailing purpose, type, methods, results, outcome,
across the mapped area.			Number of skills and knowledge surveys conducted*	Number field		
			Date range*	Free Text - 100 characters		
			Number of people completing survey*	Number field		
			Survey technique*	Free Text - 300 characters		
			Survey objective*	Free Text - 300 characters		
			 Number of days spent on administering survey/s? 	• Number field (0.5 = half day)		
			Available Evidence	Free text		
			Evidence of Service Delivery	• Attach Document button~		photos are clearly taken at same angle, direction height
Soil Testing	• Number of acil tast-	> 1:1 000 or greater as	• Initial or follow up a etivity. 2*	• Drandows	Attach document Can add row for initial or follow up	Primary Evidence:
Tell us about the soil testing you have undertaken across your mapped area.	conducted in targeted area	eted appropriate > Map the locations of soil testing.	 Initial or follow-up activity?* Number of soil tests conducted in targeted area* 	DropdownNumber field	 (Multiple sites may be included). Can upload bulk data for this service using an excel table. Can add an image/photo. Date range* refers to when the surveys were conducted. They can be specific dates, dates ranging from/to, months or seasons. Testing technique* should describe Completed Da Report Summa Mapping (sam Supporting Informat Planning / Me Corresponden 	 Completed Data spreadsheet Report Summary
			Date range*	Free Text - 100 characters		Invoice/Receipt
			Project site/s where soil tests were	Mapping link		
			conducted*			Mapping (sample sites) Suggestion to force still a second sites.
			Area (ha) where soil tests were conducted*	Number Field (to correct calculated figure/s		 Supporting Information: Planning / Methodology document
			Length (km) where soil tests were	calculated figure/sNumber Field (to correct		Correspondence
			ECHECH INTEL WITCH SOIL LOSIS WEIL	Harrist Ficial to Collect		-30000
			conducted*	calculated figure/s).	the testing regime and how tests	Agreement/Contract
				calculated figure/s). • Free Text - 100 characters	will be carried out.	Staff/Task allocation document
			conducted*			

Project Service	Output measure • (payment measures)	Mapping requirements	Reporting fields • (*) refers to mandatory fields in MERIT	Field Options •	Comment	Assurance Guide - Document/s that may be attached to MERIT for Contract Assurance or Auditable Outputs purposes
	(pa)		Evidence of Service Delivery	Attach Document button~	information obtained from the tests will be used. • Attach document	 photos to have dates /GPS data photos are clearly taken at same angle, direction height document outlining observations from photo monitoring online maps of project sites records of GPS points
Undertaking emergency interventions to prevent extinctions Tell us about emergency interventions you may have undertaken to prevent extinctions in your mapped area.	interventions	> 1:10,000, or greater as appropriate > Map the paddocks where emergency intervention/s have been applied.	 Initial or follow-up activity?* Number of interventions* Site/s where emergency interventions 	DropdownNumber fieldMapping link	 Can add Section for initial or followup (Multiple sites may be included). Can add row for each target species (relevant to the sites provided in this section's map) Can upload bulk data for this service using an excel table. Can add an image/photo. Type and goal of intervention* should identify intervention method required. Can list multiples. (e.g. Isolate / relocate threatened species; quarantine pests) Comments to include any additional information. 	·
			were undertaken* • Area (ha) emergency interventions were	Number Field (to correct		
			undertaken*Type and goal of intervention*	calculated figure/sFree Text - 500 characters		Mapping
			Targeted species*	Type to search		Supporting Information: Planning / Methodology document Correspondence Agreement/Contract Staff/Task allocation document Approval/Permit Document detailing purpose, type, methods, results, outcome, recommendations photos to have dates /GPS data photos are clearly taken at same angle, direction height document outlining observations from photo monitoring online maps of project sites
			Number of individuals involved*	Number field		
			Time (days) of intervention*	Number field (0.5 = half day)		
			Site/s where emergency interventions were relocated	Mapping link		
			Area (ha) where emergency interventions were relocated to	Number Field (to correct calculated figure/s		
			• Comments	Free Text - 300 characters		
			Available Evidence	Free text		
			Evidence of Service Delivery	Attach Document button~		
/ater quality survey	Area (ha) surveyed for	> 1.1 000	Baseline survey or indicator survey*	Dropdown	Please attach mapping details*~	 records of GPS points Primary Evidence:
ell us about the water quality urveys being conducted across the napped area.	water quality	> Map individual survey plot locations	 Number of water quality surveys conducted* 	Number field	 (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add Section for baseline or indicator survey (Multiple sites may be included). Can add row for type of waterbody (relevant to the sites provided in this section's map). Can upload bulk data for this service using an excel table. Completed Data spreadsheet Site/Activity Assessment Report Summary Invoice/Receipt Photos Mapping Supporting Information: Planning / Methodology document Agreement/Contract Staff/Task allocation document Document detailing purpose, type, recommendations map of photo monitoring sites photos to have dates /GPS data photos are clearly taken at same and 	Completed Data spreadsheet
		, ,	• Date range*	Free Text - 100 characters		•
			Site/s where water quality surveys were	Mapping link with auto-		
			conducted*	calculated figures.		
			 Please attach mapping details*~ 	Attach Document button~		Mapping
			Actual area (ha) covered by water quality	Number Field (to correct		Supporting Information.
			surveys* • Reason for actual area being different to	calculated figure/s).Dropdown/Comment~- 300		Planning / Methodology document
			mapped amount*	characters		
			Actual area (ha) covered by water quality surveys*	Number Field (to correct calculated figure/s).		
			 Reason for invoiced amount being different to actual amount* 	• Comment~- 300 characters		map of photo monitoring sitesphotos to have dates /GPS data
			 Type of water body* 	Dropdown		
			• Type of water body (if Other)~	Free Text - 300 characters		photos are clearly taken at same angle, direction height
			 Number of days spent on administering survey/s* 	• Number field (0.5 = half day)	<u>Date range</u> * refers to when the surveys were conducted. They can	 document outlining observations from photo monitoring online maps of project sites
			• Survey technique*	• Free Text - 300 characters	be specific dates, dates ranging from/to, months or seasons. Survey technique* refers to the survey design, data you will capture and how it will be used. Survey objective* should outline the aim of the survey and how the information obtained from the survey will be used.	 records of GPS points
			• Survey objective*	Free Text - 300 characters		
			Available Evidence	Free text		
			Evidence of Service Delivery	Attach Document button		

Project Service	Output measure • (payment measures)	Mapping requirements	Reporting fields • (*) refers to mandatory fields in MERIT	Field Options •	• Comment	Assurance Guide - Document/s that may be attached to MERIT for Contract Assurance or Auditable Outputs purposes
Weed distribution survey Tell us about the weed distribution surveys being conducted across the mapped area.	 Area (ha) surveyed for weeds Number of weed distribution surveys conducted 	r > 1:1,000, > Map individual survey plot locations	 Baseline survey or indicator survey?* Number of weed distribution surveys conducted* Date range* Site/s surveyed for weed distribution* Please attach mapping details*~ Please attach mapping details*~ Actual length (km)/area (ha) where access has been controlled* Reason for actual area being different to mapped amount*~ Invoiced area (ha) surveyed for weed distribution Reason for actual area being different to mapped amount Target weed species recorded* Survey technique* Survey objective* Estimated weed cover%* Available Evidence Evidence of Service Delivery 	 Dropdown Number field Free Text - 100 characters Mapping link with autocalculated figures. Attach Document button~ Number Field (to correct calculated figure/s). Dropdown/Comment~- 300 characters Number Field (to correct calculated figure/s) Dropdown/Comment~- 300 characters Type to search species Free Text - 300 characters Free Text - 300 characters Number field (%) Free text Attach Document button~ 	 Please attach mapping details*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Reason for actual/invoiced area being different to mapped amount*~ (Displays if Actual/Invoiced area differ by more than 10% to mapped area) Can add Section for baseline or indicator survey (Multiple sites may be included). Can add row for each target species (relevant to the sites provided in this section's map). Can upload bulk data for this service using an excel table. Can add an image/photo. Date range* refers to when the surveys were conducted. They can be specific dates, dates ranging from/to, months or seasons. Survey technique* refers to the survey design, data you will capture and how it will be used. Survey objective* should outline the aim of the survey and how the information obtained from the survey will be used. 	Primary Evidence: Completed Data spreadsheet Completed Field survey sheets Report Summary Invoice/Receipt Photos Mapping Supporting Information: Planning / Methodology document Agreement/Contract Staff/Task allocation document Document detailing purpose, type, methods, results, outcome, recommendations photos to have dates /GPS data photos are clearly taken at same angle, direction height document outlining observations from photo monitoring online maps of project sites records of GPS points