



The Department of Agriculture, Water and the Environment is transitioning export commodities from EXDOC to NEXDOC.

The date you can start using NEXDOC will depend on the type of commodity you export.



# How to prepare

Do you currently interact with the department as an exporter or export establishment?

If you do, please ensure your contact details with the department are up to date.

The department will contact you prior to your commodity becoming available in NEXDOC to provide instructions on how to transition.

To update your details email:

## **Export Establishments**

[foodexportdocumentation@agriculture.gov.au](mailto:foodexportdocumentation@agriculture.gov.au)

## **Exporters**

[EXDOC.Helpdesk@agriculture.gov.au](mailto:EXDOC.Helpdesk@agriculture.gov.au)

# Register with Agriculture Online Services

Agriculture Online Services is now available for you to register in preparation for NEXDOC. Check the website to see if it is open for your commodity.

Registering for NEXDOC is a two-step process:

- Step 1 register for access to Agriculture Online Services.
- Step 2 register for NEXDOC.

You will need to do this even if you are using a third party software package to access the system.

For steps on how to register, visit [agriculture.gov.au/NEXDOC](http://agriculture.gov.au/NEXDOC).

Alternatively email [NEXDOC@agriculture.gov.au](mailto:NEXDOC@agriculture.gov.au).

# Improvements

The department is continuously working to improve online services.

NEXDOC will improve product traceability by providing increased visibility across the export supply chain. We are doing this through:

- modernising existing internal support systems
- automation of remaining manual processes, certification and documentation
- introduction of interactive workflow processes
- integration of data with other government agencies and industry systems where relevant.

NEXDOC will make it easier for you to do business with us. Including the way you lodge documents and applications, send us information and improve third-party software use.

## Export documentation

NEXDOC gives you the ability to:

- communicate with the department via the system
- automate more of the information within your request for export documentation to reduce errors
- attach supporting documentation to your request
- preview your certification before printing.



## Licences and registrations

When it comes to licenses and registrations, NEXDOC will provide the ability to:

- apply for export licences and establishment registrations online
- view and manage your exporter and establishment details online.

## Software

Transmission methods with software will be faster and more interactive, it will also offer the ability to pre-validate your documentation before submission (where available, speak with your software provider).

The department continues to work closely with third-party software providers.

It is important that you also work closely with your software provider to ensure that your system needs are met, and you are well positioned to commence using NEXDOC.

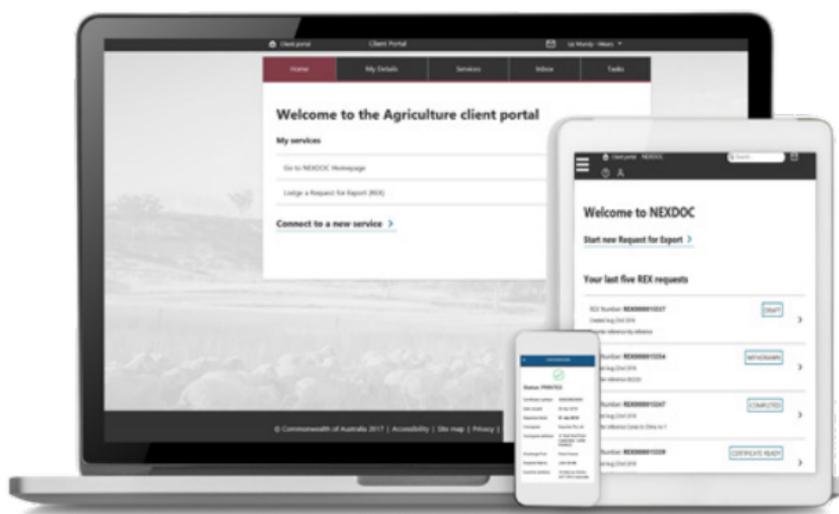
## Stay informed

Project updates will continue to be published to the website as they become available.

Visit [agriculture.gov.au/NEXDOC](http://agriculture.gov.au/NEXDOC).

Alternatively email your questions to [EnhancedTraceabilityProject@agriculture.gov.au](mailto:EnhancedTraceabilityProject@agriculture.gov.au)





# NEXDOC homepage – simple and streamlined

## Task bars

NEXDOC has a ‘quick access’ menu that makes it easier for you to jump straight to common actions within the system.



## Welcome to NEXDOC

[Start new Request for Export >](#)

Your last five REX requests

This is what the request for export will look like.



- 1 Country
- 2 Products
- 3 Exporter
- 4 Consignee
- 5 Transport
- 6 Endorsements

## Country to export

Country you wish to export to

Select the country you wish to export to. If you cannot find the country in the list please contact the [Department](#)

[Next](#)

Drop down options to select from.

## Product for export

Search for the product you wish to export. If you cannot find your product in the list please contact the [Department](#)

Product you wish to export

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Salmon Feed

Tuna Bits

AUSTRALIAN HONEY

Coffee

Sauces

Juice Test

Biscuits

Soft Drink

Chocolate Based Products





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1800 900 090 or +61 3 8318 6700 (from outside Australia)

[agriculture.gov.au/NEXDOC](http://agriculture.gov.au/NEXDOC)

**Facebook:** Australian Biosecurity

**Twitter:** @DeptAgNews