

**Australian Government****Department of Agriculture,  
Water and the Environment****Notice of Intention to Export Live Animals (other than Livestock)**

Official form approved under section 65, 239 and 243 of the *Export Control Act 2020*

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**Section A: General information**

<b>Purpose of this form</b>	To provide a notice of intention to export live animal/s other than livestock, and to apply for an export permit and government certificate (health certificate) for the export of live animal/s other than livestock.
<b>Before applying</b>	See the <a href="#">Companion Animals webpage</a> on the department's website and the 'Helpful information for completing this application' located in Section L of this application.
<b>To complete this form</b>	<b>Electronically</b> You will need the latest version of Adobe Acrobat Reader to save changes to your document. <b>Manually</b> Use black or blue pen Print in BLOCK LETTERS Mark boxes with a tick or a cross.
<b>Processing fee</b>	Application fees will apply – charging guidelines are available on the department's website.
<b>Your form must include</b>	Have all sections completed.
<b>Submit your application</b>	Submit your certificate through the <a href="#">Live Animal Export email address</a> of the Department office in your region.

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## Section B: Exporter's details

### 1 Applicant details

Given name (s)

Surname

Registered business name

Australian Business Number (ABN)

Address

Suburb/town/city

State/Territory

Postcode

Work phone (include area code)

Mobile

Email

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## Section C: Importer details

### 2 Importer

Given name (s)

Surname

Company name

Address 1

Address 2

Country

Discharge port

Work phone (include area code)

Mobile

Email

## Section D: Description of live animal/s

### 3 Details of animal/s being exported

Quantity	Species (please include breed)	Class (companion, competition, breeder, etc.)	Identification (microchip, name, colour, etc.)	Sex	Age (or DOB if <1 yr)

Please use the box provided below if your animal/s details cannot match the format above.

## Section E: Transport details

### 4 Departure details

Departure port

Departure date

Estimated arrival date

### 5 Will the animal/s be traveling by sea or air?

Sea (go to question 6)

Air (go to question 7)

### 6 Sea transport details

Voyage number

Vessel name

Route (including transit/tranship stops)

Description of travel arrangements

Destination port

### 7 Air transport details

Flight number

Departure time

Route (including transit/tranship stops)

Description of travel arrangements

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## Section F: Veterinarian details

### 8 Details of the veterinarian assisting with the export

Given name (s)

Surname

Practice name

Address

Suburb/town/city

State/Territory

Postcode

Phone number

Email

Registration number

Scheduled date of final health inspection

Proposed appointment date with the department

Appointment time

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## Section G: Pre-export isolation

### 9 Will your animal/s require pre-export isolation?

Yes (go to question 10)

No (go to question 11)

### 10 Isolation/establishment details

Expected arrival date

Expected departure date

Given name (s)

Surname

Establishment name

Email

Phone

Address

Suburb/town/city

State/Territory

Postcode

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## Section H: Preparation for export

### 11 Where were the importing country conditions sourced from?

MICoR

Import permit

**Other (please specify)**

If the importing country requirements have been sourced from the import permit a certified National Accreditation Authority for Translators and Interpreters (NAATI) translated copy in English must be attached with your application.

### 12 As part of the preparation for export, I declare:

A certified NAATI level 2/3 translation (or equivalent) copy of the import permit or importing country requirements is attached (if required)

Animal/s will be tested, treated, and inspected according to importing country requirements

Testing and treatment schedule is attached (if applicable)

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## Section I: Additional information

### 13 Please provide a summary of supporting documents attached and any documents still to be submitted.

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## Section J: Applicant declaration

### To be completed by the individual listed in Section B.

I declare that I have authority to make this declaration for and on behalf of the applicant.

I declare that the information I have provided is true and correct.

I understand that a person may commit an offence or be liable to a civil penalty if the person makes a false or misleading statement in an application or provides false or misleading information or documents (sections 136.1, 137.1 and 137.2 of the *Criminal Code* and sections 367, 368 and 369 of the *Export Control Act*).

I understand that under section 66, section 240 and section 244 of the *Export Control Act*, I am required to, as soon as practicable, provide the department with additional or corrected information, if I become aware that information included in this application changes, is incomplete or incorrect.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

## Section K: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

‘Sensitive personal information’ is a subset of personal information and means any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

The Department of Agriculture, Water and the Environment collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form for the purposes of assessing your application. The department is authorised under the *Export Control Act 2020* to assess your application and related purposes. If you fail to provide some or all of your personal information, we will not be able to process your application.

The department may disclose your personal information to relevant authorities in an importing country and other Australian agencies where necessary for these purposes, provided the disclosure is consistent with the *Privacy Act 1988* and other relevant laws. Your personal information may also be disclosed to relevant employees within your organisation for the purpose of approving your licence and to maintain the currency of your personal information for the purpose of the licence. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

By completing and submitting this form you consent to the collection, use and disclosure of all personal information, including sensitive information, in this form to the relevant authorities in the importing country.

The department has not taken steps to ensure that the relevant authorities in the importing country do not breach the Australian Privacy Principles. This means that:

- relevant authorities in the importing country may not be accountable under the Privacy Act
- you may not be able to seek redress under the Privacy Act
- you may not be able to seek redress in the overseas jurisdiction.

Relevant authorities in the importing country may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles.

See the department’s [Privacy Policy](#) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.

## Section L: How to complete this form

### Exporter details

The Notice of Intention (NOI) must provide the department with details of the person exporting the animal or consignment.

We also ask that you provide details of the person that the department can contact regarding the export.

### Importer details

The importer details are required on the Government Certificate which will accompany the animal or consignment, please ensure these are correct.

### Description of live animal/s

Example of a completed table.

Quantity	Species (please include breed)	Class (companion, competition, breeder, etc.)	Identification (microchip, name, colour, etc.)	Sex	Age
1	Dog/German Shepherd	Companion	MC: 900 100 200 300 Colour: Brown Name: Jack	M (D)	3 yrs
1	Quarter Horse	Competition	Branding: RL BAY Marking: White Blaze	Gelding	5 yrs
1	Cat/Ragdoll	Companion	MC 900 400 500 600 Colour: Grey/White Name: Gizmo	F (D)	12 yrs

(D) indicates that the animal is de-sexed.

### Transport details

**Port of departure:** the airport or seaport from the animal/s departing Australia.

**Transport method:** how the animal will be leaving Australia.

**Route including transit/tranship ports:** list all the departure, transit, tranship and arrival ports.

**Description of travel arrangements:** transport container details, dimensions, construction material and arrangements for feed and water during the journey. For more information, please visit the International Air Transport Association website.

### Veterinarian details

Please provide the name and address of the veterinarian who will be preparing the animal/s for export.

### Pre-export isolation (if applicable)

If the importing country requires isolation or quarantine, please provide details of the premises where the animal/s will be held prior to export as inspection may be required.

The NOI is the application for approval of your nominated isolation premises for the period of the preparation for your animal/s. All requirements for pre-export approval must be met in accordance with the NOI.

### Preparation for export

Please provide the relevant import permit, relevant health certificate/s and all supporting documents that meet the importing country requirements.

### Department approval

On receipt of your NOI the department will review the information and may request additional information. If satisfied with the NOI the department will provide you with an approval to prepare the animal/s for export in accordance with the information provided. The department will also confirm an appointment time.