

Australian Bird and Bat Banding Scheme (ABBBS) Logon

Important: you will need to have registered on the system for an 'ABBBS web client account' before you can log on.

If you have not already registered, access the Quick Reference Card (QRC) for registration and follow the instructions.

Accessing the ABBBS site

1. Open a new internet explorer session and navigate to the Australian Bird and Bat Banding Scheme web portal at:

<http://www.environment.gov.au/deh/biodiversity/science/abbbs/index.html>

2. The ABBBS screen is displayed with a link to the 'Secure client portal'.
3. Select the 'Secure client portal' link marked as A on Figure 1.



Fig 1: The Australian Bird and Bat Banding Scheme web portal

4. The 'ABBBS secure client portal' screen is displayed. You can then select the 'Logon' hyperlink (B) as shown in Figure 2.



Fig 2: The Australian Bird and Bat Banding Scheme secure client web portal – welcome screen

5. You will be taken to this screen (Figure 3).



Fig 3: The Australian Bird and Bat Banding Scheme secure client web portal – logon screen

Logging on

6. You will need to enter details (C) for:

- Authority number
- Password

ensuring they match your registered account details.

7. After you enter the correct details and click on the 'Logon using our secure server' button (D).
8. The 'Welcome to the ABBBS secure client portal' screen displays (Figure 4).

Successful logon

9. You have successfully logged on to the 'ABBBS secure client portal'.



Fig 4: The Australian Bird and Bat Banding Scheme secure client web portal – home screen

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Failed logon.

10. After you select the 'Logon using our secure server' if either of the logon details are incorrect or do not match, the following screen (Figure 5) is displayed with the error message at (E):



Fig 5: The Australian Bird and Bat Banding Scheme secure client web portal – logon screen after an unsuccessful logon

11. There are two hyperlinks displayed in the message for you to use to fix the problem:

- 'Forgotten password', and
- 'Register for an ABBBS web client account'

12. If you choose the 'Forgotten password' link the Figure 6 is displayed:

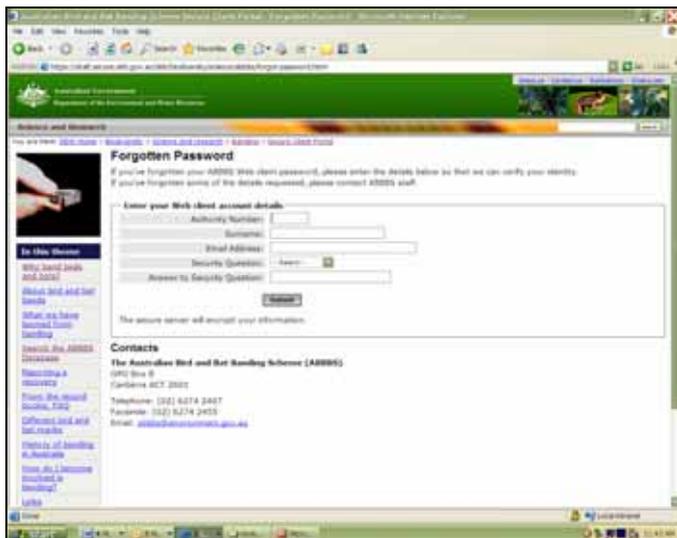


Fig 6: The Australian Bird and Bat Banding Scheme secure client web portal – forgotten password

13. Details on how to use this screen are in the **QRC for 'Forgotten Password'**.

14. If you choose the registration link then Figure 7 is displayed:



Fig 7: The Australian Bird and Bat Banding Scheme secure client web portal – register for an ABBBS web client account screen

15. Details on how to use this screen are in the **QRC for 'Registration'**.

Further information

16. For more information on using the ABBBS secure client web portal see other **Quick Reference Cards** in the series. These can be found at:

<http://www.environment.gov.au/biodiversity/science/abbbs/publications.html>