Australian Bird and Bat Banding Scheme (ABBBS) Reports

Note: the reports screen will only generate reports against your authority and for bands issued to you.

After successfully logging on, the following screen is displayed. The name of the logged on user is displayed at A.

For further help to logon please see the Quick Reference Card for 'Logon'.



Fig 1: Welcome to the ABBBS secure client portal screen

Reports

The reports screen gives you reports for your banding locations and reports for various years where you have submitted data.

1. Select the 'Reports' hyperlink (B) from the 'Welcome to the ABBS secure client portal' screen and the following screen is displayed:



Fig 2: ABBBS secure client portal - reports

Banding locations

 Select the 'Banding locations (Locodes)' hyperlink (B) from the 'ABBBS secure client portal' and the following screen is displayed:

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Fig 3: ABBBS secure client portal – reports, banding locations

3. The screen displays a report for all the banding locations allocated to you.

Stock report

You can generate a stock report of bands issued to your authority number by following the steps below.

- Stock reports can be generated for varying 12 month periods in the last five years by making a selection in the 'Date range' drop-down.
- 5. You can also select the 'All' option from this dropdown which will give you a result for all of your stock banding records.
- 6. You will need to select the 'Report' button (D) after making your selection.
- If there are no results for the report date range you selected the screen will look like this (Figure 3) stating there are no results at (E):

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Fig 4: ABBBS secure client portal – stock report screen, generating a report where there are no results

8. If there are results for the report date range you selected, the screen will look like this (Figure 4) displaying the results at (F):



Fig 5: ABBBS secure client portal – stock report screen, generating a report with results

Logging off

 When using the ABBBS secure client web portal you can logoff at anytime. Each screen has a logoff button and it is in the same position on all screens. On the Figure 6 below this position is shown as (G).

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Fig 6: ABBBS secure client portal – data validation service results, showing the location of the logoff button

10. To logoff simply select this button at (G) and follow the prompts.

Further information

 For more information on using the ABBBS Secure Client Web Portal see other **Quick Reference Cards** in the series. These can be found at:

http://www.environment.gov.au/biodiversity/science/ab bbs/publications.html