**Residue Testing Submission Form – NORM**

**Note: For use only for NORM samples at export registered abattoirs**

|  |  |  |  |
| --- | --- | --- | --- |
| Establishment №: |  | Establishment Name: |  |
| Laboratory Name: | **Symbio Laboratories** | | |
| Laboratory address: | **52 Brandl Street, Eight Mile Plains, QLD 4113** | | |

**Part A: Sample Details**

**Species: Bovine Sample matrix required: Fat 500g**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Slaughter Date: | \_ /\_/\_ | Body №: |  | |
| PIC of last residence: |  | NORM Status/ Code: |  | |
| Device № (NLIS/RFID): |  | | | |
| Sub-Product: *(circle one or delete the inapplicable)* | Cow Bull Steer Heifer Calf(Male) Calf(Female) | | Age/Dentition: |  |
| Sample №:1 | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  | \_ |  |  |  |  | \_ |  |  | \_ |  |  | \_ | |  |  |  | | *Est. № (4 digit)* | | | |  | *Year (YYYY)* | | | | *Month (MM)* | | | | *Day (DD)* | | | *Daily sample №* | | | | | | | |
| Sample Date: | \_/\_/\_ | Dispatch Date: | \_/\_/\_ | |
| Security seal / retain tag №s (for retained product): |  | | | |
| NRS Security Satchel №: | *Affix NRS security satchel barcode sticker here for T1F, T2F, T3F, T5 or M samples2* | | | |
| Comments: | Did the animal originate from a feedlot:  Other comments: | | | |

1 Sample number format: 4 digit Est. № (XXXX) \_ sample date (YYYY\_MM\_DD) \_ 2 digit daily sample number (XX), i.e. the sequential number for this sample among all NORM samples taken that day. **Example**: Est. 999, sample date 6 Nov, 2019, third NORM sample of the day, the sample № would be: 0999\_2019\_11\_06\_03.

2 NRS packaging/sampling materials and the NRS TOLL account **can be used only** when the property of origin status code is T1F, T2F, T3F, T5 or M, or the NLIS device code is N1F or N2F. NRS materials and the NRS TOLL account but **must NOT be used** when the property of origin status code is T1V, T2V, T3V or T4, or the NLIS device code is N1V or N2V. Refer to instructions page below.

**Sample collector / submitter details and signature**

|  |  |  |
| --- | --- | --- |
| *Printed name of sample collector/submitter* | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Signature of sample collector/submitter* | Date: \_/\_/\_ |
| Phone: | Email: | |

**Part B: Laboratory use only**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Lab sample №: |  | | | | |
| Date (received by laboratory): |  | | File №: | *Lab use only* | |
| Test method: |  | | | | |
| **Test result:** |  | | | | |
| *Printed name of analyst* | | *Signature of analyst* | | | Date: \_ \_/\_ \_/\_ \_ \_ \_ |

**Include a copy of this form with the sample. File one copy at the establishment.**

**Instructions for use:**

1. This form **must be used** **only** for the **National Organochlorine Residue Management (NORM)** Program for submission of bovine fat samples (500g) from export registered Tier 2 and Tier 1 abattoirs.
2. This form **must NOT be used** for submitting samples for company programs e.g. organic beef, etc.
3. Use a separate form for each sample.
4. Provide National Livestock Identification System (NLIS) status code(s) for the property of consignment PIC or the individual animal NLIS device status that indicate the NORM testing status, e.g. T3F or T3V for a PIC status, or N1F or N1V for an individual device stauts. (F denotes industry funding and V denotes commercial arrangements)

* More details on property status codes can be found in “BSG Targeted Residue Testing Programs” guidelines document available on the department’s website in ELMER 3 in the **NRS residue testing – approved laboratories** box, and in the NLIS Terms of Use, Edition 1.23, section 14.9 Statuses available at the NLIS website (or enter ‘NLIS terms of use’ into an internet search engine).

1. The test results will be provided to National Residue Survey (NRS), On-Plant Veterinarian (OPV) and the State Regulatory Authority (SRA).
2. Both Tier 2 and Tier 1 establishments are required to test where indicated by the NLIS NORM status.

**Note:** T1F, T1V, T2F, T2V, T3F, T3V, T4, T5 and M are the NORM PIC statuses where testing is required. N1F, N1V, N2F, N2V are the NORM individual animal device statuses where testing is required.

1. **NRS packaging/sampling materials** and the **NRS TOLL account** may be used **only** when the property of origin NLIS PIC status code is **T1F, T2F, T3F, T5** or **M,** or the individual NLIS device status is **N1F** or **N2F**.
2. NRS materials and NRS TOLL account **must NOT be used** when the property of origin status code is T1V, T2V, T3V or T4, or the NLIS device status is N1V or N2V. For these statuses the payment for all aspects of sampling and testing will be a commercial matter between the abattoir and the vendor. (Refer page 6 of BSG Targeted Residue Testing Programs guidelines document for more information)

**Completing the sample submission form**:

* **Use a separate form for each sample.** Include a copy with the sample and file a copy at the establishment.
* Complete **all** the relevant details on the form, such as:
* The number and name of the export registered establishment at which the sample was collected.
* Slaughter date and body number of the carcase from which the sample was collected.
* PIC of last residence of the animal, and the NORM status code
* NLIS device (ear tag) number of the animal to enable the trace back if necessary. Either the RFID scanned number or the alphanumeric NLIS number printed on the NLIS ear tag are suitable.
* Select (circle applicable answer or delete/strike-through the answers that don’t apply) the respective sub-product of the sampled animal, i.e. cow, bull, steer, heifer, calf (male) or calf (female), and the age or dentition of the sampled animal.
* Sample number – composed of: four digit Est. number (XXXX) \_ year (YYYY) \_ Month (MM) \_ Day (DD) \_ two digit daily sequential sample number (XX), i.e. for the daily sequential number 01 for the first sample taken on the day, 02 for the 2nd sample on the day, 03 for the 3rd, etc. For example: for Est. 999 sampling date 6th November 2019 for the 3rd sample taken on that day the sample number would be: 0999\_2019\_11\_06\_03
* Sample date and dispatch date.
* Security seal number(s) and/or ECA4 retain tag number(s) applicable to the retained product.
* NRS security satchel number or barcode sticker for T1F, T2F, T3F, T5, M, N1F or N2F status samples.
* Indicate if the animal was of feedlot origin in the “Comments” field. Include any other relevant comments
* Name, signature, phone number and email address of the person who collected the sample or the person submitting the sample, and date of signing.
* Each NORM sample to be numbered by lab on arrival and details entered in Part B.