



# How do I check the status of my lodgement?

This task card demonstrates how to check the status of lodgements submitted for Approved Arrangement Class 14.4 rural tailgate and external container inspection outcomes in the Biosecurity Portal.

*NOTE: The Portal works best with the latest version of Google Chrome, Safari and Microsoft Edge. Internet Explorer and Mozilla Firefox are not supported. You must allow pop-ups on your browser before proceeding.*

## Lodgement Status

### Biosecurity Portal Landing Page

Browse to [biosecurity.awe.gov.au](https://biosecurity.awe.gov.au)

Login by using your digital identity. If you have not registered refer to “How do I register to use the Biosecurity Portal?” task card.

Welcome to the Department of Agriculture, Fisheries and Forestry Biosecurity Portal

**Sign in with your digital identity to access**

- Inspection bookings (AAI, Importers or Brokers profile)
- Rural Tailgate Inspection Outcomes Lodgement (class 14.4 AA)

Approved Arrangements (AAI), Importers and Brokers (with an ABN)

**Sign in with your email address to access**

- Approved Arrangement Management Product (AAMP)
- Inspection Bookings (Previously 'Other User')

Approved Arrangements (AAI), Freight Forwarders, Importers and Brokers (with no ABN)

[Click here for information on how to create your digital identity.](#)

**About the Biosecurity Portal**  
The Biosecurity Portal supports you in importing goods into Australia. For more information click [here](#).

**What's New!**  
To find out about new and upcoming services, click [here](#) for more information.

**Need Help?**  
For guidance on using the Biosecurity Portal click [here](#).

**Please note:**

- The Biosecurity Portal works best in the current versions of Google Chrome, Safari and Microsoft Edge. Internet Explorer is not supported.
- Please enable cookies in your browser. This site uses cookies to enhance your site experience. To learn more about how we use cookies, please read our [privacy policy](#).
- This site uses Pop-ups. You must allow Pop-ups on your browser before proceeding.

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We acknowledge the Traditional Owners of country throughout Australia and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.

Figure 1: Biosecurity Portal Landing Page



## Biosecurity Portal Home Page

Select **Approved Arrangement outcomes**.



Figure 2: Biosecurity Portal Home Page

*Note: This tile will only be visible if you are logged in as an Approved Arrangement. Refer to “How do I set up my organisational profile in the Biosecurity Portal?”*

Select **Class 14.4 inspection outcomes**



Figure 3: Approved Arrangement outcomes

## Entry ID

Select an **Entry ID** or use the search option to find your Entry ID.

Home > Approved Arrangement ... > Class 14.4 Inspection Outcomes

### Class 14.4 Inspection Outcomes

Select an Entry ID from the list below or use the search option to find your Entry ID to begin lodging an inspection outcome. If your Entry cannot be found, please contact the department at 1800 900 090.

Filter by Entry ID ...

Entry ID	Date created	Broker	Importer
AC79L3NMV	12/09/2019	SCHENKER AUSTRALIA PTY LTD	Test Importer - Automation Anywhere
RURALA91	05/05/2022	EDI INTERNATIONAL FREIGHT MANAGEMENT PTY LTD	JACINTA RAVENS
SW1233001	05/01/2023	N02 SWMS BROKERAGE SERVICE PTY LTD	JANE EXAMPLE
SW1233002	05/01/2023	N02 SWMS BROKERAGE SERVICE PTY LTD	JANE EXAMPLE



Figure 4: Select an Entry Id to view lines

*Note: Only active Entry IDs with an open direction ie: AA Rural Tailgate Inspection and the location specified for that direction matching your AA number in the departments AIMS will be visible for selection.*

## Status

Each **Line** has a status recorded. An *Open* status is available for selection and lodgement of an outcome. A *Submitted* status is not available for lodgement, as a request has already been entered for this Line and been submitted to the department.

**Outcome information**

Select the required line and click the Start button to begin your outcome submission.

Select	Line	Description	Country	Status
<input type="radio"/>	6000	REGC0501231 Non-Commodity	HONG KONG	Submitted
<input type="radio"/>	6001	REGC0501232 Non-Commodity	HONG KONG	Open
<input type="radio"/>	6002	REGC0501233 Non-Commodity	HONG KONG	Open

Figure 5: Outcome information status

*Note: An Entry ID will no longer be visible in this view once the Entry ID is no longer active and/or all AA Rural Tailgate Inspection Directions have been actioned and closed by the department.*