



Australian Government
Department of Agriculture,
Fisheries and Forestry

Table of authorised officer job functions

Purpose of this document

To assist stakeholders to determine what job functions an authorised officer must have to conduct an activity under the department’s plant export authorised officer model.

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Table of authorised officer job functions

The following table identifies the inspection job function required for each group of plants or plant products for export.

Job function code	Job function title	Group of plants or plant products	End use	Outer package type	Country
BVI3001:1	Export inspection of empty bulk vessels – at berth	N/A	Consumable and non-consumable	N/A	All
BVI3001:2	Export inspection of empty bulk vessels – at protected anchorage	N/A	Consumable and non-consumable	N/A	All Note: A pre-requisite of BVI3001:1 is required.
ECI3001	Export inspection of empty containers	N/A	Consumable and non-consumable	N/A	All
FOP3001:1	Export inspection of woodchips: packaged	Woodchips with/without bark	All	Packaged (bags, bulka bags)	All
FOP3001:2	Export inspection of woodchips: bulk into containers	Woodchips with/without bark	All	Loose in containers	All
FOP3001:3	Export inspection of woodchips: bulk into bulk vessels	Woodchips with/without bark	All	Loose in bulk-vessel holds	All

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Job function code	Job function title	Group of plants or plant products	End use	Outer package type	Country
FOP3002:1	Export inspection of logs: bulk into containers	Logs with/without bark	All	Loose in containers	All Note: There are additional requirements for authorised officers to be approved for the inspection of logs for export to China. Please refer to the Exports Reference: Performance standard – Establishment start-up audits for log exports to China for further information.
FOP3002:2	Export inspection of logs: bulk into bulk vessels	Logs with/without bark	All	Loose in bulk-vessel holds	All Note: There are additional requirements for authorised officers to be approved for the inspection of logs for export to China. Please refer to the Exports Reference: Performance standard – Establishment start-up audits for log exports to China for further information.

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Job function code	Job function title	Group of plants or plant products	End use	Outer package type	Country
FOP3002:3	Export inspection of logs: packaged	Logs with/without bark	All	Packaged (bags, pieces in crates, pieces strapped/ shrink-wrapped to pallets)	All Note: There are additional requirements for authorised officers to be approved for the inspection of logs for export to China. Please refer to the Exports Reference: Performance standard – Establishment start-up audits for log exports to China for further information.
FOP3003:1	Export inspection of processed forest products: packaged	Barrels, chipboard, clefts, cork products, fibreboard, hardwood, lumber, MDF board, particle board, plywood, powdered products, roots, shavings, sleepers, timber, veneer, wood packaging, wood products, soil, fertiliser including organic, lucerne pellets, mulch orchid mix, compost including organic and plant-based pellets, potting mix, sand, seed raising mix, mushroom growing substrate, peat, peat moss, sphagnum moss, biomass	All	Packaged (bags, barrels, small pieces in packages)	All

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Job function code	Job function title	Group of plants or plant products	End use	Outer package type	Country
FOP3003:2	Export inspection of processed forest products: bulk into containers	Barrels, chipboard, clefts, cork products, fibreboard, hardwood, lumber, MDF board, particle board, plywood, powdered products, roots, shavings, sleepers, timber, veneer, wood packaging, wood products, mulch, mushroom growing substrate, peat, peat moss, sphagnum moss	All	Packs, bundles and pieces loose in containers or on pallets in containers	All
FOP3003:3	Export inspection of processed forest products: bulk into bulk vessels	Barrels, chipboard, clefts, cork products, fibreboard, hardwood, lumber, MDF board, particle board, plywood, powdered products, roots, shavings, sleepers, timber, veneer, wood packaging, wood products	All	Packs, bundles and pieces loose in bulk vessel holds or on pallets in bulk-vessel holds	All
HAS3001:1	Export inspection of hay and straw: packaged	Cereal straw cubes, chaff, compound feed, fodder, hay, kenaf, mixed fermented feed, straw, sugarcane tops	All	Packaged (bags, packages)	All
HAS3001:2	Export inspection of hay and straw: bulk into containers	Cereal straw cubes, compound feed, fodder, hay, kenaf, mixed fermented feed, straw, sugarcane tops	All	Bales loose or on pallets in containers	All
HOR3002:1	Export inspection of fruit and vegetables: Group 1 – Citrus	Fresh: grapefruit, kumquat, lemon, lime, mandarin, orange, pummelo, tangelo, tangerine and tangor	Consumption	All	All countries except those listed in Exports reference: Table of plant export protocol markets.
HOR3002:2	Export inspection of fruit and vegetables: Group 2 – Grape	Fresh grapes	Consumption	All	All countries except those listed in Exports reference: Table of plant export protocol markets.

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Job function code	Job function title	Group of plants or plant products	End use	Outer package type	Country
HOR3002:3	Export inspection of fruit and vegetables: Group 3 – Mango	Fresh mangoes	Consumption	All	All countries except those listed in Exports reference: Table of plant export protocol markets.
HOR3002:4	Export inspection of fruit and vegetables: Group 4 – Berry	Fresh: achacha, blackberries, blueberries, boysenberries, fresh currants (<i>Ribes</i> spp.), gooseberries, kiwifruit, longans, lychees, mangosteen, pomegranates, rambutans, raspberries, strawberries and youngberries	Consumption	All	All countries except those listed in Exports reference: Table of plant export protocol markets.*
HOR3002:5	Export inspection of fruit and vegetables: Group 5 – Stone, pome and tropical fruit	Fresh: almond fruit, apples, apricots, avocadoes, bananas, carambola, cherries, chestnut fruit, custard apples, fresh dates, dragonfruit, durian, eggplant, feijoa, figs, guava, jackfruit, jujube dates, loquats, nashi pears, nectarines, olives, papaya, passionfruit, pawpaw, peaches, pears, persimmons, pineapple, pistachio fruit, plumcots, plums, prickly pears, quinces, tamarillos and tomatoes	Consumption	All	All countries except those listed in Exports reference: Table of plant export protocol markets.
HOR3002:6	Export inspection of fruit and vegetables: Group 6 – Cucurbit and chilli	Fresh: capsicum, chillies, choko, courgettes, cucumbers, melons, pumpkins, squash and zucchini	Consumption	All	All countries except those listed in Exports reference: Table of plant export protocol markets.

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Job function code	Job function title	Group of plants or plant products	End use	Outer package type	Country
HOR3002:7	Export inspection of fruit and vegetables: Group 7 – Dried fruit	Dried: apples, apricots, bananas, cranberries, currants (<i>Ribes</i> spp. And <i>Vitis</i> spp.), dates, figs, goji berry, kiwifruit, mangoes, oranges, peaches, pears, pineapple, prunes, raisins, rockmelon, strawberries and sultanas	Consumption	All	All countries except those listed in Exports reference: Table of plant export protocol markets.
HOR3002:8	Export inspection of fruit and vegetables: Group 8 – Root vegetable	Fresh: artichokes (Jerusalem), beetroot, carrots, galangal, garlic, ginger, kohlrabi, kumera, mushrooms, onions, parsnips, potatoes, radishes, rutabaga, salsify, spring onions, swedes, sweet potatoes, topinambour, truffles, turmeric and turnips	Consumption	All	All countries except those listed in Exports reference: Table of plant export protocol markets.
HOR3002:9	Export inspection of fruit and vegetables: Group 9 – Leafy and other mixed vegetables	Fresh: alfalfa, arugula, artichokes (globe), asparagus, bamboo shoots, beans, bok choy, broccoflower, broccoli, cabbage, cauliflower, celeriac, celery, chard, chicory, corn, cress, edible fresh and dried flowers, endive, fresh herbs, horseradish, kale, leeks, lettuce, mache, mizuna, mustard, okra, pak choy, fresh peas, rhubarb, shallots, shiso leaves, silverbeet, shoots, snowpeas, spinach, sprouts, sweetcorn, tatsoi, tendrils, watercress and witloof	Consumption	All	All countries except those listed in Exports reference: Table of plant export protocol markets

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Job function code	Job function title	Group of plants or plant products	End use	Outer package type	Country
HOR3002:10	Export inspection of bulbs, corms and tubers	Bulbs, corms, rhizomes, runners, stolons, tubers, peat and mushroom growing substrate	Propagation	All	All
HOR3002:11	Export inspection of cut flowers and foliage	Cut flowers and foliage dried and fresh	Ornamental/ display	All	All
HOR3002:12	Export inspection of tissue cultures and cuttings	Budwood, cuttings, pollen and tissue cultures	Propagation	All	All
HOR3002:13	Export inspection of plants and nursery stock	Advanced plants, advanced runners, rooted cuttings, trees and tubestock	Propagation	All	All
HEP4001:1	Export inspection horticulture protocol: Citrus	Fresh: grapefruit, kumquat, lemon, lime, mandarin, orange, pummelo, tangelo, tangerine and tangor	Consumption	All	All countries listed in Exports reference: Table of plant export protocol markets.
HEP4001:2	Export inspection horticulture protocol: Grape	Fresh grapes	Consumption	All	All countries listed in Exports reference: Table of plant export protocol markets.
HEP4001:3	Export inspection horticulture protocol: Mango	Fresh mangoes	Consumption	All	All countries listed in Exports reference: Table of plant export protocol markets.*
HEP4001:4	Export inspection horticulture protocol: Berry	Fresh: kiwifruit, lychees and strawberries	Consumption	All	All countries listed in Exports reference: Table of plant export protocol markets.*
HEP4001:5A	Export inspection horticulture protocol: Cherry	Fresh cherries	Consumption	All	All countries listed in Exports reference: Table of plant export protocol markets.

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Job function code	Job function title	Group of plants or plant products	End use	Outer package type	Country
HEP4001:5B	Export inspection horticulture protocol: Other stone fruit	Fresh: apricots, nectarines, peaches and plums	Consumption	All	All countries listed in Exports reference: Table of plant export protocol markets.
HEP4001:5C	Export inspection horticulture protocol: Pome fruit	Fresh: apples and pears	Consumption	All	All countries listed in Exports reference: Table of plant export protocol markets.
HEP4001:5D	Export inspection horticulture protocol: Tropical fruit	Fresh: avocados, bananas, papaya, persimmons, pineapples and tomatoes	Consumption	All	All countries listed in Exports reference: Table of plant export protocol markets.
HEP4001:6	Export inspection horticulture protocol: Curcubit and chilli	Fresh: capsicums, cucumbers, melons, pumpkins, scallopinis and zucchinis	Consumption	All	All countries listed in Exports reference: Table of plant export protocol markets.
HEP4001:8	Export inspection horticulture protocol: Root vegetable	Fresh: carrots, ware potatoes and seed potatoes	Consumption and propagation	All	All countries listed in Exports reference: Table of plant export protocol markets.
HEP4001:9	Export inspection horticulture protocol: Leafy and other mixed vegetables	Fresh: basil, broccoflower, broccoli, brussel sprouts, cabbage, cauliflower, celery, lettuce, parsley, peas (green/snow/sugarsnap) and sweetcorn	Consumption	All	All countries listed in Exports reference: Table of plant export protocol markets.

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Job function code	Job function title	Group of plants or plant products	End use	Outer package type	Country
PGG3001:1	Export inspection of prescribed grain and plant products: packaged	Bran, cake mix, coffee beans, corn, cotton seed, flour, fodder, germ, gluten, grains, groats, hop pellets, inoculants, kelp, lentils, malt, meal, mungbeans, nuts, rice, rolled oats, sand, seaweed, seeds, semolina, starch, stockfeed pellets, sugar, tea, tobacco leaf Dried and/or processed vegetables/flowers/herbs/spices for consumption only	All	Packaged (bags, sachets, packets, bulka bags)	All countries except those listed in Exports reference: Table of plant export protocol markets.
PGG3001:2	Export inspection of prescribed grain and plant products: bulk into containers	Bran, cake mix, coffee beans, corn, cotton seed, flour, fodder, germ, gluten, grains, groats, hop pellets, inoculants, kelp, lentils, malt, meal, mungbeans, nuts, rice, rolled oats, sand, seaweed, seeds, semolina, starch, stockfeed pellets, sugar, tea, tobacco leaf Dried and/or processed vegetables/flowers/herbs/spices for consumption only	All	Loose in containers	All countries except those listed in Exports reference: Table of plant export protocol markets.

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Job function code	Job function title	Group of plants or plant products	End use	Outer package type	Country
PGG3001:3	Export inspection of prescribed grain and plant products: bulk into bulk vessels	Bran, cake mix, coffee beans, corn, cotton seed, flour, fodder, germ, gluten, grains, groats, hop pellets, inoculants, kelp, lentils, malt, meal, mungbeans, nuts, rice, rolled oats, sand, seaweed, seeds, semolina, starch, stockfeed pellets, sugar, tea, tobacco leaf Dried and/or processed vegetables/flowers/herbs/spices for consumption only	All	Loose in bulk vessel holds	All countries except those listed in Exports reference: Table of plant export protocol markets.
GSEP4001:1	Export inspection of prescribed grain and plant products protocol: packaged	Wheat and barley	Consumption, processing and stockfeed	Packaged (bags, sachets, packets, bulka bags)	All countries listed in Exports reference: Table of plant export protocol markets.
GSEP4001:2	Export inspection of prescribed grain and plant products protocol: bulk into containers	Wheat and barley	Consumption, processing and stockfeed	Loose in containers	All countries listed in Exports reference: Table of plant export protocol markets.
GSEP4001:3	Export inspection of prescribed grain and plant products protocol: bulk into bulk vessels	Wheat and barley	Consumption, processing and stockfeed	Loose in bulk vessel holds	All countries listed in Exports reference: Table of plant export protocol markets.
RBC3001	Export inspection of raw baled cotton	Raw cotton, mote cotton, cotton modules/unprocessed cotton Refer to PGG3001 for cotton seed.	All	Bales loose or on pallets in containers	All

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Job function code	Job function title	Group of plants or plant products	End use	Outer package type	Country
TRE3001:1	Export phytosanitary treatments – In transit cold treatment	Products for which in transit cold treatment is an option	All	Packaged or loose in containers	All Note: A pre-requisite of HOR3002 is required.
TRE3001:2	Export phytosanitary treatments – Onshore cold treatment	Products for which onshore cold treatment is an option	All	Packaged or loose in containers	All Note: A pre-requisite of HOR3002 is required.
TRE3001:3	Export phytosanitary treatments – Vapour heat treatment	Products for which vapour heat treatment is an option	All	As per importing country requirements	All countries listed in Exports reference: Table of plant export protocol markets.

* Third party authorised officers are not permitted to inspect mangoes and lychees exported to the United States of America.

Related material

The following related material is available on the [Plant Export Operations Manual](#):

- Exports reference: *Table of plant export protocol markets*.

Document information

The following table contains administrative metadata.

Instructional Material Library document ID	IMLS-12-3077
Instructional material owner	Director, Authorised Officer Program
Risk rating	Low
Review period	Due for review within 4 years of the most recent approved date.

Version history

The following table details the published date and amendment details for this document.

Version	Date published	Date last approved	Review type	Summary of review
1.0	03/08/2015	03/08/2015	First Publication	First publication of this reference.
2.0	10/11/2015	10/11/2015	Major Changes	Added apples to HOR3002:7 and feijoa to HOR3002:5 and moved artichokes (globe) to HOR3002:9.
3.0	24/11/2015	24/11/2015	Major Changes	Added HEP4001:5A:1 and retitled document.
4.0	23/12/2015	23/12/2015	Major Changes	Added HEP4001:2, HEP4001:3, TRE3001:1, VFE3001 and ECI3001.
5.0	26/02/2016	26/02/2016	Major Changes	Added HEP4001:1 and HEP4001:5C.
6.0	10/05/2016	10/05/2016	Major Changes	Added HEP4001:4, HEP4001:5B, HEP4001:5D, HEP4001:6 and HEP4001:8.
7.0	05/07/2016	05/07/2016	Major Changes	Removed VFE3001.
8.0	30/11/2016	30/11/2016	Major Changes	<ul style="list-style-type: none">Clarification to PGG3001:1–3 in relation to dried products.Clarification of HOR3003:2 in relation to dried products.

Version	Date published	Date last approved	Review type	Summary of review
9.0	03/10/2017	03/10/2017	Major Changes	<ul style="list-style-type: none"> Merging of HOR3003 into HOR3002 Export inspection of horticulture products. Added BVI3001:1 Export inspection of empty bulk vessels - at berth.
10.0	16/11/2017	16/11/2017	Major Changes	Adding growing media products to HAS3001 and FOP3003 as appropriate.
11.0	02/08/2018	02/08/2018	Major Changes	Added BVI3001:2 and TRE3001:2.
12.0	05/08/2019	05/08/2019	Major Changes	Added cereal straw cubes to HAS3001:1 and 2.
13.0	20/04/2020	20/04/2020	Major Changes	Amended prerequisites for TRE3001:1.
14.0	09/07/2020	09/07/2020	Major Changes	<ul style="list-style-type: none"> Added GSEP4001 Amended name of Reference: Table of plant export protocol markets
15.0	23/09/2020	23/09/2020	Major Changes	Added TRE3001:3
16.0	10/12/2020	10/12/2020	Major Changes	Amended to clarify that third party AOs are not permitted to inspect mangoes and lychees exported to the United States of America.
17.0	23/03/2021	23/03/2021	Major Changes	Added HEP4001:9
18.0	05/07/2021	05/07/2021	Major Changes	Clarification of PGG3001 and RBC3001 in relation to cotton seed.
19.0	15/03/2022	15/03/2022	Major Changes	Addition of basil, broccoflower, broccoli, brussel sprouts, cabbage, cauliflower, celery, lettuce and parsley to HEP4001:9.
20.0	13/02/2023	13/02/2023	Major Changes	Updated department branding.
21.0	04/10/2023	04/10/2024	Major Changes	Removed mushroom growing substrate, peat, peat moss, sphagnum moss from HAS3001 and added in FOB3003 job function code.
22.0	04/04/2024	04/04/2024	Major change	Update to new export instructional material template.

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23.0	28/10/2024	28/10/2024	Major change	Inclusion of note for FOP3002 job function.