



Tariff rate quota certificate application

Form approved under the Export Control (Tariff Rate Quotas – General) Rules 2021

Section A: General information

Purpose of this form	For exporters to apply for a Tariff rate quota (TRQ) certificate to India, Indonesia and the United Kingdom.
Before applying	See Export quotas for information on how to apply.
To complete this form	Electronically You need the latest version of Adobe Acrobat Reader to save changes to this form on your computer or device. Download the Adobe Acrobat Reader mobile app for your smartphone or tablet.
Email your application	Quota Administration Unit Department of Agriculture, Fisheries and Forestry Email quota.admin@agriculture.gov.au Phone +61 2 6272 4068

Section B: Exporter

1 Business name (legal entity name)

2 Trading name (If same as question 1, insert 'AS ABOVE')

3 Australian business registration

Australian Business Number (ABN)

Australian Company Number (ACN)

4 Exporter number

5 Business address

Street address (PO Box will not be accepted)

Suburb/town/city

State/territory

Postcode

6 Person authorised to sign this form

Given name(s)

Family name

Work phone (include area code)

Mobile phone

Email

Section C: Importer

7 Full business name

8 Indonesian importers only:

Importer business ID (NIB)

Tax ID number

9 Business address

Street address (PO Box will not be accepted)

Suburb/town/city

State/territory

Postcode

Country

Section D: Export product

10 Provide your Request for Permit (RFP) number

11 Provide details of export products

Product	Shipment volume (specify tonnes or kilograms)

Section E: Applicant declaration

I declare that the information I have provided is true and correct. I understand that it is a criminal offence under the *Criminal Code Act 1995* to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law. This offence carries a maximum penalty of 12 months' imprisonment.

I have read and understood the [privacy notice](#) and Privacy Policy.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

Section F: Privacy notice

'Personal information' means information or an opinion about an identified, or reasonably identifiable, individual.

The Department of Agriculture, Fisheries and Forestry collects your personal information (as defined in the *Privacy Act 1988*) in relation to this form as required under the Export Control (Tariff Rate Quotas – General) Rules 2021 for the purposes of assessing your application and related purposes. If you fail to provide some or all of the personal information requested in this form, the department will be unable to process your application.

The department may disclose your personal information to relevant authorities in an importing country and Australian Government agencies, including the Department of Home Affairs, persons or organisations where necessary for the purposes described, provided the disclosure is consistent with relevant laws, particularly the Privacy Act. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

By completing and submitting this form you consent to the disclosure of all personal information contained in this form to the importing country's relevant authority. The department has not taken steps to ensure that the importing country's relevant authority does not breach the Australian Privacy Principles. This means that:

- the importing country's relevant authority may not be accountable under the Privacy Act
- you may not be able to seek redress under the Privacy Act
- you may not be able to seek redress in the overseas jurisdiction
- the importing country's relevant authority may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles.

See our [Privacy Policy](#) web page to learn more about accessing or correcting personal information or making a complaint. Alternatively, email our Privacy Officer at privacy@agriculture.gov.au.