

# Video transcript for how to copy a REX

How to copy a REX

Department of Agriculture, Water, and the Environment

In this video you will learn how to copy a REX. This will save you time if you are exporting the same product on a regular basis.

You will need to find and open a REX that you would like to copy.

The NEXDOC home screen shows you the last five REXs you have raised. It also allows you to view all REX applications if you can’t see the one you would like to copy.

Once you are in the REX you would like to copy, select ‘more actions’ then ‘copy REX’.

A new REX screen appears and you will be able to update any information within the REX, such as…

Quantities and weight

Consignee

Departure date

Container numbers

You will then save and submit the REX as normal and you will have a new REX number.

It’s as easy as that, no need to re-enter all the data!

For more information visit, [www.awe.gov.au/biosecurety-trade/export/certification/nexdoc](http://www.awe.gov.au/biosecurety-trade/export/certification/nexdoc)

Ends