



MONTHLY RETURN FOR WOOL

(please use this return form for all wool transaction up to 31 December 2020)

****Call the Levies Management free call number on 1800 020 619 or email levies.management@awe.gov.au for assistance completing your return****

1. How to complete your return

- a) Use BLOCK LETTERS and do not use pencil
- b) A street address must be provided in the “business address” field
- c) If your postal address is a post office box or post office bag, provide these details in the “postal address” field
- d) If both addresses are the same, write the words “as above” in the postal address field
- e) Review the form to ensure that all fields are completed accurately and that you have provided your unique LRS number and signed the declaration.

2. How to lodge your return and make a payment

- a) Please refer to the wool information page on the department’s website for information about how the levy or charge might apply to you. The wool information page is available at: agriculture.gov.au/ag-farm-food/levies/rates/wool
- b) Alternatively, access [Levies Online](#) to lodge your wool return online.
- c) When you have completed all of the required fields in this form, forward your return together with payment to:

Mail: Department of Agriculture, Water and the Environment – Levies
Locked Bag 4488
KINGSTON ACT 2604

Email: levies.management@awe.gov.au

Fax: 1800 609 150

- d) You can make a payment by electronic funds transfer (EFT):

Bank: Reserve Bank of Australia

BSB: 092 009

Account number: 111 700

Account name: AFFA Official Administered Receipts

Reference: enter prefix ‘LRS’ followed by your unique LRS number and business name.

Example: LRS12345 AZ Wholesale

- e) You can also make a payment by cheque or money order, made out and mailed to:

Department of Agriculture, Water and the Environment - Levies
Locked Bag 4488
KINGSTON ACT 2604

3. When do I need to lodge my return and payment

Monthly return

Your monthly return and payment is due within 28 days after the end of the month in which the transaction occurred.

Example: for the month of April, your return and payment is due on or before 28 May.

As a wool levy or charge payer you may be eligible to lodge your return and make a payment to the department once a year, that is, on or before 28 August in the next financial year. Please refer to the [wool information page](#) on the department’s website for information about how to make an application to lodge your return once a year.

If you pay your levy or charge late you will incur a penalty that is calculated daily at a compounding rate of 2 per cent of the unpaid amount each month, including any penalties you have already accrued, until you have paid the outstanding amount in full.

4. Making a declaration

The declaration on the return form must be completed and signed by:

- a) In the case of an individual – that person
- b) In the case of a body corporate – a company director, company secretary, or a principal officer
- c) In the case of a partnership – one of the partners.

Monthly Return for Wool

Fields marked with an **asterisk (*)** are mandatory fields that must be completed in accordance with the *Primary Industries Levies and Charges Collection Act 1991* and the *Primary Industries Levies and Charges Regulations 1991*.

LRS Account Number

Month ended*

Personal information about the person lodging the return

Full name* (please print)

Business address or residential address* (not a post office box or post office bag)

<input type="text"/>	Postcode
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Post office box or post office bag*

<input type="text"/>	Postcode
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Phone number

Fax number

Email address

Australian Business Number or Australian Company Number*

Method of payment

Cheque EFT

Date deposited

Levy/charge paid*

Note: Payment of levy not received by the due date may attract late payment penalty. The department does not issue receipts.

Declaration*: I declare that to the best of my knowledge the information contained on this return form and any attachments is correct in every essential detail. **"Giving false or misleading information is a serious offence"**

Full name of declarant* (please print)

Mr/Mrs/Dr/Ms/Miss/Mx

Signature*

Date*

Please estimate how long it took for you to complete this return form

On completion, forward your return together with the payment to:

Email: levies.management@awe.gov.au

Fax: 1800 609 150, or

Mail to:

Department of Agriculture, Water and the Environment – Levies
Locked Bag 4488
KINGSTON ACT 2604

OFFICE USE ONLY

Date entered:

Return number:

Signed

Fields marked with an **asterisk (*)** are mandatory fields that must be completed in accordance with the *Primary Industries Levies and Charges Collection Act 1991* and the *Primary Industries Levies and Charges Regulations 1991*.

LRS account number	Month ended*
	/ / 20__ __

Commodity		(i) TOTAL weight*	(ii) TOTAL value*	(iii) Levy/charge rate	(ii) x (iii) = SUB TOTAL levy/charge payable*
Wool - domestic	119	kg 01	\$. 02	1.5 per cent of the sale value	A \$.
Wool - export	119	kg 03	\$. 04	1.5 per cent of the free-on-board value	B \$.
TOTAL LEVY/CHARGE PAYABLE (A + B) =					\$.

GST is not applied to Australian Government levies.
 Sale value means the price or amount paid for the wool net GST, handling, storage and transport costs.
 The free-on-board value is the value of the wool immediately before export.

PRIVACY NOTICE

'Personal information' means any information or opinion about an identified individual, or an individual who is reasonably identifiable.

The collection of mandatory information as denoted by an asterisk (*) is authorised by the *Primary Industries Levies and Charges Collection Act 1991* (the Act) and the *Primary Industries Levies and Charges Collection Regulations 1991* for the purpose of administering the wool levy and charge. If you do not provide the mandatory information requested in this form you will be in breach of the Act and the Department of Agriculture, Water and the Environment may be required to take action.

The department may disclose your personal information to industry bodies and levy recipient organisations, and other Australian government agencies, persons or organisations where necessary for the above purposes provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988* (Privacy Act).

Your personal information will be used and stored in accordance with the Australian Privacy Principles. See our Privacy Policy webpage at: agriculture.gov.au/about/privacy to learn more about accessing or correcting personal information or making a complaint. Alternatively, you can telephone the department on 02 6272 3933.

