



Annual dairy producer return

Completing this form	<ol style="list-style-type: none"> 1. Enter your business details in Section A 2. Complete the declaration in Section B 3. Enter the details of your levy payers in Section C 4. Enter your return totals in Section D
For assistance contact	<p>Levies Management free call number: 1800 020 619 Email: levies.policy@awe.gov.au</p>
Before lodging	See agriculture.gov.au/ag-farm-food/levies/rates/dairy for details about how the dairy produce levy might apply to you.
Form must include	<ol style="list-style-type: none"> 1. Levy payer information - details of all persons or bodies you have collected levy from 2. Total quantities of milk fat content (kg), protein content (kg), dairy produce (litres) and amount of levy paid 3. Information about lodgement 4. A signed declaration
Declaration	<p>The declaration must be signed by, in the case of;</p> <ul style="list-style-type: none"> • an individual – that person • a body corporate – a company director, company secretary, or a principal officer • a partnership – one of the partners
Due date	<p>The return is due on or before 28 July in the following financial year. Example: the 2019-20 annual return is due on or before 28 July 2020.</p>
When completed send this form via	<p>Email: levies.policy@awe.gov.au Fax: 1800 609 150 Mail: Department of Agriculture, Water and the Environment – Levies Locked Bag 4488 KINGSTON ACT 2604</p>
Legislation	<p>Fields marked with an asterisk (*) are mandatory fields that must be completed in accordance with the Primary Industries Levies and Charges Collection Act 1991 and the Primary Industries Levies and Charges Regulations 1991</p> <p>Please note that Dairy Australia has requested additional information on a voluntary basis. You do not have to submit this information to lodge a complete return.</p>



ABN 34 190 894 983

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SECTION A: Lodgement details

LRS account number

Please note that your LRS account number is required for account management purposes.

ABN/ACN*

Name*

Please note that name can be either the name of a business or an individual. Please use whichever is most relevant.

Business Address*

Postal Address*

Phone

Fax

Email

SECTION B: Declaration

Declaration: I declare that to the best of my knowledge the information contained on this return form and any attachments is correct in every essential detail. Giving false or misleading information is a serious offence.

Title

First name*

Last name*

I have the authority to sign this declaration as a director, secretary or principal officer of the body corporate, partner, owner or other person, authorised in writing to act on behalf of this organisation.

Signature*

Date*

 / /

SECTION C: Levy payer details

Please make copies of this page if you need to report on more producers

	Producer #1	Producer #2	Producer #3	Producer #4
ABN (if any)*				
Producer name*				

Business/residential address (cannot be a post office box or post office bag)

Address*				
Town/City*				
State*				
Postcode*				

Postal address (if a producer has a post office box or post office bag)

Postal Address*				
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Contact details

Phone or mobile number*				
Email address*				

Dairy Produce Levy information (for the levy year 1 July to 30 June)

Total amount of levy (\$) paid or deducted*				
Total kilograms of milk fat content*				
Total kilograms of protein content*				
Total amount in litres of dairy produce*				

Voluntary information (requested by Dairy Australia)

Company Enterprise Identifier				
Dairy License Number (DLN)				
Trading name				
Share-farmer split %				

Please total all copies of Section C and transfer to Section D

Alternatively, you can use the Excel template available for download at: agriculture.gov.au/ag-farm-food/levies/lodging-returns-paying-levies/manual-lodgement#dairy-produce



SECTION D: Total dairy produce levy information

	Total
levy paid or deducted (\$)	
milk fat content (kg)	
protein content (kg)	
volume of dairy produce (litres)	

SECTION E: Privacy notice

'Personal information' means any information or opinion about an identified or reasonably identifiable individual.

The collection of mandatory personal information as denoted by an asterisk (*) is authorised by the *Primary Industries Levies and Charges Collection Act 1991* (the Act) and the Primary Industries Levies and Charges Collection Regulations 1991 for the purpose of administering the dairy produce levy. If you do not provide the mandatory information requested in this form, you will be in breach of the Act and the Department of Agriculture, Water and the Environment may be required to take action.

Dairy Australia has asked that the department to also collect additional information about producers. The additional information that is being requested is located in the 'Voluntary information' field on the producer information page of the return form. Providing this information to the department is not required under the Act and is voluntary. Should you choose to complete this part of the return, the information will be passed on to Dairy Australia, and will be used to allocate voting entitlements and facilitate outreach with levy payers more effectively.

The department may disclose your personal information to industry bodies and levy recipient organisations, and other Australian government agencies, persons or organisations where necessary for the above purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988* (Privacy Act).

The information collected by the return may be given to Dairy Australia by a person appointed by the Secretary of the department in accordance with the Act. The Act restricts the use of the information by Dairy Australia. Dairy Australia may not disclose the information given to it to any other person or body except with the approval of the Secretary of the department. Any person or body which has the information disclosed to them by Dairy Australia may only use it for certain purposes or activities prescribed by the Act.

Your personal information will be used and stored in accordance with the Australian Privacy Principles. See our Privacy Policy webpage at: awe.gov.au/about/commitment/privacy to learn more about accessing or correcting personal information or making a complaint. Alternatively, you can telephone the department on 02 6272 3933.