



Request for Plant Exports Inspection Appointment

All requests for inspections are to be emailed to: (insert e-mail address for applicable DAFF office)

Name of Requester:		
Telephone No:	Email:	
Establishment Name:		Establishment Number:
Establishment address:		
Appointment Type – check applicable appointment type/s	<input type="checkbox"/> Inspection of Fruit and/or Vegetables <input type="checkbox"/> Inspection of Bulbs, Corms & Tubers <input type="checkbox"/> Inspection of Cut Flowers & Foliage <input type="checkbox"/> Inspection of Tissue Cultures & Cuttings <input type="checkbox"/> Inspection of Plants & Nursery Stock <input type="checkbox"/> Inspection of prescribed grain & plant products: packaged <input type="checkbox"/> Inspection of prescribed grain & plant products: bulk into containers <input type="checkbox"/> Inspection of prescribed grain & plant products: bulk into bulk vessels <input type="checkbox"/> Inspection of hay and straw <input type="checkbox"/> Inspection of raw baled cotton <input type="checkbox"/> Inspection of woodchip: packaged <input type="checkbox"/> Inspection of woodchip: bulk into containers <input type="checkbox"/> Inspection of woodchip: bulk into bulk vessels <input type="checkbox"/> Inspection of logs: bulk into containers <input type="checkbox"/> Inspection of logs: bulk into bulk vessels <input type="checkbox"/> Inspection of processed forest products: packaged <input type="checkbox"/> Inspection of processed forest products: bulk into containers <input type="checkbox"/> Inspection of processed forest products: bulk into bulk vessels <input type="checkbox"/> Inspection of empty containers <input type="checkbox"/> Inspection of empty bulk vessel holds <input type="checkbox"/> Multiple inspections as per attached document	If under Sampling Arrangement, check box <input type="checkbox"/> Number of samples:
Requested Date(s):	Goods available from /to (insert time) <div style="text-align: center;">OR →</div>	AM <input type="checkbox"/> PM <input type="checkbox"/>
Destination country		
Confirmed conditions in MICoR Plants? Yes <input type="checkbox"/>/No <input type="checkbox"/> (check applicable box)		
Confirmed Import Permit or Instrument in writing from importing NPPO? Yes <input type="checkbox"/>/No <input type="checkbox"/> (check applicable box)		
Notice of Intention to Export (RFP / EX28):	Customer Invoice reference (if required)	
Commodity (attach an additional sheet if insufficient space). If imported product, include the country of origin	Quantity – number and package type/weight	



Documents attached Yes/No (delete as applicable) Please ensure that all relevant documentation is completed correctly and accompanies the request form.	List supporting documents attached here (e.g. Area Freedom, treatment declarations etc.):
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Please note: This form **does not** guarantee that Plant Exports will be able to provide inspection staff at the requested date and / or time. Failure to provide adequate notification or required documentation may result in delays. Requests for Export Appointments are made in accordance with the [Plant Export Operations Service Charter](#).

PLANT EXPORTS OFFICE USE ONLY: Appointment – Reference Number:			
Confirmed Date & Time		Not Confirmed (see comments below)	<input type="checkbox"/>
Plant Exports comments:			