



Production questionnaire for the following microalgae products exported to Australia:

- Bulk microalgae for human consumption or use in human therapeutics
- Fully finished and retail packaged microalgae

Note: This questionnaire does not have to be completed when importing fully finished, retail packaged goods which contain less than 5% microalgae.

- Composite products containing microalgae

Form approved under the *Biosecurity Act 2015*

Section A: General information

Purpose of this form Information provided in this form will be assessed and used to determine the biosecurity risk of the product and the import conditions that will be applied to the import permit.

Questionnaire requirements

- It is the responsibility of the manufacturer of the product(s) intended for export to Australia to complete this questionnaire in full.
- Submit a separate questionnaire for each product intended for export to Australia with the import permit application.
- Commercial-in-confidence information should be marked as such by the manufacturer and the questionnaire returned directly to the Animal and Biological Imports Branch (ABIB) via email to imports@agriculture.gov.au.

What you must know

- The Department of Agriculture, Water and the Environment may contact overseas government competent authorities to verify any information provided in this questionnaire.
- It is a criminal offence under the Criminal Code Act 1995 to knowingly give false or misleading information to a Commonwealth officer exercising powers under Commonwealth law. This offence carries a potential penalty of 12 months imprisonment.
- Consider all information provided in this questionnaire carefully. Failure to complete the questions or provide supporting documentation will result in delays in the processing of the import permit application.

To complete this form Enter data in all relevant fields, expand text boxes if space is insufficient, save the document and ensure to include with BICON permit application. If you have any questions please contact:

Department of Agriculture, Water and the Environment Animal and Biological Imports Branch (ABIB)
Phone: 1800 900 090 or **Email:** imports@agriculture.gov.au



Section B: Importer and Manufacturer

1. Importer details

Importer name			
Import permit application number (if known)		Previous import permit number for this product (if applicable)	

2. Manufacturer details (establishment where final product is made)

Name of manufacturer			
Street address			
City		Country	
Phone		Email	

If import documentation will be provided from an alternative location (e.g. head office) please provide details below. Note only the **manufacturer** of the final product or their head office may be included on the permit.

3. Manufacturer's Administrative Office details Note: Only necessary if different from Manufacturer details e.g. Head Office address. (If the company name differs please state the relationship between the different companies)

Administrative office			
Street address			
City		Country	
Phone		Email	



Section C: Product

4. Product details

Brand name	Product name	Package type	Package size	End use
E.g. JOE'S	E.g. Microalgae Gold	E.g. Plastic tub	E.g. 5kg	Human Consumption

5. Product ingredients

Ingredients Please list all ingredients below, including any added water.	% (Must total 100%)	Sub-ingredients Please include percentages adding up to the same % as the ingredient they form.	Species of origin Genus and species or synthetic	Country of origin Required for animal derived material only. The country in which the animals resided at the time of collection. Please note: the <u>EU is not a country</u> .	Processing Please describe how individual animal ingredients are cooked (must be in Celsius), treated etc.
E.g. Spirulina	60%		<i>Arthrospira platensis</i>	NA	
E.g. Vanilla cream powder	40%	Skim milk 35%	Bovine	France	Bovine milk is pasteurised at 72 °C for 15 sec.
		Vanilla 5%	Plant	NA	



6. Fertilisers

List all ingredients of all fertilisers (including manure), culture media and nutrients used during each stage of manufacture of the microalgae.

Ingredient Please list all ingredients below.	Origin: Animal, plant, microbial, synthetic or chemical
E.g. Nitrogen	Synthetic
E.g. Soya bean meal	Plant
E.g. Cow manure	Bovine

7. Is the water used in the microalgae culture system sourced from aquaculture or animal/human effluent?

No

Yes – Provide details:

8. Are the goods fully finished and retail packaged in individually package units of no greater than 10 kg units?

Note: Retail packaged goods do not require further manufacturing, packaging or labelling prior to direct retail sale.

No – Continue to Question 9



Yes – Provide a photo of the goods and then continue to Section D to complete the questionnaire.

Attach photographs of the final product (displaying the labelling and individually packaged product):

9. Is the microalgae production system open or closed?

Closed system

Note: A closed production system is fully closed in hermetically sealed vats/bioreactors.

Attach a photograph of the production system.



Open system

Attach a photograph of the production system.

Are there any live animals (including domestic, wild and native) present on, or with access to the cultivation facility?

No - Describe the materials/structures/strategies that prevent access by live animals.

Yes - Provide the species name of the animal/s and circumstances of access.

10. Please attach a manufacturing flow chart that outlines the manufacturing process for the product intended for export to Australia.

Please provide full processing details including treatments (extraction solvents/ heat treatments) and/or inactivation method applied to the microalgae and/or the final product (i.e. temperatures, durations, concentrations, etc.). Be sure to state at what stage of manufacture all heat treatments occur.



Section D: Applicant declaration

To be completed by the **Manufacturer** listed in Section B of this application.

I declare that the information above is true and accurate to the best of my knowledge.

If manufacturing processes change, so that product is no longer compliant with all conditions on the import permit, I will provide details of the change to the Australian importer so that a new application for import permit (or an application to amend the current import permit) can be submitted to the Department of Agriculture, Water and the Environment.

Manufacturer's Signature		Date (dd/mm/yyyy)	
Full Name		Email	
Position			



Section E: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

‘Sensitive personal information’ means any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

The collection of personal information by the Department of Agriculture, Water and the Environment (the department) in relation to this application is for the purposes of assessing your application and related purposes. If the relevant personal information requested in this application is not provided by you, the department will be unable to assess your application.

Personal information may be disclosed to other Australian agencies, persons or organisations where necessary for these purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988*. Your personal information will be used and stored in accordance with the Privacy Principles.

By completing and submitting this form you consent to the collection of all personal information, including sensitive personal information, contained in this form. The department’s Privacy Policy, including information about access to and correction of your personal information, is available on the department’s website. To contact the department about your personal information or to make a complaint:

Phone +61 2 6272 3933

Email privacy@agriculture.gov.au

Post Privacy Contact Officer
Department of Agriculture, Water and the Environment
GPO Box 858
Canberra ACT 2601