



# Charging guidelines for veterinary vaccine biosecurity risk assessments

## Fee schedule for the assessment of veterinary vaccines (implemented 01 July 2024)

Application Fee	\$127 Import permit application (lodgement)
Initial Assessment Fee	\$616 per assessable item (equivalent to 4 hours assessment time)
Additional Assessment Fee	\$39 for every additional 15 minutes of assessment time (or part thereof)

### Introduction

- All applications must be accompanied by an application fee plus a \$616 assessment fee for each assessable item.
- Importers will be notified as part of the initial assessment if additional fees may be required.
- The Department of Agriculture, Fisheries and Forestry will maintain all assessment records for invoicing purposes. These can be made available to the applicant upon request.
- Final costs can only be provided as an estimate as assessment times are variable.
- 'Renewals' refers to applications to import vaccines for which previous import permits have been issued. A new permit will only be issued after the vaccine has been assessed as satisfactory through the biosecurity risk assessment process.

### Vaccine Renewals

A guide to the fees payable for assessing applications for vaccine renewals is as follows:

- monovalent vaccines will incur the minimal assessment fee of \$616
- master seeds will incur an assessment fee of \$616 for each seed.

The department may charge additional fees at the rate of \$39 for every 15 minutes (or part thereof) taking into account:

- significant changes to the manufacturing process
- changes to relevant policy or biosecurity risk advice
- inadequate documentation provided by importer, and/or
- the requirement for a full reassessment.



## New Vaccines or Master Seeds

Applications for permit to import vaccines not previously assessed by the department must be accompanied by an application fee plus a \$616 assessment fee. This assessment fee accounts for the initial 4 hours of assessment time. During this initial 4 hours, officers from the department will:

- review the application to check that a completed Summary of Information with supporting dossier(s) has been submitted
- scan documentation for obvious deficiencies or omissions
- determine whether there is a possibility that a public consultation or site inspection may be necessary before finalisation of the assessment
- set up all necessary risk assessment documents.

Further charges are likely to apply and fees for more complex assessments (e.g. those that require advice from Animal Biosecurity, public consultation or site audits) will be significantly higher than the initial \$616 assessment fee.

## More information

The 2024-25 biosecurity cost recovery implementation statement and further charging guidelines can be accessed on the [department's website](#).