Attachment: 1(Template)

**BRANCH (Name)**

**INDUSTRY CONSULTATIVE COMMITTEE (Name)**

**ADMINISTRATIVE GUIDELINES**

**Version Number** xx

**Owner**  Assistant Secretary, BRANCH

**Contact** Director, XXXXX Program

**Email address**

**Availability** Internal and External

**File No.** xxxx E

**Date Published** XXXXX

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| **ISSUE/REV** | **DATE** | **REVISION DESCRIPTION** | **BY** |
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