



HORTICULTURE EXPORT INDUSTRY CONSULTATIVE COMMITTEE

CRITERIA FOR NOMINATION OF MEMBERS

POSITION PROFILE

Position title:	Committee Member.
Responsible to:	The Committee is responsible to the Deputy Secretary of the Department of Agriculture, Fisheries and Forestry (the department).
Committee's role:	The Horticulture Export Industry Consultative Committee is the principal forum for consultation between the department and the horticulture export industries on export inspection and certification and other related issues relevant to these industries and the department's role as a National Plant Protection Organisation under the International Plant Protection Convention.
Member's tenure:	<p>Voluntary as required</p> <p>The term of appointment for industry members is a period of three (3) years, at which time Committee members may apply for reappointment. Generally, a Committee member will not be extended past two terms but the Deputy Secretary may take into consideration reappointment beyond this term if a suitable replacement is not available.</p>

SCOPE:

Within the framework of the government policies and legislation delivered by the department relating to the export inspection and certification of horticulture products, the committee will be the primary consultation body to:

- provide input on finance matters especially fees and charges affecting industry and propose solutions to address these issues
 - discuss the performance of the department's programs
 - discuss export inspection and certification issues affecting industry
 - communicate outcomes of the Committee's work to relevant export industries
 - explore, identify and promote opportunities to improve the efficiency of the department's cost recoverable regulatory activities and services.
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COMMITTEE MEMBERS' RESPONSIBILITIES:

Prospective Committee members are responsible for attending meetings and must:

- agree to the Committee's Terms of Reference & Administrative Guidelines
 - accept to the Terms of Engagement
 - agree to the members' code of conduct statement
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SELECTION CRITERIA:

Industry Committee members shall be appointed to the committee as endorsed representatives of a stakeholder organisation by the Deputy Secretary based on recommendations from the committee, the chairperson and representatives from the department (Plant Export Operations branch).

Nominations will be assessed against:

- the nominee's ability to represent an industry body/association and ability to demonstrate representation of stakeholders from a national perspective
- the endorsement by an industry body/association for the nominee to be its participating representative
- the requirement for members to report back to industry

Mandatory:

1. Sound knowledge and experience in the industry represented e.g. primary industry
 2. Demonstrated ability to maintain and develop active role with stakeholder groups and commodity organisations with a willingness to bring forward issues for consideration based on consultation with industry stakeholders.
 3. No unresolved conflict of interest or declaration of private interests.
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APPLICATIONS:

Prospective Committee members should address criteria and submit the following completed documents in support of the application:

- Expressions of Interest for Appointment (including CV)
- Biographical Consent
- Conflict of Interest Statement; and
- Private interests declaration (Appointment in Confidence)