

AQIS Notice Meat: 98/7	NFS: 9
Title: COMPUTER GENERATED OFFICIAL MARKS	
Contact Officer: Neville Spencer, Acting Executive Officer, Technical Services Branch Ph: (02) 6271 6650 Fax (02) 6272 5226	
Date of effect: 2 March 1998	Date of Expiry: UFN
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* Central & Regional Office Last Notice 98/6 *OIC Inspection Staff Meat Establishments Last Notice 98/6 *Meat Inspection Staff Last Notice * Managers, AQA Establishments Last Notice 98/6	*Managers, Export Meat Establishments Last Notice *Managers, Domestic Meat Establishments Last Notice * Export Meat Industry Organisations Last Notice * AUS-MEAT Last Notice

PURPOSE

To advise of impending changes to the approval process for computer generation of Official Marks and Marking Devices.

BACKGROUND

Companies that manufacture systems to produce computer generated Official Marks must be approved in accordance with Order 89 of the PG(G)O's.

A recent review has highlighted a number of inconsistencies in the approval and use of computer generated Official Marks.

PROCEDURES

To rectify these inconsistencies:

companies currently holding approval to manufacture and utilise computer generated Official Marks will be required to submit revised Code/s of Practice to meet updated guidelines, (Attachment 1). Existing approvals will be revoked on 31 August 1998. As these Code/s of Practice are approved new approvals will be granted.

These new approvals will not specify which establishments are approved to utilise the computer generated mark system. Companies supplying the technology are expected to ensure familiarisation training is provided to AQIS Plant Management Team Staff.

Establishment installing one of the systems are required to obtain a copy of the Code/s of Practice for the system and provide the AQIS Officer in Charge with a written commitment to abide by the Code/s of Practice.

ISSUES

Companies wanting to manufacture computer systems which generate labels bearing an official mark for export establishments must be approved in accordance with Order 89 of the PG(G)O's.

Attachment 2 lists the companies that currently hold approval under Order 89 of the PG(G)O's. Establishments utilising systems produced by companies that do not appear on this list should notify the contact officer in writing immediately.

Brian Macdonald
Director
Meat Inspection Division

Attachment 1

APPROVALS TO MANUFACTURE AND UTILISE COMPUTER GENERATED OFFICIAL MARKS

Applications must be in the form of a completed EX91 with an attached company commitment to a code of practice which addresses, as appropriate the following areas:.

- . identify each code with a version number and date
- . Clearly state which Official Mark/s will be printed by referring to the Schedule 1 of the *Prescribed Goods General Orders (PG(G)Os)* and AQIS Meat Notices 97/14 Revision to pentagonal wild game mark for game meat destined to the European Union, and 98/4 Dimension for computer generated AGSMS marks in Schedule 4 of the *PG(G)Os*
 - where a specific mark from a recognised Islamic Society is intended to be produced, a letter of approval from that society is required
 - please note that computer generated ‘MS’ marks can only be used at registered establishments that possess an approved Australian Government Supervised Muslim Slaughter (AGSMS) program. Establishments with existing programs wanting to utilise the technology must amend their programs and resubmit them to AQIS for approval prior to the use of the computer generated ‘MS’ mark
- . Ability for AQIS to withdraw stamps (turn off or secure the system)
- . Access to system logs and inventory systems for AQIS auditors
- . Clear audit trails within the system
- . Communication security and procedures to prevent unauthorised access to the system
- . Inventory controls (log of times, dates, places, numbers)
- . Documented logins
- . Documented attempted logins
- . Password procedures
- . Physical security of program/CPU/printers as appropriate (locks, seals, encryption, smart cards, program keys, blackout etc.)
- . Record of labels printed (numbers, times, dates etc.)
- . Unique number on each label printed
- . Stock taking facilities (bar coding, scanning devices)
- . Ability to trace back production for a given period
- . What is the action plan that will be used when a deviation is detected
 - how will the integrity of the system be re-established ?
 - how will AQIS be notified ?
- . Means of identification for computer chips (EPROM), or software package to enable traceback*;and
- . Individual establishment numbers that will use the system should not be included.

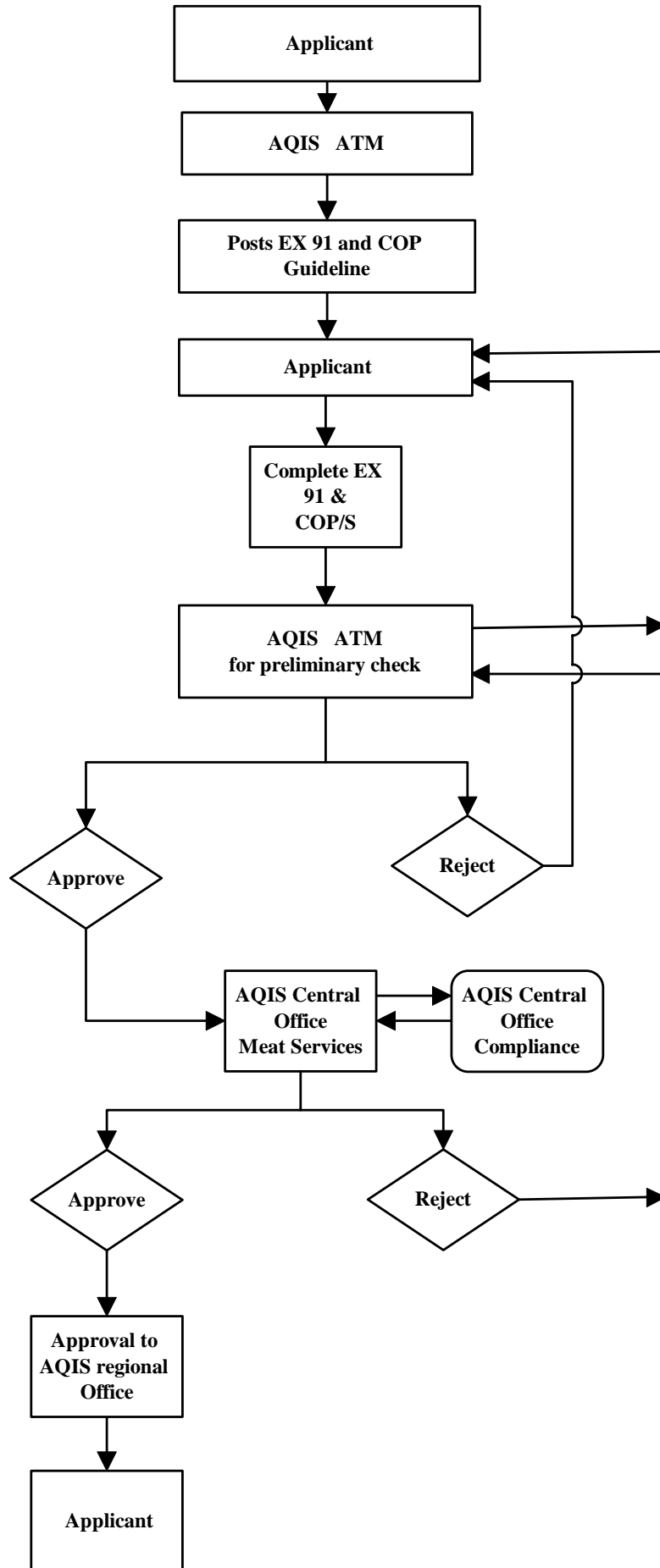
- * If an EPROM chip is used to control mark production an individual number for each chip is required upon order by the establishment. If software is used to control the printing of Official Marks a method to enable identification of each software package provided to an export registered establishment should be included.

Approval of the system by the Secretary will include the following conditions:

- . Deviation from the code of practice is not permitted
- . Wherever any variation from the code of practice is required, a new application must be submitted for approval
- . The Secretary may require variation to be made
- . AQIS must give prior approval for each registered establishment at which a system is installed,
- . AQIS audits of the code of practice and its operation at approved establishments will be at the discretion of the Area Technical Manager
- . Records produced by the system are to be retained for two years and be available to AQIS for audit purposes.

The Management of a registered establishment wishing to utilise an approved computer generated official mark system must provide a written commitment to the AQIS Officer in Charge that the code of practice will be implemented according to the conditions of the approval to manufacture official marks.

COMPUTER GENERATED STAMP APPROVAL PROCESS



Attachment 2

**COMPANIES CURRENTLY APPROVED IN ACCORDANCE WITH
ORDER 89 OF THE PG(G)O'S.**

BEC Systems		
70 Glenmorgan Street		
EAST BRUNSWICK VIC 3057		
Asia Pacific Abattoir Systems		
PO Box 1024		
TULLAMARINE VIC 3043		
Mettler Toledo Ltd		
525 Graham Street		
PORT MELBOURNE VIC 3207		
Radiola Corporation Limited		
Private Bag 50 - 911		
PORIRUA NEW ZEALAND		
Metro Meat International Ltd		
GPO Box 651		
ADELAIDE SA 5000		
SASTEK		
PO Box 502		
HAMILTON CENTRAL QLD 4007		
Triton Commercial Systems (Qld) Pty Ltd		
Level 9, 139 Leichardt Street		
SPRING HILL QLD 4004		
AUS-MEAT		
PO Box 1228		
COOPAROO DC 4151		
Alan W Organ & Associates		
Level 21, AMP Place, 10 Eagle Street		
BRISBANE QLD 4000		
McCarthy Associates Ltd		
PO Box 691		
HASTINGS NEW ZEALAND		
Giltech Pty Ltd		
Kyle Road		
ALTONA NORTH VIC 3025		
Thorsys Australia		
Suite7 / 261 Harris Street		
PYRMONT NSW 2009		