



Continuation or amendment of export listing for establishments manufacturing/exporting non-prescribed goods

Section A: General information

Purpose of this form	For establishment management to update the details of an export listed establishment manufacturing/exporting non-prescribed goods.
Before applying	See Exporting non-prescribed goods .
To complete this form	You will need the latest version of Adobe Acrobat Reader to save changes to your document.
Your application must include	a completed application form a recommendation by an approved auditor (where required).
Post or email your application	Non-Prescribed Goods Export Program Exports and Veterinary Services Division Department of Agriculture, Water and the Environment GPO Box 858 Canberra ACT 2601 Email: NPGExports@awe.gov.au Phone: 1800 900 090

Section B: Establishment details

1 Occupier

Occupier name (legal entity name)

Street address (PO Box will not be accepted)

Suburb/town/city

State/territory

Postcode

Work phone (include area code)

Mobile phone

Email

Australian Business Number (ABN)

Australian Company Number (ACN)

Export establishment number

Only complete questions 2 and 3 if any details have changed.

2 Establishment physical address (if different to occupier street address)

Street address (PO Box will not be accepted)

Suburb/town/city

State/territory

Postcode

Work phone (include area code)

Mobile phone

Email

3 People in management of the establishment (attach a sheet if necessary)

Person 1

Add Remove

Title Given name

Family name

Job title

Person 2

Add Remove

Title Given name

Family name

Job title

Person 3

Add Remove

Title Given name Family name

Job title

Person 4

Add Remove

Title Given name Family name

Job title

Section C: Applicant declaration

To be completed by a company representative listed in management of the establishment.

I declare the information provided is true and correct. I understand that this information is being provided to a Commonwealth entity and that giving false or misleading information is an offence. I acknowledge my obligation to formally notify the Department of Agriculture, Water and the Environment within 10 working days if these details change.

Signature (enter signature or type your name)

Date (dd/mm/yyyy)

Full name


Position

Section D: Recommended operations and country listings

To be completed by the Department of Agriculture, Water and the Environment auditor or industry auditor or, where audit was not required, by the recommending officer in the Non-Prescribed Goods Export Program.

4 I recommend the establishment listed in Section B be export listed in the department's Establishment Register.

No

Yes  Provide details

Type of operations or products

Country listings

Add

Add

Remove

Remove

Add

Add

Remove

Remove

Type of operations or products	Country listings
Add	Add
Remove	Remove
Add	Add
Remove	Remove
Add	Add
Remove	Remove

Signature of recommending officer/auditor (enter signature or type your name)

Date (dd/mm/yyyy)

Full name

Position

Section E: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

‘Sensitive information’ is a subset of personal information and means any information or opinion about an individual’s racial or ethnic origin, political opinion or association, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices, trade or professional associations and memberships, union membership, criminal record, health or genetic information and biometric information or templates.

The Department of Agriculture, Water and the Environment collects your personal information, as defined in the Privacy Act 1988 (Cwlth), to list your establishment on the department’s Establishment Register. The Department of Agriculture, Water and the Environment is authorised under the Export Control Act 2020 to collect and store personal information in relation to the export of non-prescribed goods and related purposes. If you fail to provide some or all of your personal information, the Department of Agriculture, Water and the Environment may not be able to process your application.

The Department of Agriculture, Water and the Environment may disclose your personal information to relevant authorities in an importing country and other Australian agencies, persons or organisations where necessary for these purposes, provided the disclosure is consistent with the Privacy Act 1988 and other relevant laws. Your personal information may also be disclosed to relevant employees within your organisation for the purpose of approving your licence, registration or accreditation and to maintain the currency of your personal information for the purpose of the licence, registration or accreditation. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

By completing and submitting this form you consent to the collection, use and disclosure of all personal information, including sensitive information, in this form to the relevant authorities in the importing country.

The department has not taken steps to ensure that the relevant authorities in the importing country do not breach the Australian Privacy Principles. This means that:

- relevant authorities in the importing country will not be accountable under the Privacy Act
- you will not be able to seek redress under the Privacy Act
- you may not be able to seek redress in the overseas jurisdiction.

Relevant authorities in the importing country may not be subject to any privacy obligations or to any principles similar to the Australian Privacy Principles.

See the department’s [Privacy Policy](#) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.

OFFICE USE ONLY

NPG Program to complete

Approved by

Approval date (dd/mm/yyyy)

Sent to Establishment Register

No

Yes

Date sent to Establishment Register (dd/mm/yyyy)

Notes