



Approved Arrangements Site Accredited Person Checklist

Check: Have you made the necessary arrangements for the safe transportation of the goods subject to biosecurity control?

Ensure your driver is aware of the procedures below before they leave your approved arrangements (AA) site.

The following table lists the considerations that must be made before transporting goods subject to biosecurity control.

Action	Yes	No
Are the goods subject to biosecurity control clearly labelled? i.e. by using stickers, tape or signs		
Does the driver have a copy of the departments Movement Direction?		
Is the driver aware that goods subject to biosecurity control must be taken directly to the AA site specified and not unloaded anywhere else?		
Is the driver aware that the transport vehicle should not be left unattended or unsecured when it contains goods subject to biosecurity control?		
Is the driver aware that the goods subject to biosecurity control must not be handled or tampered with? If the items are in containers/boxes/bags, these must not be opened.		
If the goods subject to biosecurity control being transported are not in sealed containers, is the driver aware that they must not be permitted to mix with items that are not goods subject to biosecurity control?		

Any spillages of goods subject to biosecurity control from the vehicle must be reported to the department immediately on 1800 020 504.

The driver must report any spillage of goods subject to biosecurity control inside the vehicle to the Accredited Person at the receiving AA site. The spillage must then be cleaned from the vehicle under the direction and supervision of the Accredited Person at the receiving AA site who will contain and dispose of any residues.