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| **CONTACT DETAILS** |
| Advice provided by:  | Given name/s: Last name: |
| Company: |
| Email:  |
| Phone contact details: | Fax contact details: |
| Date (dd/mm/yyyy): | No. of pages (including this page): |
| Animal transport equipment ***landing and*** ***transiting through* Australian ports** must be notified to the Department of Agriculture, Water and the Environment. All transport equipment that **leaves the port of arrival** prior to transiting through an Australian port will be considered as an import and will be subjected to Australian import conditions. Please *tick* one of the following for equipment that is used. |
| Horse stalls not accompanied by horses: * Horse stalls – scheduled for export within 48 hrs
* Horse stalls - not scheduled for export within 48 hrs

Horse stalls accompanied by horses: * Horse stalls – scheduled for export within 48 hrs
* Horse stalls - not scheduled for export within 48 hrs - not from NZ
* Horse stalls – not scheduled for export within 48 hrs – from NZ – not exported within 7 days, has wood shavings but no import permit for wood shavings.
* Horse stalls – not scheduled for export within 48 hrs – from NZ – exported within 7 days
* Horse stalls – not scheduled for export within 48 hrs – from NZ – not exported within 7 days – no wood shavings
* Horse stalls – not scheduled for export within 48 hrs – from NZ – not exported within 7 days – has wood shavings and has import permit for wood shavings
 | Other animal transport equipment: * Animal transport equipment is being imported for use in Australia.
* Animal transport equipment is transiting through Australian ports - does not leave the airport or wharf - will be exported from Australian Territory within 48 hrs.
* Animal transport equipment is transiting between 48 hours and 5 days.
* Animal transport equipment is travelling via road/rail to another port prior to transiting to another country.
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| **CONSIGNMENT DETAILS** |
| Country of origin: | Air Waybill/Bill of lading no.: |
| Port/place of loading: | Arrival mode (FCL/LCL/bulk/break-bulk): |
| Flight/ Vessel & voyage no.: | Arrival date (dd/mm/yyyy): |
| Total no. of items (stalls, cages, etc): | Port/place of landing: |
| Pallet no. / ID marks: | Final destination: |
| Are the goods unaccompanied personal effects? Y / N | Are the goods hazardous? Y / N |
| Full description of goods/Additional information/Horse stall numbers: |
| **INSPECTION/CLEANING/TREATMENT DETAILS** |
| Requested inspection details | Date (dd/mm/yyyy): | Time (hh:mm): |
| Location of inspection: | Premises name: |
| Full premises address: |
| Suburb/town: | State/territory: | Postcode: |
| Nominated approved arrangements site for cleaning/treatment: |
| **TRANSHIPMENT DETAILS *(to be completed if goods are being transhipped)*** |
| Outgoing flight no.: | Outgoing vessel & voyage no. |
| Export port/place: | Export date (dd/mm/yyyy): |
| **IMPORTER’S/OWNER’S DETAILS** |
| Owner’s name | Given name/s: Last name: |
| Billing address | Street no. and name: |
| Suburb/town: | State/territory: | Postcode: |
| Signature *(of the person completing the form)*: | Designation: |

**Fee for service inspection details**

The Department of Agriculture, Water and the Environment operates on a fee for service basis and charges will be applicable for inspection of all stalls, prior to movement and cleaning. Further inspection after cleaning and disinfection, if required, at an approved premise, must be carried out under departmental supervision prior to movement back to the airport or release. A fee for re-inspection and supervision of disinfection will also apply.

To book an appointment for inspection, re-inspection and/or disinfection under departmental supervision call **1800 900 090** and follow the prompts.

**Privacy notice**

‘Personal information’ means information or an opinion about an identified individual, or an individual who is reasonably identifiable. ‘Personal information’ that is collected under or in accordance with the *Biosecurity Act 2015* is also ‘protected information’ under the Biosecurity Act.

The collection of ‘protected information’ including personal and sensitive information by the Department of Agriculture, Water and the Environment (the department) in relation to this form is being collected under the *Biosecurity Act 2015* for the purposes of determining a potential biosecurity risk and related purposes. If the relevant personal information requested in this form is not provided by you, the department may be unable to complete a full biosecurity risk assessment and/or contact you should future biosecurity risks emerge. Information collected by the Department will only be used or disclosed as authorised under the *Biosecurity Act 2015*.

The personal information requested on this form may be disclosed to the Department of Health and other Commonwealth and State agencies.

It will not usually be disclosed overseas. In every case it will only be disclosed if authorised by the *Biosecurity Act 2015.*

See our [Privacy Policy](https://www.awe.gov.au/about/commitment/privacy) web page ( <https://www.awe.gov.au/about/commitment/privacy>) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.