



Submit completed application to: Imports@agriculture.gov.au

General information about import permit applications

The Department of Agriculture currently does not charge import permit or assessment fees for goods destined for the External Territories.

Upon submission of a completed import permit application form, the department will assign the permit application for assessment. Once the permit application has reached the assessment stage, you will receive a confirmation email from the department along with an import permit application reference number. If the department requires additional information to support your import permit application, you will be advised via email. Where insufficient information has been provided to satisfy the Director of Biosecurity that the biosecurity risks are able to be managed, permit applications may be refused.

Submission of an import permit application form does not guarantee an import permit will be granted.

Under the *Biosecurity Act 2015* (the Act), the department has a maximum of 123 business days to assess an import permit application and make a decision, noting this time period can be extended where the department undertakes a prescribed activity as described in Section 42 of the Biosecurity Regulations 2016.

Where possible, the department is committed to a service standard of issuing import permits within 20 business days of receiving a completed application. Applications may take longer if:

- incomplete or incorrect information is provided by the applicant
- additional information is required to continue the assessment (applicants will be notified of this by the assessing officers)
- technical advice on a good is required
- import conditions have not previously been developed for this product

It is important to provide as much information as possible about the goods you intend to import. If the goods contain multiple ingredients, you must provide a full list of ingredients, and provide manufacturing/processing details with the permit application. Information requested in questionnaires and application forms is important to allow the department to complete your permit application assessment. Failure to supply relevant or incomplete information may result in the application being refused or delays in issuance.

Please note, import permit applications for select goods from countries other than Australia will need to be accompanied by a production questionnaire, completed and signed by the manufacturer of the goods <http://www.agriculture.gov.au/import/goods/plant-products/questionnaire>.

A plant based animal feed and fertiliser production questionnaire is required for the following commodities:

- Stockfeed
- Petfood including birdseed
- Fertiliser
- Baits
- Bioremedial products



Application for permit: External territories

Section 177 of the Biosecurity Act 2015

- Geotextiles

Manufacturers may provide information directly to the department by email to imports@agriculture.gov.au, however the import permit application reference number must be quoted. Failure to provide a production questionnaire may result in the permit application being deemed as not having been received by the department.

Importing conditionally non-prohibited goods in contravention of the Act is an offence and may result in a civil penalty. The **Act** states that conditionally non-prohibited goods must not be brought or imported into Australian territory unless the specified conditions (including conditions for administrative purposes) are complied with.

It is a criminal offence pursuant to section 186 of the **Act** to bring or import goods into Australian territory without an import permit where an import permit is required.

The **Act** does not provide for permits to be issued after goods have been imported into Australian territory. Goods arriving without an import permit where a permit is required, including where an application is currently under consideration, will be directed for export from Australian territory or disposed of in an approved manner at the importer's expense.

More information is available at www.agriculture.gov.au/externalterritories.

Norfolk Island

Christmas Island

Cocos Islands

Applicant (importer) details			
Title:	First name(s):	Last name:	
Business/organisation:		ABN/ACN:	
Physical address	Street number and name:		
	Suburb/Town:		
	State:	Postcode:	Country:
Mailing address	Same as physical address <input type="checkbox"/> Other (please specify below) <input type="checkbox"/>		
	Street number and name/PO Box:		
	Suburb/Town:		
	State:	Postcode:	Country:
Email:		Fax:	
Mobile:		Phone:	
Agent details (if applicable – if the application is submitted by an agent acting on behalf of the applicant, provide the agent's details)			
Title:	First name(s):	Last name:	
Former names (if applicable):			
Business/organisation:		ABN/ACN:	
Physical address	Street number and name:		
	Suburb/Town:		
	State:	Postcode:	Country:



Application for permit: External territories

Section 177 of the Biosecurity Act 2015

Mailing address	Same as physical address <input type="checkbox"/>		Other (please specify below) <input type="checkbox"/>	
	Street number and name/PO Box:			
	Suburb/Town:			
	State:	Postcode:	Country:	
Email:		Fax:		
Mobile:		Phone:		

Exporter details				
Title:	First name(s):		Last name:	
Business/organisation:			ABN/ ACN:	
Physical address	Street number and name:			
	Suburb/Town:			
	State:	Postcode:	Country:	
Mailing address	Same as physical address <input type="checkbox"/>		Other (please specify below) <input type="checkbox"/>	
	Street number and name/PO Box:			
	Suburb/Town:			
	State:	Postcode:	Country:	
Email:		Fax:		
Mobile:		Phone:		

Transport details (where known)	
Airline or aircraft registration:	Flight number:
Vessel name:	Vessel number:
Proposed date of arrival: <i>dd / mm / yyyy</i>	
Route information/transhipment information for goods that are not going directly to the External Territory from the original port of loading:	

Classification of goods: Select type of goods for which a permit is being requested.		
<p>Option A <input type="checkbox"/></p> <p>Live plants, plant products, fungi, animal products</p>	<p>Option B <input type="checkbox"/></p> <p>Live animals</p>	<p>Option C <input type="checkbox"/></p> <p>Reproductive materials (including fertile eggs), biological material and infectious agents</p>
<p>You must provide all requested information on the Option A attachment prior to submitting this application.</p>	<p>You must provide all requested information on the Option B attachment prior to submitting this application.</p>	<p>You must provide all requested information on the Option C attachment prior to submitting this application.</p>
Description of goods:		

Applicant declaration



Application for permit: External territories

Section 177 of the Biosecurity Act 2015

- I am the proposed importer for the goods specified in this import permit application, or am authorised to act on behalf of the proposed importer as an agent.
- I apply for a permit to import the goods specified in this application.
- The information I have provided in this application is true and accurate to the best of my knowledge.

Giving false or misleading information is a serious offence. You may also be liable to pay a civil penalty.

Signature:	Printed name:	Date: dd / mm / yyyy
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Privacy Information

'Personal information' means any information or an opinion about an identified individual, or an individual who is reasonably identifiable. 'Personal information' that is collected under or in accordance with the *Biosecurity Act 2015* is also 'protected information' under the Biosecurity Act.

The collection of 'protected information', including personal information by the Department of Agriculture and Water Resources (the department) in relation to this form is authorised under the *Biosecurity Act 2015* for the purposes of determining whether or not to grant a permit to move the goods and related purposes. If the relevant personal information requested in this form is not provided by you, the department may be unable to grant the permit. Information collected by the department will only be used or disclosed as authorised under the *Biosecurity Act 2015*.

The personal information requested on this form may be disclosed to other Australian agencies, including the Department of Immigration and Border Protection and Australian Border Force. It will not usually be disclosed overseas. In every case, it will only be disclosed if authorised by the *Biosecurity Act 2015*.

See our Privacy Policy webpage (<http://www.agriculture.gov.au/about/privacy>) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.



Application for permit: External territories

Section 177 of the Biosecurity Act 2015

Option A: Live plants, plant products, fungi and animal products			
Common/product name:			
Scientific/Botanical name (if applicable):	Genus:		
	Species:		
	Strain/Variety/ Cultivator (if applicable):		
Description:	Brand name (if applicable):		
	Ingredients (attach list of all ingredients if applicable):		
Country of manufacture/production:	<input type="checkbox"/> Australia <input type="checkbox"/> Other (please specify):		
Manufacturing Process	<input type="checkbox"/> Unprocessed	<input type="checkbox"/> Frozen	<input type="checkbox"/> Cooked
	<input type="checkbox"/> Other (attach processing details)		
Country of export:	<input type="checkbox"/> Australia <input type="checkbox"/> Other (please specify):		
Quantity/Volume (e.g. 20 x 5 kg bags):			
End-use:	<input type="checkbox"/> Personal use or <input type="checkbox"/> Not for personal use (e.g. retail)		
	Specifically: <input type="checkbox"/> Human consumption <input type="checkbox"/> Growing purposes		
	<input type="checkbox"/> Animal consumption/veterinary therapeutic use <input type="checkbox"/> Bio-remedial agents or fertiliser		
	<input type="checkbox"/> Other (please specify):		
If the good is a seed or plant, has it been genetically manipulated or does it contain genetically manipulated material?		<input type="checkbox"/> No <input type="checkbox"/> Yes (please specify and attach details) <input type="checkbox"/> Not-applicable	
Has a permit previously been issued for this product?		<input type="checkbox"/> No <input type="checkbox"/> Yes, previous permit number:	

Please note for multiple commodities, the Option A form must be completed for each.



Application for permit: External territories

Section 177 of the Biosecurity Act 2015

Option B: Live animals	
Common name:	
Scientific name:	
Breed/cross breed:	
Name of animal:	
Age:	Years Months
Sex:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Reproductive status:	<input type="checkbox"/> De-sexed <input type="checkbox"/> Intact <input type="checkbox"/> Pregnant
Identification method:	Microchip number: Microchip brand:
	Other:
Veterinary health status:	Has the animal been apparently healthy for the last 30 days? <input type="checkbox"/> Yes <input type="checkbox"/> No, specify details
	Ongoing conditions:
	Medications (list all current and/or regular medications):
List all places the animal has resided since birth: (If the animal has ever lived outside Australia, please attach evidence of previous legal importation into Australia)	
Has the animal been the subject of a biosecurity direction in the last 30 days?	
<input type="checkbox"/> No	<input type="checkbox"/> Yes (specify and attach details)
Does the animal have any external parasites or obvious wounds?	
<input type="checkbox"/> No	<input type="checkbox"/> Yes (specify and attach details)
Has the animal been in contact with any sick animal in the last 30 days?	
<input type="checkbox"/> No	<input type="checkbox"/> Yes (specify and attach details)

Please note for multiple commodities, the Option B form must be completed for each.



Application for permit: External territories

Section 177 of the Biosecurity Act 2015

Option C: Animal reproductive materials (including fertile eggs), biological material and infectious agents	
Common name:	
Scientific name:	
Material type:	<input type="checkbox"/> Semen <input type="checkbox"/> Embryo(s) <input type="checkbox"/> Fertile egg(s) <input type="checkbox"/> Other (please specify): _____
Country of export:	<input type="checkbox"/> Australia <input type="checkbox"/> Other (please specify): _____
Are the goods grown, collected and processed in the country of export (as listed above)?	<input type="checkbox"/> Yes <input type="checkbox"/> No (please specify): _____
Quantity/Volume (e.g. 20 fertile eggs):	
If to be inseminated, information about animals, location and process:	

Please note for multiple commodities, the Option C form must be completed for each.