



# Reportable Biosecurity Incident

*Biosecurity Act 2015*

Reportable Biosecurity Incident to be completed by the person in charge of goods, or the person in charge of an aircraft or vessel carrying goods, subject to biosecurity control or an exposed goods order. When you become aware of a reportable biosecurity incident in relation to the goods. This report is submitted in accordance with reporting requirements under the Biosecurity Act 2015.

## Section A: Name and contact details of person making report

person in charge of the goods

person in charge of an aircraft or vessel  
 that was or is carrying the goods

Given name

Family name

Work phone (include area code)

Mobile phone

Email

Address

Suburb/town/city

State/territory

Postcode

## Section B: Goods details

Description of goods	AIMS/permit number/other

## Section C: Location of incident

Address

Suburb/town/city

State/territory

Postcode

Specific location

**Have the goods been moved since the incident?**

No

Yes



Current location of goods address

Suburb/town/city

State/territory

Postcode

Specific location

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## Section D: Details of incident

Description of incident

Steps taken to manage incident

### When did you become aware of the incident?

Date (dd/mm/yyyy)

Time (hh:mm)

If you were unable to report the incident immediately, please explain why

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## Section E: Details of person/s who may have information about the incident

### Person 1

Given name

Family name

Work phone (include area code)

Mobile phone

Email

Address

Suburb/town/city

State/territory

Postcode

### Person 2

Given name

Family name

Work phone (include area code)

Mobile phone

Email

Address

Suburb/town/city

State/territory

Postcode

## Section F: Events that are Reportable Biosecurity Incidents

(tick the event relevant to this incident)

Events relating to goods that are prohibited goods, conditionally non-prohibited goods or suspended goods	
<input type="checkbox"/>	the goods are in a container, a conveyance or other premises and are not as described on a manifest or an import permit relating to the goods
<input type="checkbox"/>	the goods are in a container, a conveyance or other premises that is damaged and the goods are no longer secure
<input type="checkbox"/>	the goods have been lost or stolen
<input type="checkbox"/>	the goods have been destroyed in circumstances other than in compliance with a direction given by a biosecurity officer
Events relating to conditionally non-prohibited goods	
<input type="checkbox"/>	A change to the intended use of relevant goods that are conditionally non-prohibited goods is a reportable biosecurity incident in relation to the goods
Events relating to goods generally	
<input type="checkbox"/>	the goods or any container holding the goods, or the conveyance or other premises in which the goods are being held, have been, or are likely to have been, exposed to contamination, infestation or infection from prohibited goods, conditionally non-prohibited goods or suspended goods
<input type="checkbox"/>	the goods are infested with a live pest (for example, an insect, invertebrate or other animal)
<input type="checkbox"/>	biosecurity measures that have been required to be taken in relation to the goods under Chapter 3 of the Act have not been taken (including because it was not possible for the biosecurity measures to be taken in relation to the goods)

Failure to report a reportable biosecurity incident as soon as practicable after becoming aware of it in accordance with the *Biosecurity Act 2015* is an offence and may make you liable to a civil penalty under section 155 or 156.

Giving false or misleading information is an offence, and may make you liable to a civil penalty.

## Section G: Privacy notice

‘Personal information’ means any information or opinion about an identified, or reasonably identifiable, individual.

The collection of personal information by the Department of Agriculture and Water Resources in relation to this document is authorised under the *Biosecurity Act 2015*. If you do not provide the relevant personal information requested in this document, the department will be unable to complete a full biosecurity risk assessment and/or contact you if future biosecurity risks emerge. Personal information may be disclosed to other Australian agencies, including the Australian Border Force, Department of Immigration and Border Protection and persons or organisations where necessary for these purposes, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988*. Your personal information will be used and stored in accordance with the Australian Privacy Principles.

See the department’s [Privacy Policy](#) to learn more about accessing or correcting personal information or making a complaint. Alternatively, telephone the department on +61 2 6272 3933.

Return completed form to:

seesecurereport@agriculture.gov.au

Phone: 1800 798 636

### Office use only

#### Notification received

Date (dd/mm/yyyy)

Time (hh:mm)

Received by