

## Assess risk against a State Specific Guideline

<b>Step one: Decide if a SSG applies to the product you are processing</b>	<b>Actions</b> Check that your logs are covered by a <a href="#">State Specific Guideline</a> .
<b>Step Two: Assess the information you have gathered against the SSG</b>	<b>Actions</b> Compare the information and documents you have gathered from your supplier with those shown in the SSG.  If the SSG specifies other documents that you don't have, you should try to obtain these as well.  <b>Common problems and solutions</b>  If your supplier cannot provide you with documentation, the SSG may help you determine where to find the right documents.  You do not need to gather all of the documents listed in the SSG – only those that are reasonably practicable to obtain (see definition in Step 2). However, you will need enough information to help you make a reasonable risk assessment.  <b>Questions:</b>  Have you checked the information, or obtained the documents that the SSG suggests could support that the harvest was legal?  Does the information you have gathered about your logs match the information and documentation in the SSG?
<b>Step Three: Assess the risk</b>	<b>Actions</b>  Using all of the information and documents you have collected, you need to decide if the raw logs are likely to have been illegally logged.  In coming to your conclusion, you need to consider <b>any</b> other information that may indicate the logs could have been illegally harvested.  <b>Common problems and solutions</b>  SSGs may not show the latest developments in forestry laws. You may need to consult the websites of relevant agencies for updates.  <b>Questions:</b>  Are the documents collected genuine and have they been generated by the appropriate government entity or other body?  Are there any inconsistent or missing documents?  Is the timber the subject of a logging ban or restriction?

	<p>Have there been any media articles, third party reports, or government statements that would bring the legality of your product(s) into question?</p> <p>Is there any other information you know or should know, that would call into question the legality of the product(s)?</p>
<p><b>Step Four: Determine your risk assessment outcome</b></p>	<p><b>Actions</b></p> <p>Once you have completed the steps above, you should be able to determine if the raw log is likely to have been illegally harvested.</p> <p>If you have decided the <b>risk is low</b>, you have completed your risk assessment and can process the raw log.</p> <p><b>Common problems and solutions</b></p> <p>If your risk is <b>higher than low</b>, you need to do more due diligence. This is explained in Step 4.</p>